



San Diego Mesa College (SDMC) Academic Senate (AS)
Committee of Chairs (CoC)
April 22, 2026
Room MC 211 A/B
MEETING AGENDA

- I. **CALL TO ORDER AND WELCOME** by Chair of Chairs Ian Duckles:
- II. **APPROVAL OF DRAFT AGENDA:**
- III. **GUEST:** 2:30PM
- IV. **APPROVAL OF DRAFT MINUTES:** February 25, 2026 & April 8, 2026
- V. **OLD BUSINESS:**
 - A.
- VI. **NEW BUSINESS:**
 - A.
 - B.
- VII. **DEPARTMENT REPORTS:**
- VIII. **PLANNING/COMMITTEE REPORTS:**
 - A. **Academic Affairs:** Odasso
 - B. **Academic Senate:** Gwin
 - C. **American Federation of Teachers (AFT):** Duckles
 - D. **Curriculum Review Committee (CRC):** Resch
 - E. **Student Services:** Dougherty/Higginbotham/Marrujo/Parker
 - F. **Enrollment Management and Instructional Strategic Planning Committee:** Harrison
 - G. **Planning & Institutional Effectiveness (PIE) Committee:** Gwin/Duckles
 - H. **President's Cabinet:** Gwin/Duckles
 - I. **Program Review Steering Committee (PRSC) Contract Faculty Co-Chair:** Naschack
 - J. **Strong Work Force Committee:** Johnston/Wong
- IX. **ANNOUNCEMENTS/ROUND TABLE/FOR THE GOOD OF THE ORDER:**
 - A. **Congratulations to SD MC Faculty Leader Dr. Edeama Onwuchekwa Jonah Honored with 2026 Statewide ASCCC Regina Stanback Stroud Inclusion, Diversity, Equity, Antiracism, and Accessibility Award!**
- X. **NEXT CoC MEETING:** May 13, 2026 (Room BT 206 Computer Lab)
 - A. **Development - SDMC Department Chairs Handbook:**
- XI. **ADJOURNMENT:**



San Diego Mesa College (SDMC) Academic Senate (AS)
Committee of Chairs (CoC)
April 8, 2026
Room MC 211 A/B
MEETING MINUTES
 2nd DRAFT

Present:

Chair of Chairs Ian Duckles, Blythe Barton, Juan Bernal, Donna Budzynski, Todd Curran, Christie DuPraw, Justin Estep, Jim Fegan, Tasha Frankie, Veronica Gerace, Paula Hjorth Gustin, Michael Harrison, Erika Higginbotham, Amanda Johnston, Candace Katungi, Gloria Kim, Ken Kuniyuki, Guillermo Marrujo, Ryan Mongelluzzo, Bruce Naschak, Hannah Padilla Barajas, Kari Parker, Nathan Resch, Wendy Smith, Jennifer Snyder, Irena Stojimirovic, Leslie Styles, Robert Wong, George Ye and
 Guests SDMC AS President Mary Gwin and SDMC AS Academic Affairs Committee Chair Dave "Das" Odasso

Excused Absences:

Nellie Dougherty, César López and Annette Miner

I. CALL TO ORDER AND WELCOME by Chair of Chairs Ian Duckles @ 2:35PM.

II. APPROVAL OF DRAFT AGENDA:

Move to Approve with the Addition of "How are SDMC Department Chairs' Approaching Credit for Prior Learning (CPL) for Military Service" to New Business by Communication Studies Department Chair Veronica Gerace:
M/S **UNANIMOUS**

III. GUEST(S): None

IV. APPROVAL OF DRAFT MINUTES: February 25, 2026 (Postponed until April 22, 2026)

V. OLD BUSINESS: None

VI. NEW BUSINESS:

A. Best Practices for Modifying Courses: Estep

[Best Practices for Modifying Courses in Degrees and Certificates'](#)

1. Justin Estep reported he finds the document helpful.

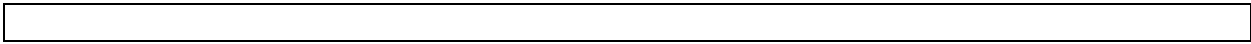
B. 10+1 Presentation: Gwin

1. [SDMC AS Constitution:](#) SDMC AS Purview (Page 1)

