



SAN DIEGO MESA COLLEGE ACADEMIC SENATE
 7250 MESA COLLEGE DRIVE, SAN DIEGO, CA 92111-4998 (619) 388-2733 FAX (619) 388-2929

**SAN DIEGO MESA COLLEGE
 ACADEMIC SENATE MEETING**
October 12, 2015: Room H117/H118 (2:15PM – 4:00PM)
MINUTES

Present:

Bill Brothers, Leslie Cloud, John Crocitti, Nellie Dougherty, Peggy Fischer, Amanda Fusco, Veronica Gerace, Lou Ann Gibson, Helen Greenbergs, Martina Hesser, Erika Higginbotham, Sharon Hughes, Ken Kuniyuki, Terry Kohlenberg, Guillermo Marrujo, Thekima Mayasa, Jonathan McLeod, Phyllis Meckstroth, Tricia Mendoza, Devin Milner, Dina Miyoshi, Uriel Ornelas, Michelle "Toni" Parson, Olga Pillipets, James Romeo, Robert Sanchez, Shannon Shi, Judy Sundayo, Gwen Ulrich-Schlumbohm and George Ye

Absent:

Mark Abajian, Bill Clary, Rob Fremland (Excused), Guadalupe "Lupe" Gonzalez (Excused), Bill Hoefer (Excused), Laleh Howard, Inna Kanevsky (Excused), Cesar Lopez (Excused), Steven Siegel, Tracey Walker and Walter "Duane" Wesley

I. CALL TO ORDER & WELCOME by Academic Senate Vice President Erika Higginbotham @ 2:16PM.
Parliamentarian – Jonathan McLeod/Timekeeper – Becca Arnold/Speaker Coordinator – Becca Arnold

II. APPROVAL OF AGENDA:

Motion to approve:

M/S

McLeod/Fischer

UNANIMOUS

III. PUBLIC PRESENTATIONS:

- A. **Associated Student Government (ASG) Representative:** (No Report)
- B. **Classified Senate Representative:** (No Report)

IV. GUESTS: Public Information Officer Lina Heil and Web Master Joel Arias

1. Lina reported that a web site advisory group was formed in spring 2014.
2. The new web site software is OMNI – OU Campus.
 - a. The program responds across all platforms.
 - b. It is easy to navigate and has an internal search engine.
 - c. It is also image friendly and Mesa College has a photo library in "Flickr".
 - d. The program has content management and editing capabilities.
3. Lina reported that someone from each department has to be responsible for maintaining their department's web pages since there are 195 programs at Mesa College.
 - a. Kim Perigo expressed concerns about work load creep with the expectation that Faculty will be responsible for creating and uploading content for departments and areas.
 - She expressed that this is one of many ways that responsibilities are being added to the plates of Faculty and are outside their job descriptions.
4. Please contact Penny Hedgecoth (Reprographics) with any questions regarding the Employee Directory.
 - a. The Department Content Managers are responsible for maintaining their own department rosters on their own web pages.
5. Bill Brothers and other Senators expressed interest in setting up individual pages on the web site.
6. Shannon Shi reported that it takes a long time to launch the web site on older computers because there are so many pictures.
 - a. Kim Perigo reported that it also takes a long time for the web site to launch on her computer.
7. Becca Arnold and Bill Brothers reported that it is cumbersome to scroll to the content of the Faculty/Staff pages because there are so many pictures at the top.
 - a. **Follow-Up:**
 - Reformatted the forms and Faculty/Staff resources page (bolded headlines & reduced font size) to make it easier to read <http://www.sdmesa.edu/forms>:

- <http://www.sdmesa.edu/college-services/administrative-services/forms/index.shtml>
- Created a short URL to forms, Faculty/Staff resources and the calendar
- Added Outlook web application link for SDCCD email on Faculty/Staff resources page (from feedback tool)
- Updated Faculty/Staff page banner photo.

8. Olga Pillipets reported that she could not locate the Academic Calendar on the Mesa College web site.

- a. Lina said a link to Academic Calendar on the district web site will be added.
 - **Follow Up**/New Link: <http://www.sdmesa.edu/calendar-documents/sdccd-academic-year.pdf>
Additional New Links:
 - * Academic Calendar & Key Dates: <http://www.sdmesa.edu/calendar-documents/academic-calendar-key-dates.pdf>
 - * Important Deadlines: <http://www.sdmesa.edu/calendar-documents/important-deadlines.pdf>
 - * Quick Tips & Important Dates: <http://www.sdmesa.edu/calendar-documents/quick-tips-important-dates.pdf>

