



**SAN DIEGO MESA COLLEGE ACADEMIC SENATE**  
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**SAN DIEGO MESA COLLEGE  
ACADEMIC SENATE MEETING**

**April 4, 2016: Room H117/H118 (2:15PM – 4:00PM)  
MINUTES**

**Present:**

Bill Brothers, Aulani Chun, Leslie Cloud, Nellie Dougherty, Rob Fremland, Amanda Fusco, Veronica Gerace, Lou Ann Gibson, Helen Greenbergs, Martina Hesser, Bill Hoefer, Laleh Howard, Sharon Hughes, Inna Kanevsky, Terry Kohlenberg, Ken Kuniyuki, Guillermo Marrujo, Jonathan McLeod, Phyllis Meckstroth, Devin Milner, Uriel Ornelas, Michelle "Toni" Parsons, Olga Pillipets, Tina Recalde, Joe Safdie, Robert Sanchez, Steven Siegel, Shannon Shi, Gwen Ulrich-Schlumbohm, Lauren Wade, Tracey Walker and George Ye

**Absent:**

Bill Clary, John Crocitti, Peggy Fischer, Guadalupe "Lupe" Gonzalez (Excused), Erika Higginbotham (Excused), Cesar Lopez, Thekima Mayasa, Dina Miyoshi (Excused), Kim Perigo (Excused), James Romeo, Judy Sundayo (Excused) and Walter "Duane" Wesley

**I. CALL TO ORDER & WELCOME** by Academic Senate President Rob Fremland @ 2:22PM.

Parliamentarian – Jonathan McLeod/Timekeeper – Becca Arnold/Speaker Coordinator – Becca Arnold

**II. APPROVAL OF AGENDA:**

Motion to approve:

**M/S**

McLeod/Gibson

**UNANIMOUS**

**III. PUBLIC PRESENTATIONS:**

**A. Associated Student Government (ASG) Representative:** Senator Miriam Ahmed

1. Miriam thanked everyone who participated in the Faculty Appreciation event.
  - a. There will also be an event next month.
2. Logo Design Competition:
  - a. The prizes are 1<sup>st</sup> Place (\$100.00), 2<sup>nd</sup> Place (\$75.00) and 3<sup>rd</sup> Place (\$25.00).
  - b. The Computer Information Sciences department proposed the idea, but the event is open to students from every program.
3. Students will also take Faculty to lunch at the Mesa Fusion Culinary Arts program restaurant.

**B. Classified Senate Representative:** President Trina Larson (No Report)

**IV. GUESTS:**

**A. Mesa College President Pam Luster: Q & A Session**

1. President Luster commented on the remarkable depth of work that is being accomplished at Mesa College.
2. She reported that Mesa College was awarded a multi-million dollar Basic Skills grant by the state of California.
  - a. Toni Parsons asked if we have a duplication of work with a district Task Force and Mesa College committee.
    - President Luster said we want to make sure that we continue to receive grant money for Basic Skills and the funds do not deplete.
3. Our Student Success work now includes Basic Skills, Hispanic Serving Institution and Student Equity.
4. President Luster said we need more robust information technology support for PeopleSoft (Enterprise Resource Planning - ERP) and the implementation has created challenges for our Business Office and Employment/Payroll personnel.
  - a. President Luster does have concerns about where we are in the implementation process.
  - b. Carlynne Albee reported that other districts are also having difficulties implementing PeopleSoft.
5. Martina Hesser asked if Mesa College will adopt the Canvas online platform.
  - a. President Luster reported that the district has not made a decision regarding an online platform.
6. Inna Kanevsky asked President Luster if she knows how many new Custodians will be hired for Mesa College.
  - a. President Luster reported that we are waiting for the May state budget revisions.

- b. President Luster said we also have to comply with the 50% Law.
  - She said that our numerous Faculty new hires have not made it easier to comply with the law.
    - \* Jonathan McLeod said it may be due to the numerous Faculty retirements.

