

**SAN DIEGO MESA COLLEGE**  
**SCHOOL OF HEALTH SCIENCES AND PUBLIC SERVICE**  
**Health Information Technology (HEIT)**  
**Advisory Committee Meeting**  
**October 25, 2018**  
**Room S-305 4:30 to 5:00 PM**

**MINUTES**

**PRESENT:**

Marci Arkin, RHIA, HIS Manager, San Ysidro Health  
Judy Courtemanche, Retired from HIM Operations, Sharp System Services  
Sharada Karnam, Coder III, UC San Diego Health  
Natasha Dasaro, Program Assistant, UC San Diego Extension  
Donna Stern, Assistant Director Healthcare Education Department, UC San Diego Extension  
Grace Patricio, Office Manager, Vecchione Medical Group  
Craig Kishaba, Vice Chair Administrative Services, UC San Diego Shiley Eye Center  
Lorraine Wilson, HIM Systemwide Director, Scripps Health

Mesa College Faculty and administration  
Tina Recalde, DPT, Dean of Health Sciences and Public Service  
Holly Jagielinski, MPH, RHIA, Assistant Professor  
Connie Renda, MA, RHIA, CHDA, Assistant Professor and Program Director  
Shawn Fawcett, Work Based Learning Coordinator, Mesa College

- 1) **Call to Order/Introductions:** The meeting was called to order at 4:33pm. Introductions were made.
- 2) **Approval of Minutes:** The minutes from April were reviewed and approved as written by Holly and seconded by Marci Arkin.
- 3) **Identify trends in health information industry**
  - a) Communication, professional behavior, teamwork, respect, writing skills
  - b) ESOL students struggle with translation of technical terms maybe create tip sheet from ESL dept
  - c) Pop health
  - d) Inclusion and diversity
- 4) **Program statistics**
  - a) 88 applicants for fall 2018; accepted 64 qualified applications; 31 identified as “fast track” to enter HIMS program in fall 2019
  - b) 18 sophomores (second year students) completing in May 2019
  - c) 31 fast track students will complete the program in summer 2019
  - d) Application window is August 1-January 31
  - e) APAR report was submitted and accepted to extend full credential status through 2018.
- 5) **Curriculum changes**
  - a) 2 year revision underway-will send link to advisory when all are completed for feedback
  - b) 3M EncoderPro software being used in all coding courses
- 6) **Coding certificate program**
  - a) AAPC/AHIMA overlap in CEUs and can be dually certified
  - b) Good idea for jobs in coding on physician billing (PB) side
  - c) For acute care, CCS credential is required
  - d) Good if they are exposed to different encoders such as “find a code”
  - e) Advisory board approves coding certificate program

- f) Separate advisory board meeting to discuss with coding professionals for second level approval
- 7) DCP sites
  - a) Seeking 60 placements for spring 2019, each DCP will have 135 hours
- 8) RHIT exam pass rates; 92% within 6 mints of graduation
  - a) Scoring error January-August 2018; 12 Mesa students affected
- 9) CAHIIM Annual Program Accreditation Report (APAR) submitted 10/1
- 10) Grant proposal ideas:
  - a) Discussed a grant proposal to work with ESOL students where employers share their experience;
  - b) Success skills workshop: write job aids, professional emails, group meetings, staff off cell phones (for productivity and moral); cultural professional behavior; resume writing-guest speaker from HR from Scripps or Sharp
  - c) Review books for RHIT exam or RHIT exam prep workshop

Thank you to our community partners!

**Next Meeting Date:** The next Health Information Technology Committee meeting will be Thursday, April 25 from 4:30-5:00pm.

**11) Adjournment:** The meeting was adjourned at 5:04pm.