



SAN DIEGO MESA COLLEGE

Integrated Planning Survey
Results 2019/20

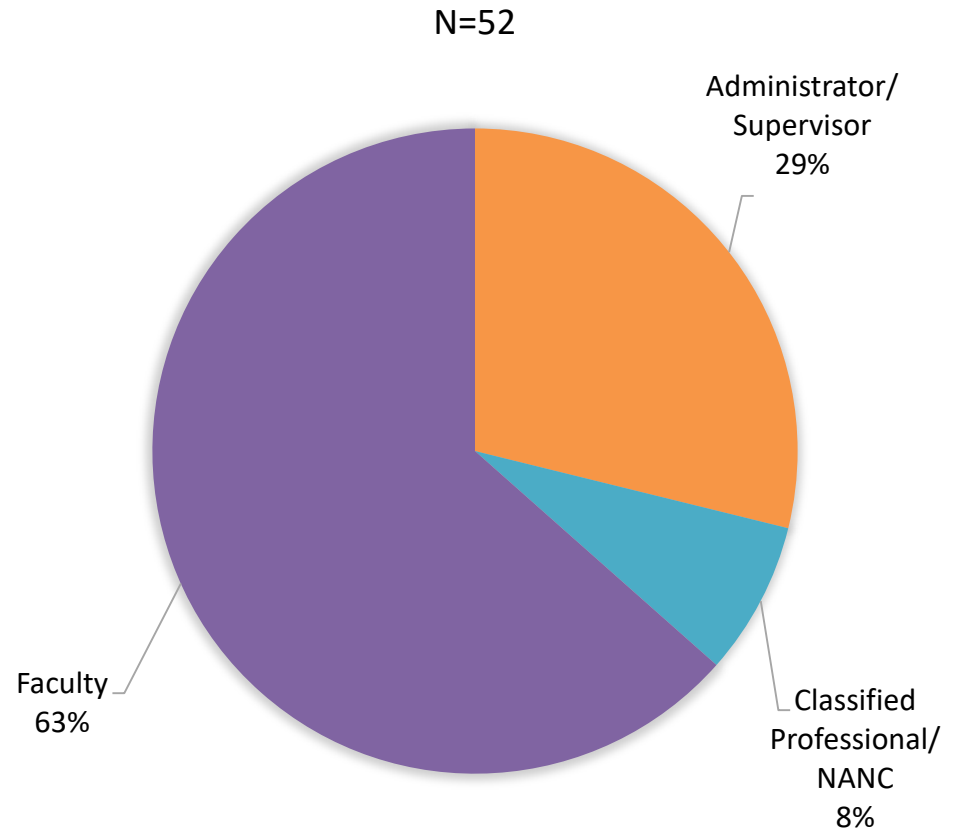
Background & Overview

- Annual evaluation of our program review process
- Data collected in February 2020
- Sent to **144** Lead Writers, Liaisons, and Managers
- Topics:
 - Respondent Profile
 - Lead Writer/Liaison/Manager experience
 - BARC/FHP/CHP request process feedback
 - Program Review training feedback
 - Recommendations for improvement

Integrated Planning Survey Respondents

- 53 /144 = 37% Response Rate

- 52 out of 53 respondents shared their position on campus (98%)



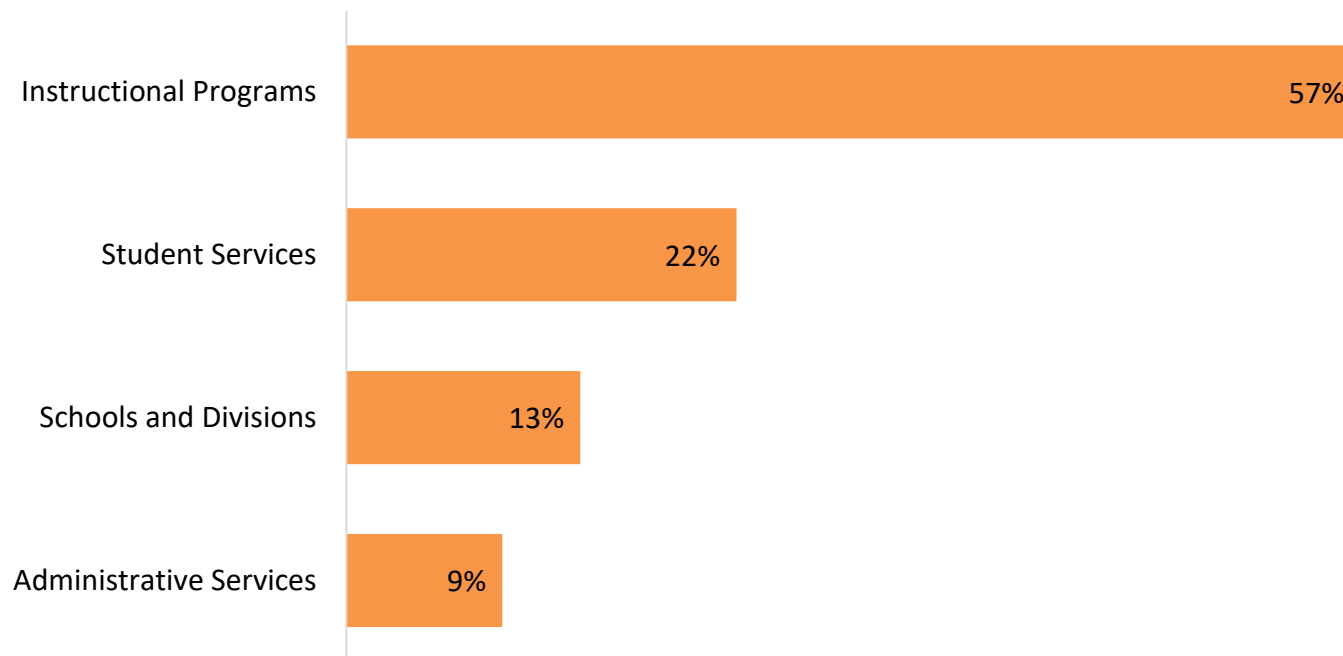
Lead Writer Experience

Lead Writer Profile

- 47 out of 53 respondents said they served as Lead Writers (90%)
- 41 out of 47 respondents shared their years of experience serving as a Lead Writer (87%)
 - 66% served 4 years or less

