



San Diego Mesa College (SDMC) Academic Senate (AS)

Committee of Chairs

September 16, 2026

Room MC 211 A/B

MEETING MINUTES

Present Members:

Mary Gwin, Valerie Abe, Blythe Barton, Juan U. Bernal, Donna Budzynski, Todd Curran, Nellie Dougherty, Ian Duckles, Christie DuPraw, Justin Estep, Erin Evans, Jim Fegan, Tasha Frankie, Veronica Gerace, Michael Harrison, Erika Higginbotham, Amanda "Mandy" Johnston, Candace Katungi, Gloria Kim, Ken Kuniyuki, César López, Tara Maciel, Guillermo Marrujo, Annette Miner, Ryan Mongelluzzo, Edeama Onwuchekwa Jonah, Nathan Resch, Christina Sanchez-Volatie, Wendy Smith, Irena Stojimirovic, Joe Toto, Robert Wong, George Ye

Absent Members:

Mark Abajian, Nate Betschart, Anar Brahmhat, Jarred Collins, Anne Geller, Jason Kalchik, Jesse Keller, Hannah Padilla, Oscar Torres, Carlos Toth, Todd White

I.	CALL TO ORDER AND WELCOME by Chair of Chairs Ian Duckles:	2:35PM
II.	APPROVAL OF DRAFT AGENDA:	2:35 PM
	M/S Budzynski/Kuniyuki	<u>Unanimous</u>
	<u>Objections</u>	<u>Abstentions</u>
	• <i>Added section for Public comments section</i>	All None None

Committee on committee report

III.	PUBLIC COMMENTS	2:37 PM
	None	

IV.	GUEST(s):	2:37 PM
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A. Evaluations Update: Darcey Flores and Ayana Woods

- **Update in CS –**
 - *Encouraged faculty to ask students questions regarding degree and certificate and to put verbiage in syllabus and post on Canvas.*
 - *Discussed differences in terminology*
 - *Discussed roadmap*
 - *Discussed different types of transcripts, sending and submitting/evaluating transcripts and the Why*
 - *Discussed Forms and Petitions that the office of Evaluations can help students with*
 - *Discussed how to submit a Modification*
 - *Discussed how to apply degree/certificate*
 - *Discussed Deadline for Degree transfer and Grad and commencement*
 - *Degree status*

Questions :

- *Gerace/Marrujo - Can you send the presentation – Important to get information out.*
- *Gwin – The more students who grad more funding (calculations). Timeline challenges due cyber-attack.*
- *Budzynski – Do students get notification – NO send them to Evaluations office*
 - *What about students who have taken CCAP courses. They dont even know that they have transcripts*
- *Frankie – Is there any talk about students getting the awards without students having to apply. Automation- No they need to meet with students*
- *Duckles– Can automation affect financial aid? - No not anymore, but can lead to confusion*

B. Mesa Fondation: Dr. Michael Lettieri
None

3 :30 PM

V. APPROVAL OF DRAFT MINUTES:

VI. OLD BUSINESS:

3:04 PM

A. Updated Meeting Plan; Working Meetings

- *Duckles Meetings – Once a month normal meeting and second is a working meeting. Want to continue from last year.*

Question: Gerace – Can some of second meeting discuss best practices.? Onwuchekwa Jonah agrees it is good idea

Vote:

Unanimous

Objections

All

None

B. Chairs Handbook

- *Gerace– Will send out next week and would like feedback. Can discuss further in working meeting.*
- *Email veronica or Ian if you need access.*

VII. NEW BUSINESS:

3:08 PM

A. None

VIII. DEPARTMENT REPORTS: None

3:08 PM

IX. PLANNING/COMMITTEE REPORTS:

3:08 PM

A. Academic Affairs: Evans

- *First meeting 8/31- CCAP/ issues and classroom conditions. Agreements and certain amenities are required. Encourage faculty to bring their concerns to admin.*
- *Will be meeting with counseling to see if they have concerns*
- *Next meeting 9/21*
- *Need more representation - Will send out list of needs*

B. Academic Senate: Gwin

- *No new updates, but with more information Mary will bring this up in leadership meeting. Not enough money, but we need to meet vital needs.*
- *1st meeting 9/14 – Hands was at the meeting and discussed budget and admin role changes*
- *Senate has concerns that are being carried over from last year. Still working on.*
- *Isabel is absent and many decisions are made by her. There is coverage, but a lot of questions. Will follow up.*
- *Oct 5th 2:30-4 MC 211 A/B budget meeting – overview of how we get \$*
- *9/18 Academic Senate retreat. Welcome to come D101 11-11:30*
- *VPA has an acting person and working on hiring.*
- *DOI – on leave and not sure what the plan is. Gina is covering CCAP and Donna is Enrollment, Guided pathways and Adult learners*

