

SAN DIEGO MESA COLLEGE

Budget Allocation and Recommendation Committee Minutes

11.13.25

2:30 - 3:30 pm

LR 432

Attendees: Lorenze Legaspi, Nicole Roesler, Brian Makus, Virginia Enriquez, Laurie Strong, Cassandra Storey, Todd Curan

Guests: Mary Gwin

Call to Order

Minutes for Review 10/07

The minutes were presented as consensus minutes for approval

Charge and Goal Review

The Chair outlined the current and proposed BARC goals, suggesting a deeper review after the "BARC Learns" items, as they provide essential context.

- Current Listed Goals (historical): (1) Develop/maintain GFU budget carrying out the mission, (2) Develop/direct short- and long-term strategic planning, (3) Review/assess impact of budget changes, (4) Justify funding increases/allocations, (5) Justify funding reductions, and (6) Keep constituents apprised/solicit input.
- Current BARC Practice: (1) Prioritize and recommend resource allocation through program review (using a pool of approximately \$250,000), and (2) Review and recommend changes to the prioritization rubric.
- Proposed Deliverables for Discussion: Continue current practice, plus (3) Review and publish BARC FAQs annually, and (4) BARC Learns sessions.
- Accreditation Note: Any revisions to the BARC goals will need to be reflected in the college's accreditation reports.

BARC Learns: College Budget

The Chair presented the San Diego Mesa College General Fund Unrestricted (GFU) Budget to Actuals as of **9-30-25** (Q1).

- Total GFU Allocation: Approximately \$85.3 million.
- Designated Unrestricted Funds: \$1.25 million (e.g., HIM, Apprenticeship, DSPS), which are technically GFU but restricted for specific programs.
- Salaries and Benefits: Account for 97.8% of the total GFU budget.
- Q1 Expenditure: Total GFU spent was approximately 20% of the allocation, which is generally appropriate given the academic contract payment schedule.
- Classified Hourly Concern: The classified hourly budget showed a high expenditure rate of 44%. This is related to moving hourly positions (NANCE) from expiring Block Grant funding into the GFU. The group noted the need to monitor this and plan a potential off-ramp if necessary.
- FY 24-25 Variance: The final variance (unspent funds) was approximately \$3.6 million.
 - This was primarily due to frictional vacancies (salary savings from open positions).
 - The variance, excluding the designated \$1.2M carryover, reverted to the District's general fund/reserve. The college is advocating to gain control over frictional vacancy savings to backfill positions.

BARC Learns: ACCJC Standards

The Chair reviewed the accreditation standards (Area 3.D) relevant to fiscal resources:

- Campus Role (3.D.1): Program review and resource allocation (BARC's current core function) provides evidence for how the mission directs resource allocation.
- District Role (3.D.2 - 3.D.7): The majority of fiscal standards (solvency, long-range planning, integrity) are primarily met through the District's Budget Planning and Development Council (BPD). This review provided clarity on the delineation between the college's participatory governance role (BARC) and the District's administrative/operational role.

BARC Timeline for this year

Program Review Timeline

Timeline

August 29 Program Review (PR) Kickoff Hyflex format. Recording will be available.	September 2 - December 1 Writing & Training Period Lead Writers begin drafting Program Review (PR) and Resource Requests (RR) writing in Nuventive .	December 1 Due by Noon on Dec. 1: - Draft PR - Draft RR Submit Draft Program Review (PR) and Draft Resource Request (RR) by noon for manager review.
December 2 - January 12 Manager Feedback Period Manager reviews drafts and completes feedback form in Nuventive .	January 13 - February 3 Final Edit Period Due by Noon on Feb 3: - Final PR - Final RR Lead writers make final edits based on feedback and submit final PR and RR in Nuventive. System closes at noon on Feb. 3rd.	February 6 Resource Committees Begin Review Begin generating reports for Resource Committees. Begin Prioritization processes.

BARC Specific

February 5/6, 2026 (BARC Begin Ranking)

February 12, 2026 (Optional Ranking Support)

February 19, 2026 (Finalize Ranking)

March 3, 2026 (PCAB First Read)

March 17, 2026 (PCAB Second Read)

Rubic

Rubic was shared

Link to Rubric: <https://www.sdmesa.edu/about-mesa/institutional-effectiveness/program-review/documents/Resource%20Prioritization%20Rubric.pdf>

Training

Held on October 30

Link to Training: https://sdccd-edu.zoom.us/rec/play/RTdGJStG7gN3wNTM86ydXitwH6z8yUSTEXXn7tJ73ZIWdd81I2CaYG_16rLOQnbc6nn54ZEBf8lO8_-Q.gOgwIjag1BkGYYu7?eagerLoadZvaPages=sidemenu.billing.plan_management&accessLevel=meeting&canPlayFromShare=true&from=share_recording_detail&startTime=1761859761000&componentName=rec-play&originRequestUrl=https%3A%2F%2Fsdccd-edu.zoom.us%2Frec%2Fshare%2F1HZgStiUSx2gfBZjmrAowo6itwhwPrZJUtJkX6CX8nATVXCY8OiLVL2E0LfzpXBH.Kkh1nBsANQ2y6Wzj%3FstartTime%3D1761859761000

Next Steps

The Chair indicated the committee would return to the Charge and Goal Review discussion to continue to review BARC's goals and deliverables.

Announcements / Adjournment

Next Meeting

The next meeting is scheduled for **December (12/11)**

Resources

[Program Review Resource Page](#)