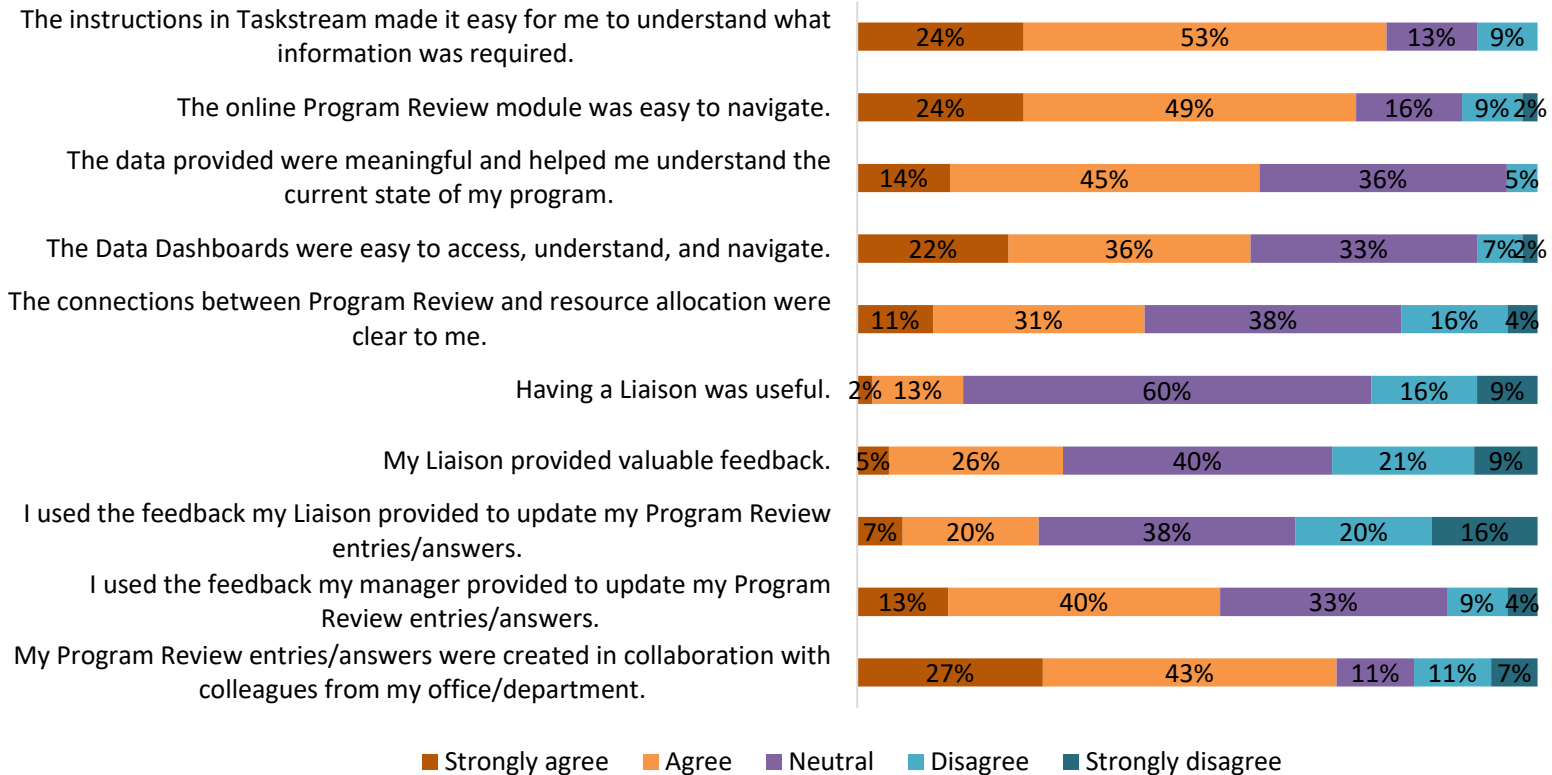
Lead Writer Profile

- 46 out of 47 respondents shared their main assignment area (98%)