D. Address Academic and Professional issues including:

1. Curriculum and the establishment of Prerequisites and the Assignment of Courses within Disciplines.
2. Degree and Certificate Requirements.
3. District and College governance structures as related to Faculty roles.
4. Educational Program Development.
5. Faculty involvement and responsibilities in the Accreditation process including Self-Studies and Annual Reports.
6. Grading Policies.
7. Policies for Faculty Professional Development activities.
8. Process for Program Review.
9. Process for Planning and Institutional Effectiveness including Institutional Planning and Budget Development.
10. Standards and Policies regarding Student Preparation and Success.
11. Other Academic and Professional matters as mutually agreed upon between the governing board and the San Diego Mesa College Academic Senate through the "Shared Governance" process.

Education Code Sections 66700, 70901, and 70902



C. How are SDMC Department Chairs' Approaching Credit for Prior Learning (CPL) for Military Service: Gerace

1. Guillermo Marrujo cautioned that receiving SDMC CPL Credit does not guarantee transfer credit to a four-year institution.
2. Todd Curran shared his experience with CPL at SDMC.
3. [Palomar College CPL Web Page](#).

VII. DEPARTMENT REPORT(S): None

VIII. PLANNING/COMMITTEE REPORTS:

A. Academic Affairs: Odasso (No Report)

B. Academic Senate: Gwin

As reported by Mary Gwin:

"Mary Gwin gave a presentation on 10+1, discussed progress with discussion with administration regarding budget transparency and safety, and discussed various meetings of note."

C. American Federation of Teachers (AFT): Duckles

As reported by Ian Duckles:

"As we learned the week before Spring Break, there is an issue with some courses (TR one's) being scheduled above the maximum hours in the COR. Some of these three-unit courses have been scheduled for 54.4 hours instead of the max of 54.

- Going forward, the district is trying to come up with a plan to address this as currently each college (and sometimes each school within each college) is handling this differently, with some schools shortening the end-time of TR classes by 5 minutes. Hopefully, they will come up with a consistent plan for all courses at all colleges, but we shall see.
- This also suggests that many faculty were not paid properly for their courses (basically working an extra .4 hours per course without pay). The Union has requested that the district perform an audit and pay all faculty for this extra work. Conversations are ongoing.

At our April 22 meeting, Jim Mahler will come to go over the CBA proposal with Chairs."

D. Curriculum Review Committee (CRC): Resch

1. Thank you to outgoing Faculty Co-Chair Justin Estep for your leadership.
2. The incoming Faculty Co-Chair is Bryan Malinis from Communication Studies.

E. Student Services: Dougherty/Higginbotham/Marrujo/Parker

1. Guillermo Marrujo thanked the SDMC AS for passing Resolution 2025.11.2 – Education Plan Codes Needed.
 - a. Passage of the resolution is creating movement.

F. Enrollment Management and Instructional Strategic Planning Committee: Harrison

1. We are meeting this Friday and we are brainstorming ideas for Creative Scheduling.

G. Planning & Institutional Effectiveness (PIE) Committee: Gwin/Duckles

As reported by Ian Duckles:

- "PIE and PCAB are finalizing the Roadmap to 2030 Plan.
- PIE and PCAB are also developing a framework for the accreditation cycle to ensure that nothing slips through the cracks as was the case with our previous accreditation. Chairs have been emailed a copy of this plan for review and feedback."
- SDMC PIEC 7-Year Accrediting Commission for Community and Junior College (ACCJC) Framework - PCAB

H. President's Cabinet: Gwin/Duckles

1. [SDMC PIEC 7-Year Accrediting Commission for Community and Junior College \(ACCJC\) Framework – PCAB 04/07/26:](#)

I. Program Review Steering Committee (PRSC) Contract Faculty Co-Chair: Naschak

1. We are developing a Program Review Format for the Comprehensive Review Cycle that keeps thing simple.

J. Strong Work Force Committee: Johnston/Wong (No Report)

IX. ANNOUNCEMENTS/ROUND TABLE/FOR THE GOOD OF THE ORDER:

- A.** Congratulations to SD MC Faculty Leader Dr. Edeama Onwuchekwa Jonah for being Honored with 2026 Statewide ASCCC Regina Stanback Stroud Inclusion, Diversity, Equity, Antiracism and Accessibility Award! ([LINK](#))

