

**San Diego Mesa College
Classified Senate
Meeting Notes**

Thursday, June 11, 2020
11:00 a.m. – 12:30 p.m., Virtual Zoom

ATTENDEES/ PROXIES	<i>Executive Officers</i>	<i>Ad Hoc Positions</i>
	Charlie Lieu, President	Danielle Short, AFT Liaison (absent)
	Eva Parrill, Vice President	Sahar (Mona) King
	Alicia Lopez, Senate Manager	Trina Larson
	Alan Goodman, Treasurer	Zulma Heraldez (absent)
	Naayieli Bravo, Member at Large	
	<i>Senators</i>	
	Elizabeth Jones	<i>Attendees</i>
	Amara Tang	Catherine Cannock
	Marco Chavez (absent)	
	Ana Fuentes	
	Jennifer Osborne	
	Cynthia Purnell (absent)	
Anda McComb (absent)		

Agenda Item 1: Call to Order:

DISCUSSION	<ul style="list-style-type: none"> The meeting was called to order by Charlie Lieu, Senate President, at 11:04 am and welcomed all attendees.
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Agenda Item 2: Review and Approval of Minutes:

DISCUSSION	<ul style="list-style-type: none"> March 12, 2020 – Tabled April 23, 2020 – Review May 14, 2020 – Review May 28, 2020 – Review <p>First Motion to approve by Mona King, Second Motion approved by Jennifer Osborne. All in favor. 4/23/2020, 5/14/2020, and 5/28/2020 minutes approved with no objections at 11:07 am.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> upload minutes 	<ul style="list-style-type: none"> Alicia 	<ul style="list-style-type: none"> n/a

Agenda Item 3: Welcome/Introductions:

DISCUSSION	<ul style="list-style-type: none"> The meeting was called to order by Charlie Lieu, Senate President, at 11:04 am.
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Agenda Item 4: Executive Board & Senator Reports:

DISCUSSION	<p>a) President- Charlie Lieu</p> <ul style="list-style-type: none"> 6/9/2020 PCAB Recap- Many items were discussed. The first was President Luster shared that the region sent out a message against racism. Well written and powerful message to stand in solidarity during these trying times. Continuing education also sent out a message. Our district is coming together and standing together with everything going on. <ul style="list-style-type: none"> ○ During the summer, we will be bringing back some classes such as culinary, so students can finish their accreditation to complete their hours. There will be strict cleaning and safeguards in place to bring back students. This will be great to serve as a pilot to potentially bring back classes in the fall. ○ United Way will be giving funds for the district, the CARES ACT excluded some students especially DACA. \$90,000 will go to Mesa at about \$200 in funds reserved per student. ○ CARES ACT Funding for COVID-19 - 3 sets of funds will be provided to the district. Students will get aid in which financial aid department has disbursed to students. The campus will also receive funding for faculty and classified professionals. Charlie showed us a proposed list of how to use the funds to support students, faculty, and classified professionals. Some examples are Buddies DE PD Program (about 90 faculty participating not sure if non-instructional faculty will be participating in the learning aspect of it). Mona added that President Luster would like something like this for Classified Professionals. Suggestions included: Tutoring (NetTutor, Pisces, StarCA, Online Embedded and general tutors, Online Tech NANCES). Then also Proctorio or
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other academic honesty, checking software. Charlie brought up that there isn't much to support for classified and some professional development for non-faculty: \$50,000. Charlie is asking for everyone's input and to ask our liaison areas about what do we need as classified professionals. Maybe some cross departmental training to learn about other divisions to best support. Probe our departments what our needs are, if we don't vocalize then we may potentially not be considered. It's important for us to do something. Gather some ideas so we can dive into this and put together a list on possible ways to take advantage of Cares Act funding to help us assist students during COVID-19, keep in mind to add this connection.