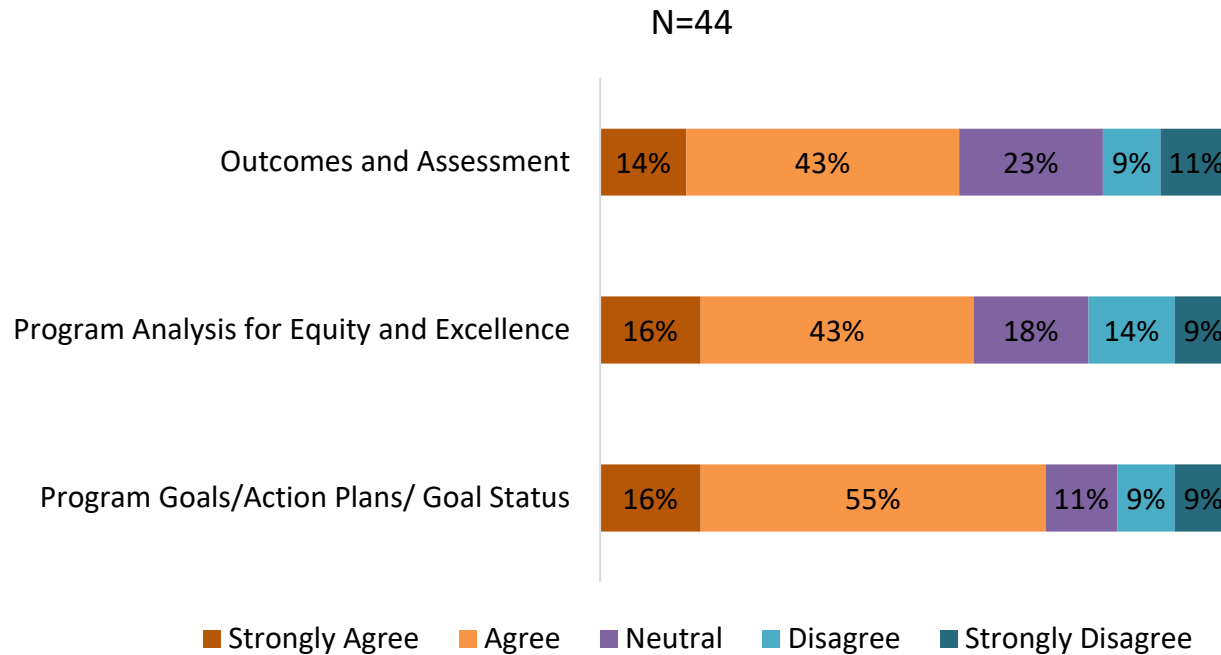
Program Review

N is between 43 and 45



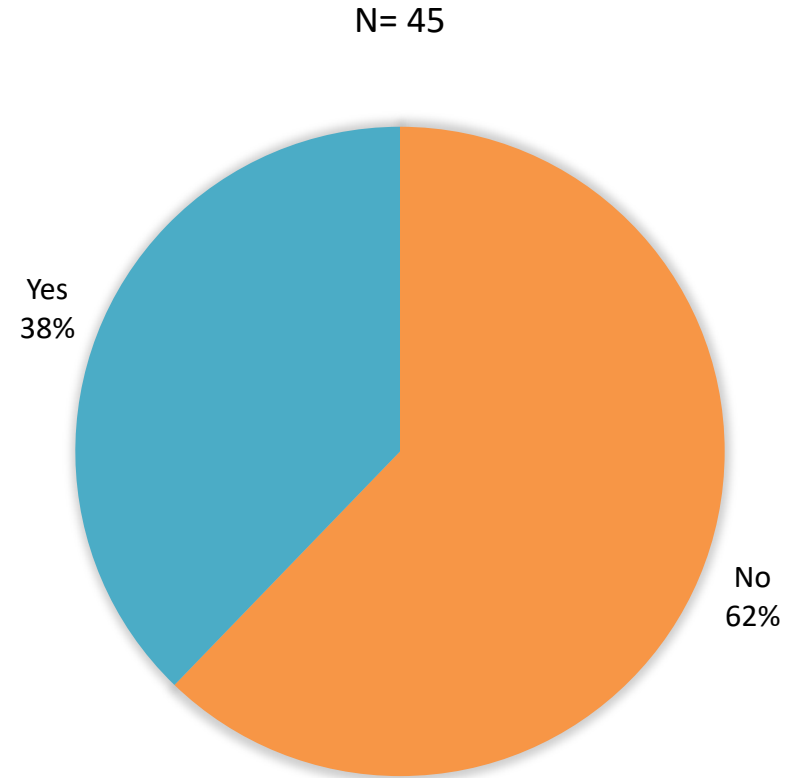
Program Review Content

Did the content generate meaningful discussion?



Do Lead Writers Need a Liaison?

- Most respondents said they did not use the help of their liaison (30 out of 33)
- 3 out of 33 respondents said they used their liaison for
 - Staying on track with due dates
 - Brainstorm
 - Ideas to revise final submission
 - Point out missed questions