C. Committee on Committees: Gerace

- *Waiting on Chair to respond with needs - will send out next week*

- *Highlight – discussed committees that need more representation*
- *Make sure to share information both ways*
- *Schedule meetings outside of prime time so faculties members can attend. Needs to go up to district.*

D. American Federation of Teachers (AFT): Duckles

- *No update- waiting to District. District canceled Friday meeting re: negotiation contract*
- *Stojimirovic – Q: General strategy is to wait for now?*
 - *Yes as it is but it is still early.*
 - *Q: District seems to have more urgency than ATF*
 - *Not accurate. There are steps in place, but unsure of the timeline.*
- *Harrison– Q: What is timeline*
 - *Hard to say. Will depend on what the district comes to meeting with. (side discussion about healthcare – possible)*
- *Frankie – C: Cola goes into a general fund and they vote on what to do. Some funds are held aside for healthcare.*
- *One more meeting on the calendar- Late September*

E. Curriculum Review Committee (CRC): Estep/Resch

- *Malinss is now the chair*
- *Had first meeting and having another meeting this week*

F. Student Services: Dougherty/Higginbotham/Marrujo/Parker

- *CCCApply to CCCStart – make easier and will begin Friday applications*

G. Enrollment Management and Instructional Strategic Planning Committee: Harrison

- *First meeting last week*
- *Dedicating time to focus on adult learning and getting funding*

H. Planning & Institutional Effectiveness (PIE) Committee: Gwin/Duckles

None

I. President's Cabinet: Gwin/Duckles

- *Meeting this week*

J. Program Review Committee (PRC): Naschak

None

K. Strong Work Force Committee: Johnston/Wong

None

- *Process of DL and DL processes and Ian will be sending it out.*
- *LRC – Lots of reserves from over the year. Not claimed; please pass on to the faculty to pick up. If not, we can do a sale etc.. Will share the list.*
- *Marrujo- Computers are failing and the process takes a long time to replace. How do we bring this topic up to get more resources. where to go – (SEE Gwins/AS)*
- *Frankie- Students are having trouble connecting to WIFI. Negatively affect students. Getting push back by IT. Seems to be campus wide*
- *Gerace – we have tech committees: Evans no positive feedback – very performative, no answers, monies not prioritized. Ex: pronto - a lot of money and app is not used by many. Canceled meetings, the members at meetings don't have a lot of background tech.*
- *Barton - Let them know faculty is listed in two areas (see email from email from Ian). Higginbotham - Some faculty not on the list (Student survey and QR code)*
- *Kumiyuki – Anyone try amazon punchout. Have documentation and can send it out.*
- *Abe – having computer issues and Adobe.. Try to quote but they seem too high and not a lot of trust in our tech in ordering. Why if the computers are so expensive, why cant we shop around.*

Why only one quote.

- *In the contract we are required to use certain vendors.*
- *Adobe: could be a license issue. (Gwin) Its is a technical issue and they are working on it.*
- *Gwin– come to the board meeting and speak!*
- *Onwuchekwa – can we have standing topics? There are topics that have been going on for years.*
 - *Can Mary create a doc with items that are coals in the fire? Tract – Good question for Senate Exc.*

X. ANNOUNCEMENTS/ROUND TABLE/FOR THE GOOD OF THE ORDER

3:58 PM

Student wants to start a democratic club

Faculty contact information is listed in two locations and must be updated independently.

- **How to update:**
 - **Find your name & contact information**
 - **Verify for accuracy**
 - **Add your edits to the appropriate google sheet**
- **Location #1: Campus Directory**
 - <https://www.sdmesa.edu/faculty/>
 - **Provide correct information on this [directory google sheet](#)**
- **Location #2: Program Pages**
 - <https://www.sdmesa.edu/academics/v2/programs/>
 - **Find your program and navigate to the "Faculty & Staff" page**
 - **Provide correct information on this [program page google sheet](#)**
 - **NOTE: You may be listed in multiple programs (ex: Health, Personal Training, Exercise Science)**
 - **Please submit an individual line for each unique web page**

XI. NEXT CoC MEETING: October 7, 2026 (Regular Meeting)

3:59 PM

XII. ADJOURNMENT: Duckles

Meeting Adjourned

4:00 pm