- **6/10/2020 DGC Recap- Budget Review:** Many unfilled positions will be eliminated to save the district money. Certain positions will be refilled due to accreditation. The list will be coming out soon and will be reviewed.
 - Governor proposed we issue a 10% budget cut. Campus CEOs suggested a deferral payment which means we will get funds for our budget at a later time. First look at our reserves and short term borrowing to continue to move forward, then when the payments come through, we can eventually pay back the money borrowed from the reserves or loans.
 - Call to action- Chancellor Oakley's presentation and workshop addressed all that is going on in race, equity, and challenges. 6 action items that will fit nicely to "equity taskforce" will discuss today. This gives us a guide for the district on how to be more aware. Jim Mahler brought up items for us to consider. One item proposed is to review law enforcement programs to ensure curriculum covers equity and race and extend that to a mandatory cultural sensitivity program for all to attend, which is not currently provided.
 - One proposal brought up which was controversial is the elimination of weapons that police officers can carry on campus. One thought brought us is that we don't want to take away a tool of defense in case there is an active shooter on campus. No agreement on this but will continue to discuss and was met with opposition as some commented that one must not be too reactive and make a decision that will hinder us later. Vice Chancellor will invite Police Chief and include Chicano and Black studies courses to be a requirement of the law enforcement program curriculum. Eva says DGC meetings are open to anyone to listen to the discussions. She encourages people to go and listen if time permits. This gives one a look at how the district operates and makes decisions.

	<p>b) Vice President- Eva Parrill</p> <ul style="list-style-type: none"> No Report <p>c) Senate Manager- Alicia Lopez</p> <ul style="list-style-type: none"> No Report <p>d) Treasurer- Alan Goodman</p> <ul style="list-style-type: none"> 6/3/2020 Budget Planning and Development Council Recap - Department budgets will be unedited. Couple of thousand per department and it's not enough. They are trying to solve this at the HR level but sounds like departments will keep the level of funding. July meeting is cancelled and next budget meeting is in August. <p>e) Member at Large- Naayieli Bravo</p> <ul style="list-style-type: none"> No Report <p>f) Senator Reports</p> <ul style="list-style-type: none"> No Reports <p>g) Ad-hoc Reports</p> <ul style="list-style-type: none"> No Report <p>h) AFT Liaison Report- Danielle Short, JD</p> <ul style="list-style-type: none"> No Report
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• n/a	• n/a	• n/a

Agenda Item 5: Committee & Department Reports

DISCUSSION	<p>a) Professional Development (Parrill)</p> <ul style="list-style-type: none"> Virtual ClassiCon (June 2-4) Recap- Parrill shared that they have received good feedback. Did some of the standard favorites like AFT and were able to add things last minute. President Pam and Lorenze Legaspi, VP of Administrative Services, had a session to talk about the budget. They are always looking for feedback. Eva encouraged those who attended to please fill out the survey from the week of events. A lot of the workshops were posted on the LOFT website so you can check it out if you would like. Great comments given to Charlie and Alan on the video they created. <p>b) Mesa Pathways (Lieu)</p> <ul style="list-style-type: none"> New coordinators (Toni Parsons, Howard Eskew, and Marisa
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	<p>Alioto) - Interviews were held, Marisa Alioto was added as a coordinator and bring will in the counseling and student services perspective in the leadership team.</p> <p>c) Student Equity (Aleman)</p> <ul style="list-style-type: none"> • No Report
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Agenda Item 6: Activity Reports/Updates/Activities

DISCUSSION	a) Mesa College Graduate Drive thru parade (7/15 @ 9:00 am)
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• n/a	• n/a	• n/a