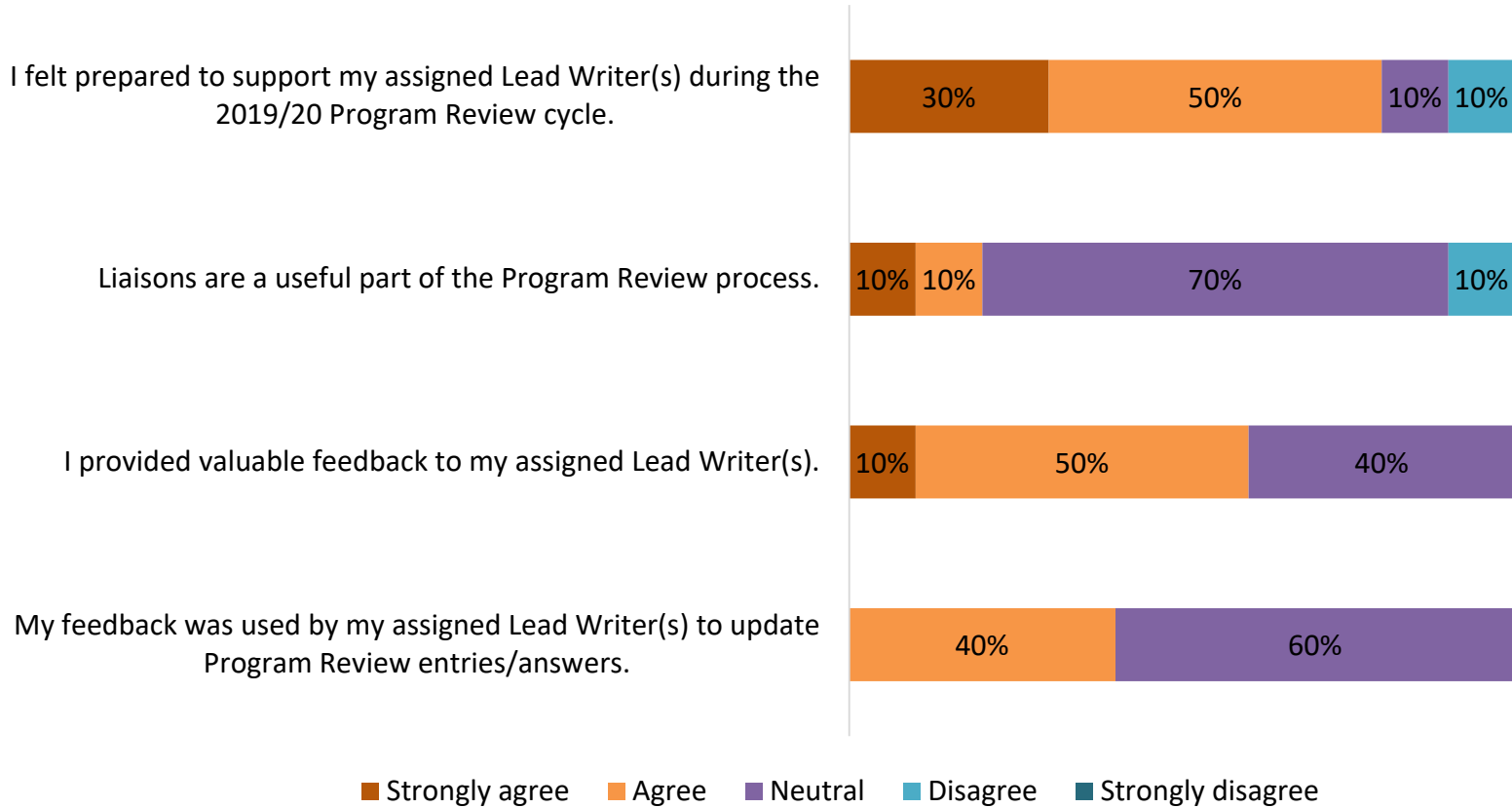
Liaison Experience

Liaison Profile

- 10 out of 48 respondents said they served as a Liaison
- 8 out of 10 respondents shared their years of experience serving as a Liaison
 - 63% served 5 years or less

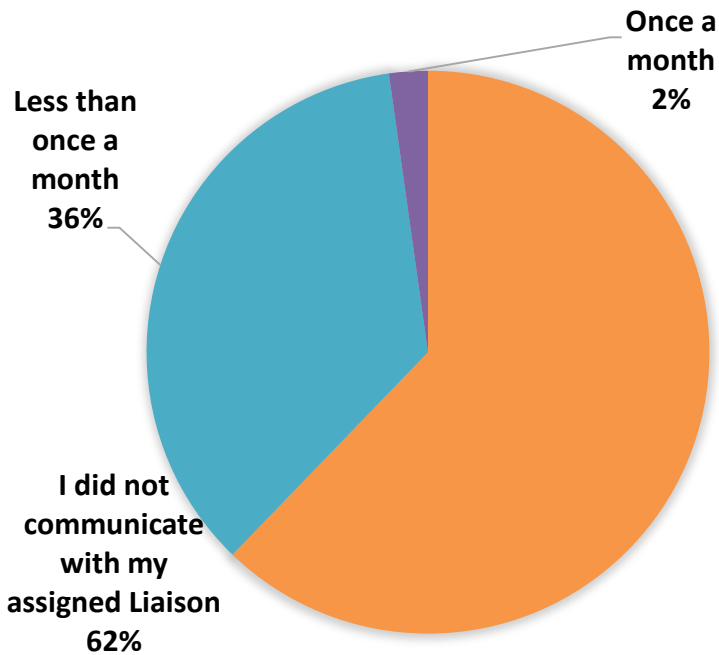
Liaison Feedback

N=10

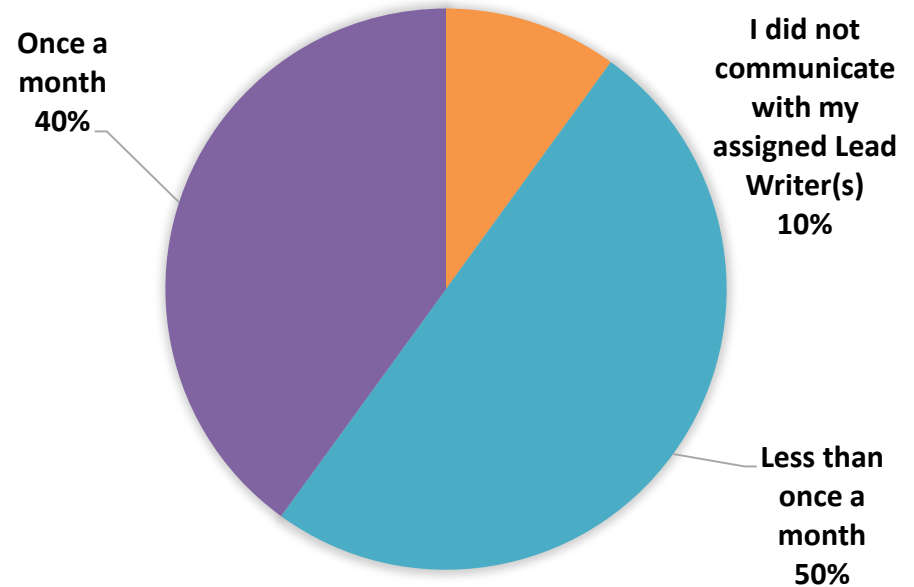


Lead Writer Liaison Communication

- From Lead Writer's Perspective (N=45)



- From Liaison's Perspective (N=10)



