



**San Diego Mesa College
Academic Senate
Academic Affairs Committee
Meeting date: May 4th, 2020
Draft Minutes**

Present: Chair Oscar V. Torres, Dean Danene Brown, Jack Forman, Mary Gwin, Amanda Johnston, Bryan Malinis, Rebecca Nieman, Miriam Pacheco, Leslie Seiger, Sean Ricketts, Steve Sanchez

Absent: None

I. Call to Order by Chair Oscar V. Torres @ 4:00 PM.

II. Review and Approval of Draft Agenda: The agenda was emailed to Committee members for their approval and additions.

Motion to approve:

Malinis/Seiger

UNANIMOUS

III. Review and Approval of Draft Minutes: Minutes were not completed from the 4-20-20 minutes. Malinis asks for minutes, Oscar says he will get the minutes to the committee for review.

IV. Report from the Academic Senate:

A. From Academic Senate: 4-27-2020

Professional Advancement - still be accepting advancement paperwork (until April 29). Five sabbaticals were approved for the '20-21 Academic year.

Classified Senate – Developed a fundraiser for the student emergency covid-19 crisis in the form of appreciation cards.

Chairs –Academic Departments have received their FTES. Courses and classes reduction are taking place, but with an effort to be strategies and collaborate in the interest of students. Faculty should be completing DE training with the goal of teaching fully online this fall.

Curriculum – Many DE proposals have been submitted this semester. Contact Chris Kinney as she is putting all of this together and submit to CIC at District.

Program Review – no program review reports will be required for the 20-21 academic year.

B. From PCAB: 4-21-20

Associated Students- Presented initiative to fund students financially suffering from the COVID-19 crisis.

Classified Senate - Reports on their Appreciation Cards initiative

MIT - many projectors require fixing, some are being replaced with LCD TV wide screens

VPI- Enrollment and drops look similar in spring 2020 to that of spring 2019.

Course reductions are taking place, but keeping in mind student needs and transfer rates.

C. From Exec: 5-4-2020

The Committee on Committees met and elected a faculty representative from San Diego Mesa College to serve on the Chancellor Search Committee at District.

The Committee on Committees also elected another faculty representative from San Diego Mesa College to serve on District search for a Vice Chancellor of Educational Resource.

The chair of Academic Affairs included in the discussion AP 7400, dealing with SDCCD Emergency Preparedness definitions which might be useful for DE emergency only course designations.

The treasurer of the Exec team proposed an increase in Senate dues to increase budget. The discussion will be proposed at the next senate meeting as a discussion item.

V. Guest(s): None

VI. Old Business: None

A. Responses to Academic Affairs Q & A from VPI O'Connor

1. For the fall semester, regarding Health curriculum and Programs with labs, fully online formats may not allow completion of instruction including physical contact with equipment or specialized training. Any suggestions to an alternative possibility of teaching? This depends on whether the college/district decides to go online. A group is being proposed to examine a variety of plans for Fall along the lines of plans for labs depending on social distancing, revised guidelines, etc.

2. For the fall semester, will courses offered as District designated DE-emergency only, (or any other modality) be offered synchronous or asynchronous? DE courses can be offered synchronous or asynchronous.

3. Given the expected reductions in funding and course offerings, can we [as a campus] also anticipate possibly awarding less degrees and certificates to students? And will this ultimately impact our future funding? We will strategize to offer courses that help students complete degrees and certificates in a timely manner. In terms of funding, we are in hold harmless.

4. Last question (this one's mine): Do you know of any plans regarding re-opening the campus during the spring of 2021? That is, any efforts in acquiring ethanol, disinfect wipes, masks, increase janitors staff or hours, etc. and gloves for either students or staff? We continue to examine a variety of plans depending on the situation and how it evolves.

B. District CIC changes to Administrative Procedures (APs)

At the Senate Executive Committee an SDCCD Administrative Procedures (AP) was discussed. It was AP 5103, which deals with Cooperative Work Experience Education.

C. District Chancellor Search committee

Dr. Kim Perigo (from Communications) was chosen as the faculty representative to the chancellor search committee by the Mesa Committee on Committees.

D. Union request to help Adjunct faculty across SDCCD

Jim Mahler Union request to help Adjunct faculty across SDCCD

Temporary change in our contract regarding changing the order of overload and POA assignments.

The results of the voting on this issue are as follows:

441 submitted out of 673 eligible voters (66%).

48.1% voted "Yes" (212 votes)

51.9% voted "No" (229 votes)

VI. New Business:

A. IEPE Resource Team-

The Senate Executive Committee had a meeting with the CCCCO's Institutional Effectiveness and Partnership Initiative (IEPI) on 4-29-20 at 3:30

via Zoom. Topics included strategies for completing the Mesa Pathways and Mesa 2030 projects and they asked academic Senate leadership to get our perspectives.

B. San Diego Mesa College Safety Committee-

Mesa College had a Keenan inspection that lasted 1 ½ days. Several positives were highlighted:

- 1) Allied Health Rad Tech Program- Safety Plan was out on display
- 2) Facilities had plans and forms displayed on a bulletin board
- 3) Within the sciences, it was noted that safety data sheets and chemical inventories that were out and visible

Jacqueline and Matt Fay will be reaching out to departments with items that need to be addressed.

C. Flex credit for everyone- Two Academic Affairs committee members have not yet received their flex credit. The Loft will be contacted to help out with this.

D. Academic Affairs constitutional Terms for Chair position

The Academic Affairs Committee held elections for their Chair. In accordance with Article IV, Section 3 (I) 6.0, as well as Section 5 (B) 2.0 of the January 2019 Academic Senate Constitution, Academic Affairs held Chairmanship elections. Members voted unanimously to elect Oscar V. Torres as chair of the committee for a full term.

VIII. Round Table/Announcements:

CCCCO Updates -

Two California Community Colleges Chancellor's Office (CCCCO) executive orders were reviewed. These included 2020-04 and 2020-05, which deal with an extension for interim appoints and temporary suspension of penalties for falling below faculty obligation numbers (FON), respectively.

IX. Next Meeting:

X. Adjournment @ 5:12PM.