X. Remaining Spring 2026 CoC MEETINGS:

A. April 22, 2026: Room BT 101

1. AFT President Jim Mahler will answer contract negotiation questions.

B. May 13, 2026: Room BT 206 Computer Lab

1. Development - SDMC Department Chairs Handbook:

XI. ADJOURNMENT @ 3:57PM.

Submitted by Sue Saetia

Approved by the SDMC AS CoC:

San Diego Mesa College (SDMC) Academic Senate (AS)
Committee of Chairs
February 25, 2026
Room MC 211 A/B
MEETING MINUTES
DRAFT

Present:

Chair of Chairs Ian Duckles, Blythe Barton, Anar Brahmabhatt, Todd Curran, Nellie Dougherty, Christie DuPraw, Justin Estep, Jim Fegan, Tasha Frankie, Veronica Gerace, Michael Harrison, Erika Higginbotham, Amanda Johnston, Candace Katungi, Gloria Kim, Ken Kuniyuki, César López, Tara Maciel, Guillermo Marrujo, Annette Miner, Ryan Mongelluzzo, Bruce Naschak, Edeama Onwuchekwa Jonah, Hannah Padilla Barajas, Kari Parker, Nathan Resch, Leslie Saline Styles, Christina Sanchez-Volatie, Wendy Smith, Jennifer Snyder, Irena Stojimirovic, Carlos Toth, Todd White, Robert Wong, George Ye and
Guests American Federation of Teachers (AFT) President Jim Mahler, SDMC Dean of Student Affairs Victoria Miller, Coordinator Claudia Perkins, Mental Health Coordinator Derrick White and SDMC Outcomes Coordinator Eliza "Liza" Rabinovich

Excused Absence: Paula Hjorth Gustin

I. CALL TO ORDER AND WELCOME by Chair of Chairs Ian Duckles @ 2:32PM.

II. APPROVAL OF DRAFT AGENDA: Approved.

III. GUESTS:

A. SDMC Dean of Student Affairs Victoria Miller, Coordinator Claudia Perkins and Mental Health Coordinator Derrick White - Student Policies, Rights & Responsibilities:

1. SDMC Student Affairs: [LINK](#)
2. Shared Space Agreement: [LINK](#)
3. Student Policies, Rights & Responsibilities: [LINK](#)
4. Student Health Services: [LINK](#)

B. Liza Rabinovich – Course Learning Outcomes (CLOs) Updates: [PowerPoint Presentation](#)

C. American Federation of Teachers (AFT) President Jim Mahler: [AFT Local 1931](#)

IV. APPROVAL OF DRAFT MINUTES: December 10, 2025

Move to Approve:

M/S

Gerace/Katungi

25 APPROVE
8 ABSTAIN

Barton
Frankie
Saline Styles
Sanchez Volatie
Smith
Toth
White
Wong

V. OLD BUSINESS: None

VI. NEW BUSINESS: None

VII. DEPARTMENT REPORTS:

A. Candace Katungi thanked everyone for their support.

1. We are honoring Sakeenah Gallardo tomorrow night in SDMC room MC 211 A/B from 6:00PM – 8:00PM.

VIII. PLANNING/COMMITTEE REPORTS:

A. Academic Affairs: Odasso (No Report)

B. Academic Senate: Gwin

1. Please contact SDMC AS Vice President Veronica Gerace if you have Faculty Members who would like to serve on a committee.

C. American Federation of Teachers (AFT): Duckles (No Report)

D. Curriculum Review Committee (CRC): Resch (No Report)

E. Student Services: Dougherty/Higginbotham/Marrujo/Parker (No Report)

F. Enrollment Management and Instructional Strategic Planning Committee: Harrison (No Report)

G. Planning & Institutional Effectiveness (PIE) Committee: Gwin/Duckles (No Report)

H. President's Cabinet: Gwin/Duckles (No Report)

I. Program Review Steering Committee (PRSC) Contract Faculty Co-Chair: TBA

J. Strong Work Force Committee: Johnston/Wong (No Report)

IX. ANNOUNCEMENTS/ROUND TABLE/FOR THE GOOD OF THE ORDER: None

X. NEXT CoC MEETING: March 11, 2026 (Room MC 211 A/B)

XI. ADJOURNMENT @ 3:58PM.