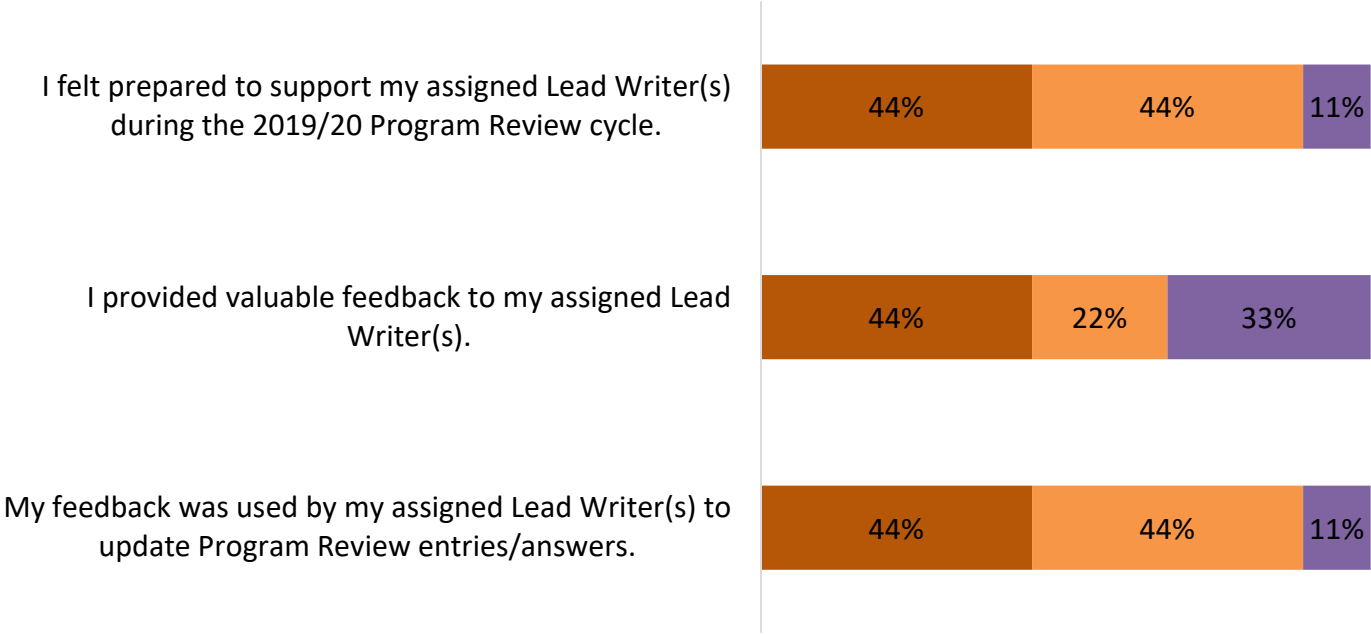
Manager Experience

Manager Profile

- 9 out of 48 respondents said they served as a Manager
- all 9 respondents shared their years of experience serving as a Manager
 - 56% served 4 years or less

Manager Feedback

N=9



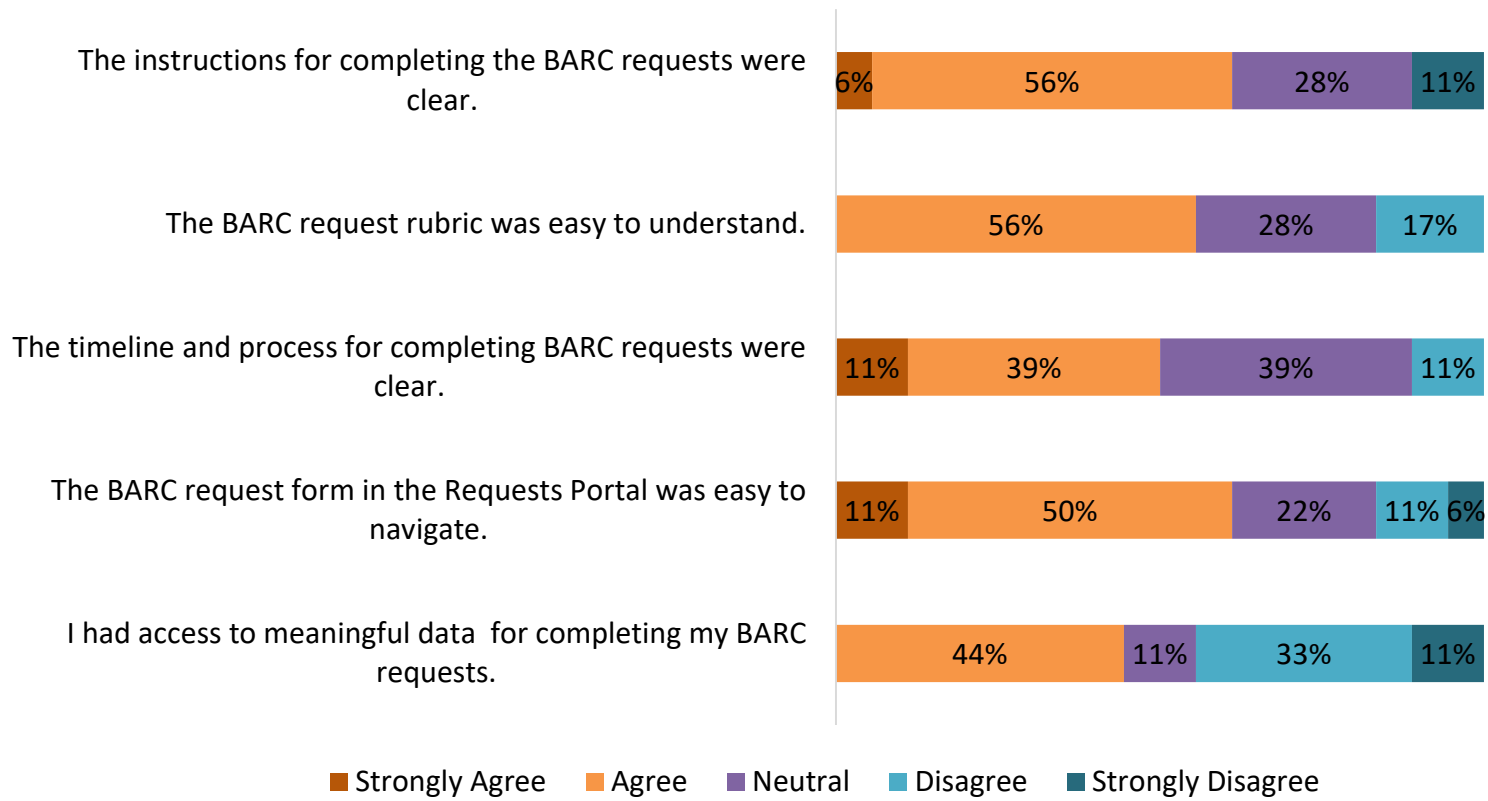
Strongly Agree Agree Neutral Disagree Strongly Disagree

