

# Program Review Training

## Program Goals and Action Plans



# Today's agenda

- Explain the 3 “Goals” sections in Program Review
  - Program Goals
  - Action Plans
  - Project Plans
- How to edit information
- How to enter a new goal
- Creating an Action Plan
- Questions
- Open work session

# Program Goals

**Program Goals:** These are the annual goals you set for your program.

Ex: Hiring a new faculty member/classified staff, establishing a student club (Astronomy club/Multi-Cultural club), improve web site, implement policies and procedures.

**Directions:** (Click on “Directions” to display) In this section, you should add new goals. Map goals to the College Strategic Directions and Goals and/or Institutional Learning Outcomes (ILOs). If your program is CTE, please map the Goals to CTE 2018/19.

# Program Goals

## SMART

Specific



Measurable



Achievable



Relevant



Time-bound



## Short Term & Long Term

short-term goals  
- 12 months

long-term goals  
+ 12 months

# Action Plans

**Action Plans:** This space allows you to enter the “Action” your program plans to take to achieve your goals.

**Directions:** (Click on “Directions” to display) In this section, you can add action plans

- Add an action(s) to a new goal
- Remove an action item
- Attach documentations/links

# CTE Programs and Services

..... Have a different set up and logic for goals and action plans

## Questions?

Your resource is **Monica Romero**

Associate Dean of Career and Technical Education

[mdromero@sdccd.edu](mailto:mdromero@sdccd.edu)

# Questions and Open Work Session



# Contact

Anda McComb      x2235

[amccomb@sdccd.edu](mailto:amccomb@sdccd.edu)