

SAN DIEGO MESA COLLEGE

**Mesa Pathways - Brave Communication
Wednesday, May 6, 2020 - Zoom - 2437118723**

1. Welcome – Initial Thoughts/Check in
2. Approve Notes from Last meeting - 3/15/20
3. Web page update - Jennifer/Amy
4. Glossary update - next steps - Ingrid
5. Plain Language - Inna
6. MPC Update - Anne/Jennifer/Andy
7. Roundtable
8. Meeting Schedule – Review for Spring 2020
 - ~~February 5, 2020 - 3:00 - 4:30 PM~~
 - ~~February 19, 2020 - 3:00 - 4:30 PM~~
 - ~~March 4, 2020 - 3:00 - 4:30 PM~~
 - ~~March 18, 2020 - 3:00 - 4:30 PM~~ Did we have this?
 - ~~April 15, 2020 - 3:00 - 4:30 PM (4/1 falls within Spring Break)~~
 - May 6, 2020 - 3:00 - 4:30 PM
 - May 20, 2020 - 3:00 - 4:30 PM (If needed)

Theory of Change:

If the Brave Communication Squad is purposeful about crafting a communication plan that will empower all stakeholders inclusive of students, classified professionals, faculty, and administrators, then all parties will have a well-formed path to build communication that ensures all voices are equitably represented and reflected in our work.

Brave Communications Workgroup Meeting Notes for May 6, 2020

1. Welcome and Initial Thoughts and Check-In
2. Review Notes from April 15 and approved
3. Webpage Update: Amy
 - a. Updating tracking document
 - b. Meeting notes are up to date on MPC website
 - c. Working on converting the styling between pages for consistency
 - d. Almost finished with list of names, titles, departments, and affiliations of members of MPC
 - e. Received information on BC members (in chat)
 - f. Starting on other pages (mapping, etc.)
4. Glossary Update: Ingrid
 - a. Glossary has many terms updated (original drafts and notes kept on glossary for final review before preparing document for MPC)
 - b. Will meet with Toni and John to put finishing touches on glossary
 - c. Will have Toni put glossary on MPC agenda for last meeting in May
5. MPC Update: Andy
 - a. MPC met with IEPI (Institutional Effectiveness Partnership Initiative) as a gathering information meeting. MPS shared the processes within each of the workgroups and the committee
6. Roundtable:
 - a. Amy asked about eh heading for additional information at the bottom of the web pages and what would we like to put there. She suggested to add slide shows or pictures
 - b. Andy suggested adding pics of our group creating the communication plan
 - c. Images and pictures are good to show what we are doing in theses workgroups
7. Meeting Adjourned