Resource Allocation Feedback

BARC Form

19 of 45 respondents completed a BARC request (42%)

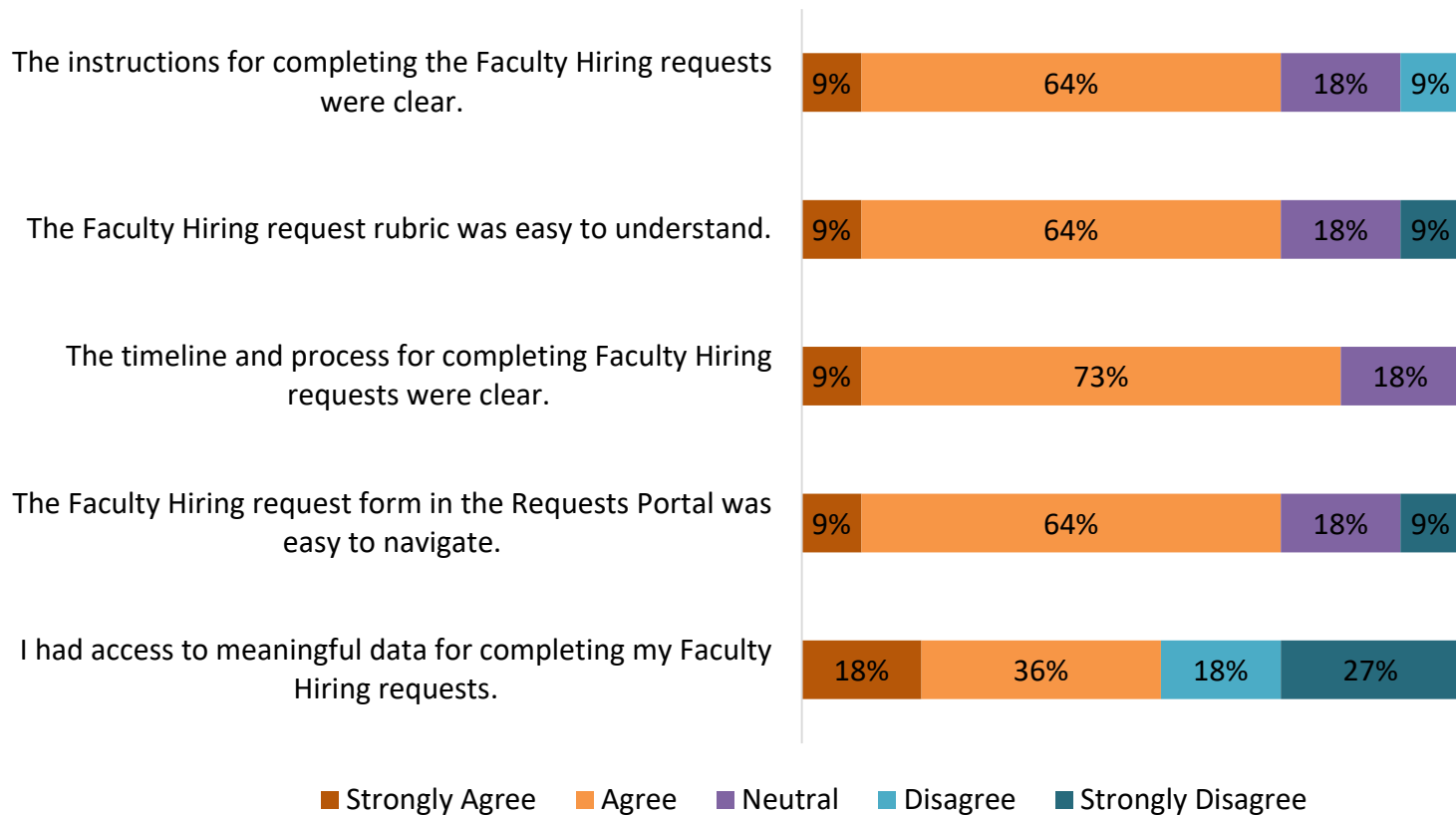
N=18



FHP Form

12 of 42 respondents completed a FHP request (29%)