9. Devin Milner asked if there will be a quick link to the district web site.

- a. Joel reported the link will be set-up.
 - **Follow-Up:**
Activated the SDCCD District link on the footer: <http://www.sdccd.edu/>

10. Academic Programs:

- a. The Mesa College Catalog has been digitized and the information is now available online.
- b. "Academic Programs" will be changed to "Field of Study"

11. Jonathan McLeod reported "Adjunct" Faculty members are inaccurately listed as "Associate" Faculty.

12. Please let Joel know if you cannot attend the Friday training sessions.

V. APPROVAL OF MINUTES: September 28, 2015

Motion to approve with a correction from Sharon Hughes:

M/S McLeod/Marrujo

UNANIMOUS

VI. ROUND TABLE TOPIC: None

VII. OLD BUSINESS:

A. Mesa College Information Technology (MIT) Committee - Recommendations for Changes:

Submitted to President's Cabinet on September 10, 2015

1. Addition of a Faculty Co-Chair
2. The committee will have five (5) Faculty members.
3. The committee will have a total of 13 members.

Motion to approve:

M/S McLeod/Kohlenberg

UNANIMOUS

B. Resolution 15.9.2 - Student Success Scorecard - Academic Senate for CA Community Colleges (ASCCC):

(San Diego Mesa College Academic Affairs Committee)

1. The resolution encourages the ASCCC to work more closely with the Scorecard Advisory Board:
2. Devin Milner said the Scorecard also needs to report Student Success for students who complete courses without earning degrees or certificates.
3. Guillermo Marrujo reported that colleges do not receive Scorecard credit when a student only takes one class.
4. Rob Fremland will present the approved resolution at the Area D Meeting on October 24th if necessary.
 - a. The ASCCC has a similar resolution which supports Mesa College's resolution and makes presenting our resolution unnecessary.
<http://asccc.org/resolutions/broaden-definitions-success-and-completion>

Motion to approve:

M/S McLeod/Marrujo

UNANIMOUS

VIII. NEW BUSINESS: None

IX. SENATE EXECUTIVE OFFICER REPORTS:

A. Vice President: Erika Higginbotham (No Report)

B. Secretary: Becca Arnold (No Report)

C. Treasurer: Ken Kuniyuki

1. Please help support the Academic Senate Student Scholarships.
 - a. Please contact Ken if you need a "Dues Card".

D. Senator at Large (1): Inna Kanevsky (No Report)**E. Senator at Large (2): Joe Safdie (On Sabbatical)****F. President: Rob Fremland (No Report)****X. COMMITTEE REPORTS:****A. Senate Executive Committees:**

1. Academic Affairs Committee: Chair Tina Recalde
 - a. Tina reported the committee is continuing its research on expanding the definition of Student Success and methods for measuring Student Success.
 - Campus-Based Researcher Brianna "Bri" Hays will be our guest today.
 - Tina will find out if Mesa College loses funding if we do not measure all aspects of Student Success.
 - Guillermo Marrujo reported that Mesa College can lose funding due to Abbreviated Education Plans.
 - Kim Perigo asked if data on the Student Success Scorecards are being used to create new legislation.
 - Toni Parsons said Student Success in Career Technical Education (CTE) can be measured by a student taking a few trade courses and obtaining the skills he/she needs to get a job.
 - Jonathan McLeod said we have to be able to account for Mesa College's Student Success.
 - James Romeo asked if it is considered Student Success when a student takes music classes at Mesa College and then utilizes their new skills by performing at a community concert.
 - Jonathan McLeod said we are in a philosophical battle with corporations like Lumina who are driving employment and salaries.
 - Judy Sundayo said it took two years to develop the latest Human Development Index and Student Success is similar.
 - Toni Parson said "Performance Based Funding" is coming.
 - Tina Recalde asked the Senators to forward information regarding Student Success measurements to her.
2. Professional Dvlpmnt. Com. (PDC)/Professional Advancement Com. (PAC): Chair Lupe Gonzalez (No Report)
3. Committee of Chairs (COC): Chair of Chairs Kim Perigo
 - a. A Joint Chairs and Deans Meeting is scheduled for this Wednesday (October 14, 2015).
 - Please ask your Scheduling Chairs to attend the meeting.
4. Curriculum Review Committee (CRC): Co-Chair Toni Parsons
 - a. Mesa College Catalog: Posted on the New Mesa College Web Site
 - Toni has been receiving questions from Faculty.
 - CurricUNET: Active Proposals are in **RED**.
 - * Proposals always need approval from the campus CRC and the district Curriculum Instructional Counsel (CIC).
 - * Some proposals also have to receive state approval.
 - * Effective Date: Courses are not active until the effective date.
 - * Deactivated courses must be removed from the state list and any awards that contain them.
5. Program Review Committee (PRC): Co-Chair Dina Miyoshi
 - a. The next fall 2015 training is scheduled for November 6th in the SB216 (Social/Behavioral Sciences Building) Computer Lab from 11:00AM to 12:30PM.
 - b. Lead Writers please contact your Liaison if your Liaison has not contacted you.

