

Below are items needed to ensure that your International Student application is complete. Submit only **ORIGINAL** documents;
NO COPIES, FAXES, OR EMAILS WILL BE ACCEPTED.



BEFORE MAILING YOUR APPLICATION REVIEW THE FOLLOWING

- International Student Application Form (2 pages) w/Passport Photo attached
- Financial Statement
- Health Examination Report
- Application Fee Payment Form
- Transfer Clearance Form (if transferring from a US school)
- Copy of biographical passport page
- Copy of visa **for students currently in the United States**
- Official TOEFL Scores Requested from ETS **send to San Diego Mesa College (school code 4735)**
- Official High School Transcripts showing proof of graduation (translated)
- Official US College or University Transcripts (if applicable)
- Translated Foreign College or University Transcripts
- If accepted, I will attend the **4-day mandatory orientation on January 8 to January 11.**
- Mail all **original and complete** forms to the following address:
San Diego Mesa College, International Admissions, 7250 Mesa College Drive, San Diego, CA 92111-4998
- ARRANGE I-20 DELIVERY:**
 - Students outside of the US must follow the mandatory express mailing instructions. (You will receive a tracking number for your acceptance packet which includes your I-20)
 - Students in the US also have the option to receive a tracking number by using the express mail option below your I-20 will be mailed via standard US mail without a tracking number.

EXPRESS MAILING INSTRUCTIONS:

Your I-20 will be sent through express mail at your expense to guarantee delivery with a tracking number. You must use a credit card (Visa, American Express, MasterCard, or Discover, only) to pay for the express mail service.

Please follow these instructions to complete the process:

1. Sign up on the [University Express Mail Services website](https://study.eshipglobal.com/) at <https://study.eshipglobal.com/> to have your I-20 sent to you. All communication regarding the mailing will be sent from the eShipGlobal service.
 - On the website, create an account using:
 - ✓ the applicant's name
 - ✓ applicant's date of birth
 - ✓ address line 1 for mailing address for receiving I-20
 - ✓ phone number
 - ✓ credit card information
 - *Please pay close attention to the information submitted. Errors in the credit card information or submitting an incorrect or incomplete address could delay the mailing of your I-20.
2. Once you purchase the express mail service, the Mesa College International Student Office will automatically be notified and will schedule a time for your I-20 to be mailed to you. As stated on the [eShipGlobal website](#), you will receive your I-20 in five business days.