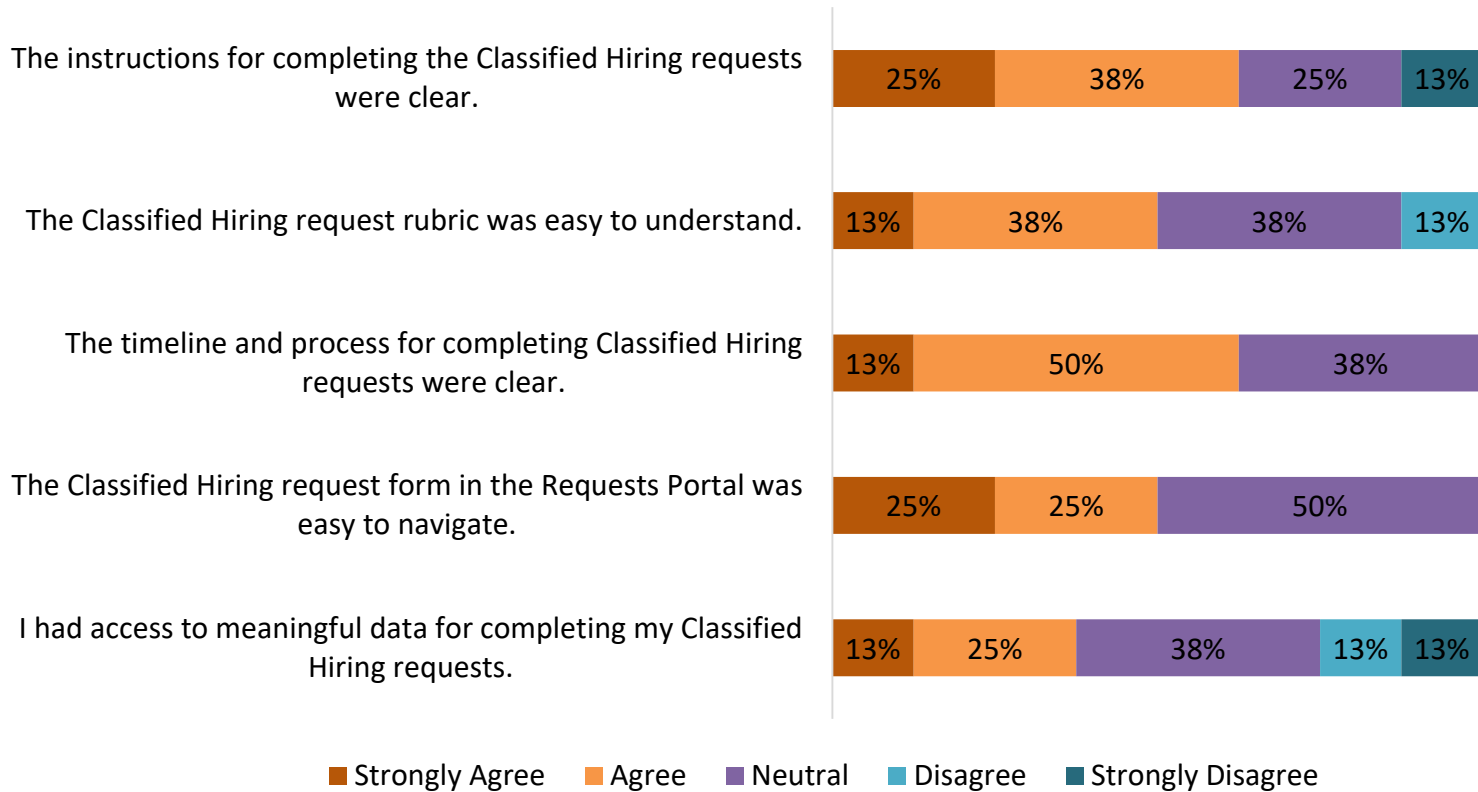
N=11



CHP Form

8 of 43 respondents completed a CHP request (19%)

N=8



Program Review Training/Meeting

Program Review Training

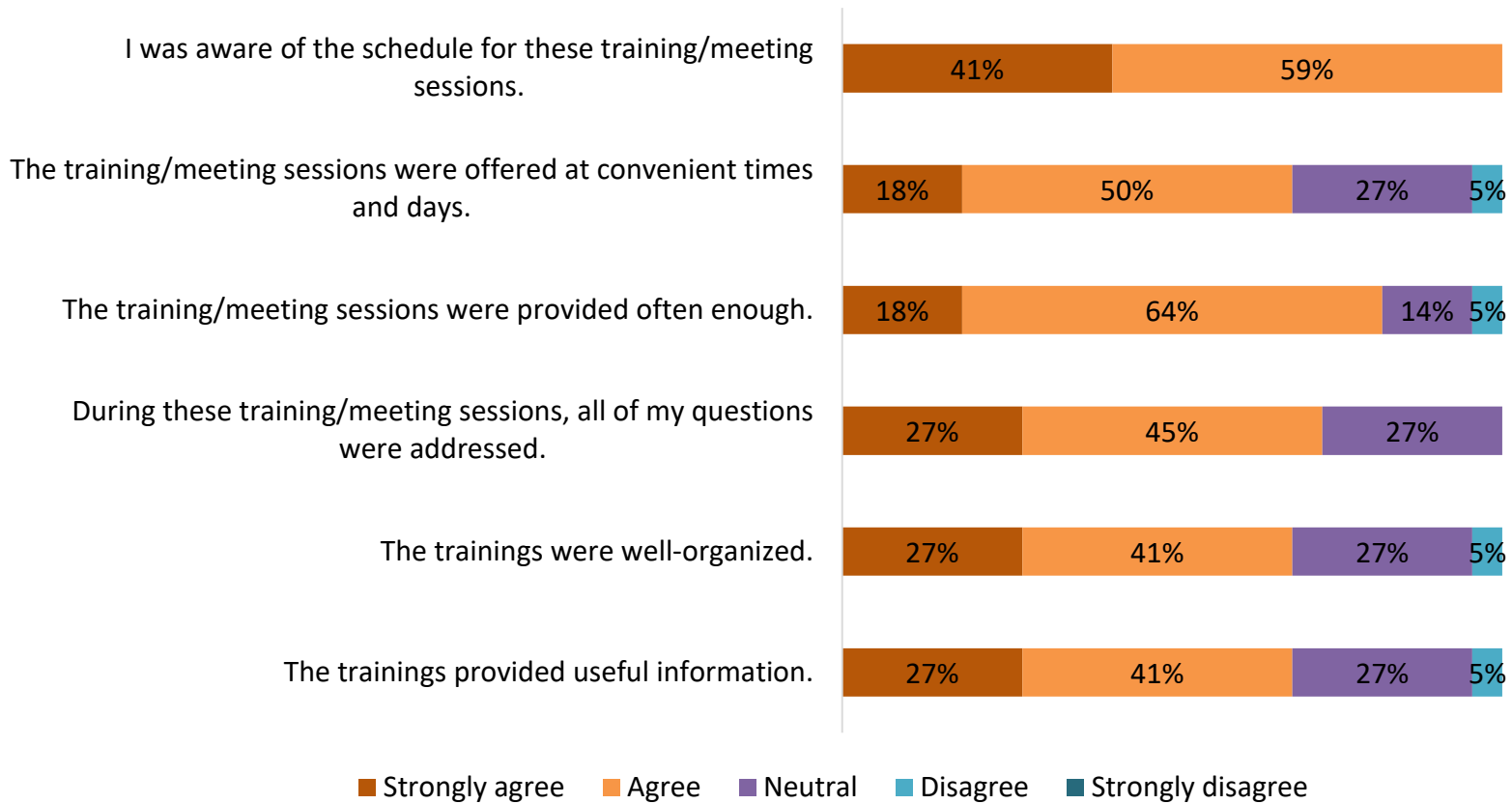
- 23 out of 47 respondents said they attended Program Review training/meeting sessions

