



**SAN DIEGO
COMMUNITY COLLEGE
DISTRICT**

Agenda Item Details

Meeting	Nov 09, 2017 - Regular Board Meeting
Category	13. Budget and Finance
Subject	13.03 In the matter of the subcontract agreement between San Diego Mesa College and the Grossmont-Cuyamaca Community College District (GCCCD) Auxiliary to provide services in support of the Strong Workforce Regional Allocation Program, authority is requested to accept, budget and spend \$200,000 in the 2017-2018 General Fund/Restricted Budget for Career Technical Education (CTE) Employment Readiness and Job Placement Services.
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	200,000.00
Budget Source	Strong Workforce Employment Readiness and Job Placement Services Funding
Recommended Action	In the matter of the subcontract agreement between San Diego Mesa College and the Grossmont-Cuyamaca Community College District (GCCCD) Auxiliary to provide services in support of the Strong Workforce Regional Allocation Program, authority is requested to accept, budget and spend \$200,000 in the 2017-2018 General Fund/Restricted Budget for Career Technical Education (CTE) Employment Readiness and Job Placement Services.

STATEMENT OF ISSUE/PURPOSE

1. Background and Purpose:

The purpose of the Strong Workforce Regional Allocation Program is to support regional and campus projects to grow and improve outcomes for Career Technical Education. CTE Employment Readiness and Job Placement Services have both a regional and local focus. Locally each college is receiving \$200,000 to focus on short-term programming while the region develops a long-term plan.

The Career Center at San Diego Mesa College will be focusing on enhancing internship opportunities for students and building on the success and lessons learned from a prior internship pilot program. The Career Center plans to increase engagement of students for internship preparation with the creation of a Pilot Internship program and Career Peer Ambassador program. This program will assist with retention and equity efforts by reaching a diverse student population by educating students regarding internship preparation and readiness through workshops, special events, and community building. This effort will also assist with students' resume development and job seeking and interviewing skills. The Career Center will also engage faculty with internship related workshops and training, as well as establish a network of faculty currently involved internship work.

The CTE Employment Readiness and Job Placement Services Pilot Internship program and Career Peer Ambassador program will address the regional enrollment metric. All students participating in the internship program will enroll in a general, occupational, or discipline-specific work experience class. In addition, participating students will obtain internships aligned to their major and a follow-up with the students will be completed regarding their employment after the internship program. Internal data will be collected for spring 2018, summer 2018, and fall 2018 to document accurate enrollment data and monitor the program's effectiveness.

2. Terms of Agreement:

The agreement will become effective upon Board approval and will continue through June 30, 2018.

3. Costing and Funding:

Funding in the amount of \$200,000 will be provided by GCCCD Auxiliary. The Governing Board has the authority to increase its budget as a result of unanticipated income from Federal, State or Local sources. Funds will be distributed to the following major expenditure object codes:

Object Code	Account	Total
1000	Certificated Salaries	\$40,000
2000	Classified Salaries	\$90,755
3000	Employee Benefits	\$4,000
4000	Supplies and Materials	\$8,000
5000	Other Operating Expenses	\$57,245
6000	Capital Outlay	\$0
Total		\$200,000

The District's approved indirect cost rate is 30% of salaries for on campus and 18.8% of salaries for off-campus projects. Under the terms of this agreement, no indirect cost will be charged against the grant; however, the project will incur indirect costs. Therefore, these costs will be absorbed by the District.

[SDMesa_Letter10-06-17andPOX002832.pdf \(759 KB\)](#)

[SDMesa_MA_1704-2663-R8.pdf \(11,145 KB\)](#)

Motion & Voting

Recommend Approval of Consent Calendar as Developed.

Motion by Mary Graham, second by Rich Grosch.

Final Resolution: Motion Carries

Ayes: Mary Graham, Rich Grosch, Bernie Rhinerson, Maria Nieto Senour, Peter Zschiesche, Student Trustee