**B. Vice President of Student Services (VPSS) Ashanti Hands: Board of Governors (BOG) Fee Waivers**

1. The 2012 Student Success Act attached Academic Progress to the BOG Fee Waivers.
2. Starting in fall 2016 students can be Academically Disqualified from receiving the approximately \$600.00 fee waiver.
  - a. Students must maintain a 2.00 Grade Point Average (GPA) and their total number of Incompletes and Withdrawals must be below a certain threshold.
  - b. Students are not required to take a certain number of units each semester to qualify for a BOG Fee Waiver.
3. Approximately 1,200 Mesa College students currently receive a BOG Fee Waiver.
4. Mesa College has been sending email notifications regarding the policy change to our students during the past 18 months and Student Services personal have also contacted our students by phone.
  - a. Rob asked Faculty to remind their students to check their emails regularly.
5. Former Foster Youths will be exempt from the policy change.
6. Faculty can help our students by selecting the online button that refers a student for Tutoring Services early on in the semester and talking to their students to find out what services they may need.
7. Disqualified students are entitled to an Appeals Process and they can meet with Counseling, Disabled Student Programs & Services (DSPS) and Equal Opportunity Programs and Services (EOPS).
8. The VPSS can refer students for workshops.
9. Some disqualified students can meet with a Counselor to find out if they can still take classes at Mesa College.
10. Fully disqualified students cannot attend Mesa College for one year (two semesters).
11. Students may be still able to receive a BOG Fee Waiver at another district until the system catches up to itself.

**V. APPROVAL OF MINUTES:** March 14, 2016

Motion to approve:

**M/S**

McLeod/Safdie

**Abstained:**

Veronica Gerace  
George Ye

**VI. ROUND TABLE TOPICS:** Uriel Ornelas on behalf of the Languages Department

- A. Uriel expressed concern that transforming the Printed Class Schedule may leave smaller programs behind.
  1. Rob Fremland said we can discuss the concern when Resolution 16.2.3 is brought back as Old Business on April 18<sup>th</sup>.
- B. Restoration of Reassigned Time: Faculty Languages Lab Coordinator
  - a. Reassigned time for the position was taken away in 2008.
  - b. Chair Leela Bingham has requested restoration of reassigned time through Program Review without success.
  - c. The Languages Department will submit a resolution to request restoration of the reassigned time.
- C. Professional Development Coordinator: Reassigned Time
  - a. The Languages Department also needs Reassigned Time for a Faculty Professional Development Coordinator.

**VII. OLD BUSINESS:**

**A. Revised Proposed MOA – National University:** Transfer Center Coordinator Leroy Johnson

1. The Memorandum of Understanding (MOU) Development Process:
  - a. The Mesa College MOU Committee members are currently the Vice President of Instruction Tim McGrath, the Vice President of Student Services Ashanti Hands and Transfer Center Coordinator Leroy Johnson.
    - The committee needs to fill one vacancy.
  - b. It normally takes two years to negotiate, develop and approve an MOU.
  - c. Rob Fremland and Leroy Johnson agree that Mesa College needs to delineate a process for developing MOUs, Memorandums of Agreements (MOAs) and Admission Guarantees.
    - MOAs, MOUs and Admission Guarantees are campus specific and approved individually.
2. National University is the third highest transfer institution for Mesa College students after the California State University (CSU) and the University of California (UC) systems.
  - a. National University is the top private transfer institution for Mesa College students.
3. The proposed MOA is for a Bachelor of Arts Degree in General Education.
  - a. \$10,000.00 Discount Rate

- b. 40 Student Cohort: The discounted rate is only 25% if the cohort falls below 20 students.
- 4. Leroy Johnson reported that the proposed MOA is similar to the MOUs already approved for Mesa College.
- 5. Rob Fremland reported that the Reverse Articulation section in the original proposal that was not approved by the Academic Senate last month was removed.
- 6. Toni Parsons reported the Mesa College Curriculum Review Committee (CRC) unanimously opposed the Revised Proposed MOA due to the following:
  - a. The committee does not like Article 5.
  - b. How does the student know if their fee is \$10,000.00 or discounted at 25%?
  - c. The contract our students have to sign is not attached to the proposal.
  - d. The Counselors serving on the CRC would like the MOA to be written in a way that the CRC can approve it.
- 7. Becca Arnold asked what fields can our students enter after they earn the degree.
  - a. Toni Parsons said the degree benefit students who already have the job.
- 8. Rob Fremland reported that this is not a Completer Program and this program is only offered at National University's Spectrum Campus.
- 9. Bill Brothers asked if National University will know the reasons if the proposal is not approved.

Motion to approve:

**M/S**

**Opposed/**  
**Abstained:**  
Carolyn Albee

## **VIII. NEW BUSINESS:**

### **A. District Policy Documents:** Curriculum Review Co-Chair Toni Parsons

- 1. AP 5105 – Distance Education:
  - a. The existing document is under review to ensure compliance with accreditation standards, state legislative requirements and federal Department of Education (DOE) regulations.
  - b. Joe Safdie (Mesa College Distance Education Committee) finds the requirement to certify that the student enrolled in the class is the person actually doing the coursework to be extremely intrusive and worrisome.
- 2. BP 5030 – Academic Freedom:
  - a. The existing document is under review to ensure compliance with accreditation standards.