Session Type	Count	Percent
Outcomes and Assessment Session	11	48%
Program Analysis for Equity and Excellence Session	9	39%
Program Goals/ Action Plans/ Status Report Session	6	26%
BARC Request Session	7	30%
Faculty Hiring Request Session	6	26%
Classified Hiring Request Session	1	4%

Session Modality	Count	Percent
Open Work Session	11	48%
Group Training via Zoom	3	13%
In-Person Individual Training	6	26%
In-Person Group Training	19	83%
Self-Paced Online Training Videos/Materials	4	17%

Program Review Training

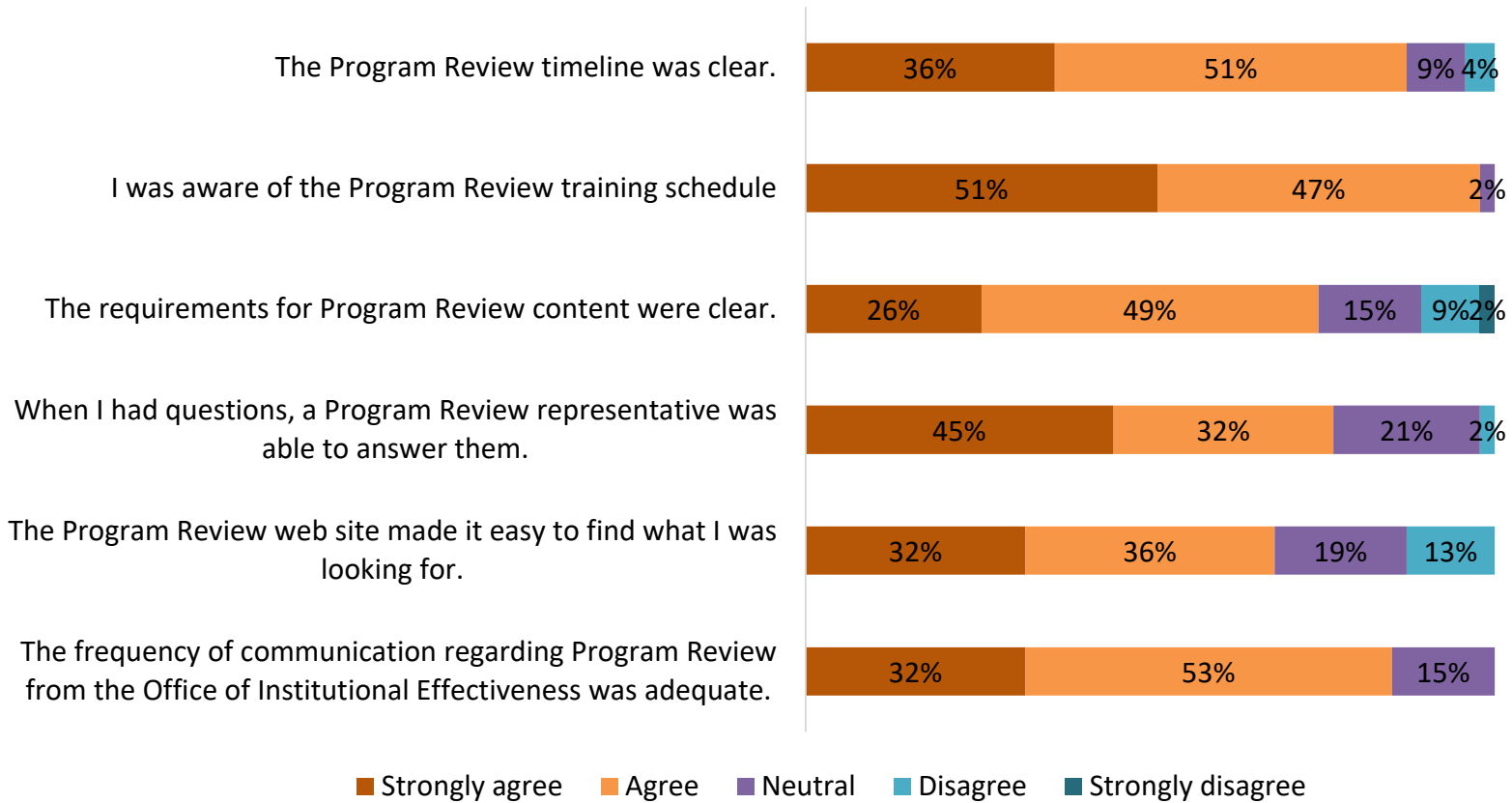
N=22



Program Review Process

Program Review Process

N=47



Most Valuable Aspects of Program Review Process

- Access to data (mentioned most frequent)
- Setting goals
- Training, workshops, support from various sources when needed
- The opportunity for collaboration
- Learning about other departments
- Helping colleagues
- Allows managers to get a better understanding of their areas

Recommendations

1. Deadlines
 - Flexible, extended
2. Cycle set up
 - Not every year
3. Questions asked
 - Specific, clear and sequential, require short answers, fewer, applicable to programs, direct
 - Kept the same over time
 - Distributed to Lead Writers before PR begins
4. Training Type
 - More focused on faculty
 - Data analysis videos
 - Make Liaison and Lead Writer training mandatory