Agenda Item 7: New Business

DISCUSSION	<p>a) Classified Equity Taskforce – Equity Forum (Larson) Recap District’s Classified Employee of the Year (Lieu)- Trina presented about the classified response to all that is going on in the nation around race. What can we do as classified? To move on this so it is no longer a question about this for this generation. Joint Senate resolution: Recent events unfolding nationwide in the wake of George Floyd cannot remain idle. This coupled with all going on in the nation, we must be determined to create change in the nation and society to amplify the voices of the oppressed so they may no longer be oppressed. The goal is to adopt ASCCC inclusivity, work with administration, honor the names of all. Once the resolution is adopted by a governance body it then becomes a call to action.</p> <ul style="list-style-type: none"> • Trina shared a proposal by the Classified Equity Taskforce: Senate review and consider reaching out to the Academic Senate and joining with CE in their Joint Senates Statement (in addition to endorsing the PCAB statement) <ol style="list-style-type: none"> 1. This creates a governance-approved basis for action. 2. Suggest this happen according to Brown processes. <p>Proposal from Equity Taskforce is to have an open space to meet and participate to discuss practices and shared ideas as part of our response to the CCCCO’s Call to Action. The idea is to create an equitable and antiracist educational institution via Zoom Sessions. Zoom Sessions are meant to create a space that is welcoming where evolving conversations among Mesa classified professionals can organically occur so as a group we can create an equitable and antiracist institution from where we sit, for whom we serve.</p> <ul style="list-style-type: none"> • When: 2nd Tuesdays, 10-11; 4th Thursdays, 2-3
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	<ul style="list-style-type: none"> • How: Through 2/month, one-hour, open-ended Zoom sessions. Folks (including Classified leaders) can participate, as interested/possible. Some ideas that have evolved after one conversation at CET for the Zoom Sessions: <ol style="list-style-type: none"> 1. Opening meetings in intentional and human-first way; establishing norms 2. Showing up authentically; come as you are. 3. Listening, being okay with not having answers, humility, vulnerability 4. Letting those who come grow the conversation organically (not over-planning or pre-planning) 5. Practices for Creating Safe Spaces (Mona King, NCORE Takeaway) 6. Trauma-Informed Experience & Practice 7. Breathing, Body Work 8. Justice in June Practices https://docs.google.com/document/u/0/d/1H-Vxs6jEUByXylMS2BjGH1kQ7mEuZnHpPSs1Bpaqmw0/mobilebasic 9. Books: How to be Anti-Racist; Souls of Black Folks; White Fragility <p>What is important is that what gets said in the room does not stay in the room but helps to move forward with action. Those in the room will develop topic ideas in an ongoing and fluid way. Ongoing topics will be announced to the classified DL—the meeting host will bring ideas back to Classified Equity Taskforce. Proposed language for the Zoom Sessions and flyer is that it will be hosted by Classified Taskforce in partnership with the Classified Senate, the Classified Professional Learning Committee and LOFT.</p> <p>b) Congratulatory Message to Mesa Graduates Redo- Quick congratulations message from Classified Senate to Mesa graduates. 1 video message and a screenshot photo to pick and choose which is best.</p> <ul style="list-style-type: none"> ○ Student affairs is planning a parade drive graduation for students (Graduation Car Parade). The idea is that staff will line up along the sidewalk. Date is July 15th and anticipated time 9 am-12 pm on a Wednesday before our virtual commencement on July 17th. Decorations team is planning something and needs volunteer. It will be a festive event and people can sign-up. Adhere to social distancing procedures. An email should be going out next week.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• n/a	• n/a	• n/a

Agenda Item 8: Old Business:

DISCUSSION	<p>a) District’s Outstanding Classified Employee of the Year (Lieu)- The district has a separate award called District’s Outstanding Classified Employee of the Year. The district is seeking nominations for one outstanding classified employee of the year. Only classified can nominate and vote. Marco, Anda, and Charlie worked on this together to administer the roll out. 2-week period for the nomination (June 15-26) , voting is June 29-July 6th.</p> <p>b) Name Tag Project – Update (Lieu)- Vote on new name badge design. Project is currently on hold due to remote working conditions.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• n/a	• n/a	• n/a

Agenda Item 9: Announcements/Events:

DISCUSSION	<p>a) District Professional Development Opportunities</p> <p>b) Virtual Classified Leadership Institute (6/8 – 6/11)</p>
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Agenda Item 10: Roundtable:

DISCUSSION	<ul style="list-style-type: none"> • No Report
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• n/a	• n/a	• n/a

Agenda Item 11: Next Meeting:

DISCUSSION	<ul style="list-style-type: none"> • June 25, 2020, 11:00 am - 12:30 pm, Location: Virtual on Zoom
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Agenda Item 12: Adjournment:

DISCUSSION	<ul style="list-style-type: none"> • The meeting was adjourned at 12:20 pm
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Taken by Alicia Lopez
Submitted by Alicia Lopez, Senate Manager
Approved on: _____ 6/25/2020 _____