Motion to approve:

**M/S**

McLeod/Hughes

**UNANIMOUS**

## **IX. SENATE EXECUTIVE OFFICER REPORTS:**

### **A. Vice President: Erika Higginbotham** (No Report)

### **B. Secretary: Becca Arnold** (No Report)

### **C. Treasurer: Ken Kuniyuki**

- 1. The Senate will award two scholarships at the Scholarship Gala on April 22<sup>nd</sup>.

### **D. Senator at Large (1): Inna Kanevsky** (No Report)

### **E. Senator at Large (2): Joe Safdie**

- a. CANVAS Online Platform:
  - a. The Distance Education Committee will review CANVAS and BlackBoard Ultra.
  - b. We will have to adopt CANVAS if we want to offer classes on the California Online Education Exchange.

### **F. President: Rob Fremland**

#### 1. The Music Department's ADT Resolution:

- a. The resolution was approved at the Area D meeting on Saturday with some needed revisions from Momilani Ramstrum.
  - The resolution will be forwarded to the Academic Senate for CA Community Colleges (ASCCC).
  - There are two similar resolutions in the works.

#### 2. PeopleSoft Enterprise Resource Planning System:

- a. Rob and Kim will assist Vice Chancellor Neault with the implementation of the new Faculty Web Services.

#### 3. District Governance Council (DCG):

- a. Accelerated College Program (ACP)/Dual Enrollment for High School students.
  - ACP has been solely run by Mesa College Faculty.
  - Miramar College has taken over ACP for Scripps Ranch High School.

- \* What is the district's role when one sister college wants to take over the ACP at a high school that is already being run by a sister college?

4. ASCCC Spring 2016 Plenary Session:
  - a. Rob will send out the proposed resolutions for review and feedback.
5. Textbook Affordability Task Force:
  - a. Rob is pushing for an FAQ for Faculty.
  - b. Rob may put forth a resolution.
  - c. Bundling may not be cheaper.
  - d. A Student Survey is going out soon.
  - e. Martina Hesser asked if publishing lecture notes through Top Hat is considered a conflict of interest.
  - f. Is there a conflict of interest when a Faculty member receives royalty?
  - g. Inna reported that the Mesa College bookstore pays our students very little for their textbooks.
  - h. Jonathan McLeod said it illegal for Faculty to receive compensation from a publisher for adopting a textbook.

## **X. COMMITTEE REPORTS:**

### **A. Senate Executive Committees:**

1. Academic Affairs Committee: Chair Tina Recalde (No Report)
2. Professional Advancement Committee (PAC): Chair Lupe Gonzalez (No Report)
3. Committee of Chairs (COC): Academic Senate President Rob Fremland
  - a. Chair of Chairs Kim Perigo is our President Elect and we will need a new Chair of Chairs in fall 2016.
4. Curriculum Review Committee (CRC): Co-Chair Toni Parsons (No Report)
5. Program Review Committee (PRC): Co-Chair Dina Miyoshi
  - a. The online surveys for lead writers, liaisons and managers have been distributed by the Instructional Effectiveness Office to obtain feedback about this Program Review cycle.
    - Please turn in your feedback.

### **B. Other Committees:**

1. Basic Skills Committee (BSC): Tracey Walker
  - a. The committee may start meeting monthly again.
2. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Veronica Gerace
  - a. Cultural Awareness Week is scheduled for April 11, 2016 – April 14, 2016.
    - Intercultural Communications will have a booth.
    - There will be an international fashion show.
3. Proyecto Exito: Leticia Lopez (No Report)
4. Other Committees: (No Report)

## **XI. ANNOUNCEMENTS/FOR THE GOOD OF THE ORDER:**

- A.** Congratulations to Academic Senate President Elect Kim Perigo!
- B.** Rob Fremland will find out if a representative from Payroll can attend a meeting to answer questions about the new payroll system and the new pay stubs.
  1. Carlynne Allbee said you can go to the Payroll Deduction page on the Internal Revenue Service (IRS) website.
- C.** Joe Safdie asked if the Academic Senate would like to take a position regarding the upcoming CSU Adjunct Faculty strike on April 13<sup>th</sup>.
  1. Jonathan McLeod said we have to find out if we can legally take a position.
- D.** The next Academic Senate meeting is scheduled for April 18, 2016 in H117/H118 @ 2:15PM.
- E.** The next Joint Chairs and Deans meeting is scheduled for April 13, 2016 in SB110 @ 2:30PM.

## **XII. ADJOURNMENT @ 4:01PM.**

Motion to adjourn:

**M/S**

McLeod/Parsons

**UNANIMOUS**

Submitted by Sue Saetia

Approved by the Academic Senate: April 18, 2016