B. Other Committees:

1. Basic Skills Committee (BSC): Coordinator Chris Sullivan

Multiple Measures Assessment Project (MMAP):

September 2015 Edition of the SDCCD Student Services Newsletter

"Recent legislation has called for a statewide common assessment tool to be used at all 113 California Community Colleges. One component of this Common Assessment Initiative (CAI) involves using multiple measures as part of the assessment process for student placement into Math, English and ESL. In 2014/15 approximately 14 colleges were selected to participate in the Multiple Measures Assessment Project (MMAP) pilot program, including San Diego City, Mesa and Miramar Colleges. The MMAP incorporates the use of student high school transcript data (e.g., GPA, California Standards Tests (CST) scores, and grades from 11th or 12th grade math and English) to inform the

placement process. Using complex algorithms, transcript data are analyzed and reviewed for a recommended placement level. Students are then moved to a higher placement level depending upon the results. In Spring 2015 the District formed the MMAP Work Group, comprised of Math and English Faculty and Counselors from the colleges. The Work Group has been reviewing the comprehensive MMAP protocols and retrospective data and is currently finalizing a districtwide assessment plan that will be shared with the colleges this fall. Approximately 250 students were placed at transfer level English and/or Math as a result of the pilot. Full implementation of MMAP is expected in early 2016 along with the Common Assessment Initiative"

- a. Fall 2015: 321 Students (Placed at Transfer Level English) & 387 Students (Placed at Transfer Level Math)
 - Not all qualified students enrolled in transfer level courses due to the following reported reasons:
 - They plan to enroll the following semester.
 - No transfer level classes are available during the days/times they need.
 - They do not feel they are prepared for transfer level classes.
- 2. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo
 - a. The committee has held meetings during the past two months
 - b. The committee needs Classified and Student representatives.
 - c. The committee shows a three (3) - four (4) minute video on diversity at the beginning of each meeting.
 - d. The committee has been supporting the Hispanic Heritage Month Events on campus.
 - e. The committee will present at President's Cabinet this month on the need for a Student Meditation/Reflection Room.
- 3. Faculty/Staff Advisory Committee on Threats (FACT): Becca Arnold (No Report)
- 4. Mesa College Facilities Committee/District Review of Services Committee: Kim Perigo
 - a. Please report issues and concerns to Kim's subcommittee of the Mesa College Facilities Committee.
 - The issues can include cleanliness, software licensure renewals and finding out which department is responsible for resolving particular issues and problems.
 - * The subcommittee will find out which department/personnel can resolve the issue.
 - a. Kim informed the Board of Trustees (BOT) when they met at Mesa College on October 8th that our classrooms are dirty and Mesa College needs to have more full-time Custodians.
 - b. Lack of Communication:
 - Kim reported that Audio Visual moved from the Learning Resources Center (LRC) Fourth Floor, but the information was not communicated to the campus.
 - * Devin Milner reported that Audio Visual no longer has an office.
 - c. Devin Milner asked Kim if the Facilities Committee addresses changes to building usages including the changes that have occurred in the Learning Resources Center (LRC) during the past few years.
 - Additions of the Languages Center, Learning Opportunities for Transformation (LOFT) and the Writing Center, which required Audio Visual and the High Tech Center to relocate and study areas to be lost.
 - Plan to relocate the Center for Independence Learning (CIL) from the fourth floor to the first floor.
- 5. Proyecto Exito: Leticia Lopez (No Report)
- 6. Other Committee Reports: (None)

XI. ANNOUNCEMENTS/FOR THE GOOD OF THE ORDER:

- A. The next Academic Senate meeting is scheduled for October 26, 2015 in H117/H118 @ 2:15PM.
- B. The next Joint Chairs & Deans meeting is scheduled for October 14, 2015 in H117/H118 @ 2:15PM.
- C. Please send Public Information Officer Lina Heil the names of Mesa College Experts that she can provide to the media.
- D. Lina Heil also asked the Senators to submit their ideas and stories for the Mesa College News Room.

XII. ADJOURNMENT @ 3:50PM.

Motion to adjourn:

M/S

McLeod/Perigo

UNANIMOUS

Submitted by Sue Saetia

Approved: October 26, 2015