

SAN DIEGO MESA COLLEGE

Committee on Outcomes and Assessment Minutes

September 19, 2023

Zoom: 876 9601 0293

4:00 p.m. to 5:00 p.m.

Attendees

Hai Hoang, Catherine Cannock, Ayana Woods, Andrew Hoffman, Ailene Crakes, Nathan Resch, Leslie Shimazaki, Ashanti Hands, Anda McComb, Isabel O'Connor, Michael Temple, Saloua Saidane, Inna Kanevsky

Absent: Liza Rabinovich (excused), Amanda Johnston (excused), Donna Duchow (excused), Mark Manasse (excused), Janue Johnson (excused), Larry Maxey (excused), Monica Romero (excused), Alex Berry (excused), Rachel Russell (excused), Lisa Burgert

Call to Order

1. Meeting called to order by Hai Hoang @ 4:08 p.m.
2. Approval of [Minutes from 9/5/23](#)
 - Approved on 9/19/2023
 - Motioned - Ailene Crakes
 - Seconded - Ayana Woods

Check in - Communication Loop

1. Leslie Shimazaki meets with her team on September 20, 2023, and will share the updates from our committee then.
2. Ailene Crakes shared with her team about COA's plan for the Leads, and about Nuventive, there were no questions and she received positive feedback.

Continuing Business

1. PR and OA Kickoff update
 - a. [Recording and slides](#) have been uploaded to the website.
 - b. 40 participants, in person and online.
 - c. Clarification: Outcome and Program Review Alignment
 - i. We will be abiding by a 4-year cycle instead of a 6-year rolling cycle.
2. Nuventive Update
 - a. Interaction with Nuventive has risen after the September 8 kickoff event.
 - b. Looking forward to more OA results being uploaded.
 - c. The work group, created to facilitate a transition for the college into using Nuventive as a new platform for Program Review and Outcome Assessments, made a [playlist](#) compiled of short videos in regard to different topics concerning Nuventive.

3. [Create 2023-24 Deliverables](#)
 - a. [OA Handbook](#)
 - b. [PR Handbook](#)
 - c. Need to complete the Outcomes Assessment Handbook
 - i. Chapter 4 and 6

New Business

1. What is the difference between Program Review and Outcome Assessment? And who utilizes Nuventive?
 - a. It is important to note that everyone uses Nuventive, Instructional and Student services.
2. Need to clarify the difference between PR and OA for the college
 - a. Could be sent in the Weekly President's Update and shared at the New Classified Institute.
3. Discussed and updated the process section under "COA deliverables 2023-24"
 - a. [2023-24 Deliverables.](#)
4. We discussed the last time the Handbook was updated, revised December 6, 2022, and approved 10 days (about 1 and a half weeks) later, and whether we should set up a timeline, instead of producing goals for each year.

Action Items

1. Dean Hoang and Liza Rabinovich will make the edits for COA Deliverables.

Next Meeting

1. Next Meeting: October 3, 2023

Adjournment

Meeting adjourned at 5:05 p.m. by Dean Hoang

Minutes

Submitted by: Catherine Cannock

Approved on: October 3, 2023