

**San Diego Mesa College
Classified Senate
Meeting Notes**

Thursday, January 09, 2020
11:00 a.m. – 12:30 p.m., I4-402

ATTENDEES/ PROXIES	<i>Executive Officers</i>	<i>Ad Hoc Positions</i>
	Charlie Lieu, President (absent)	Danielle Short, AFT Liaison (absent)
	Eva Parrill, Vice President	Sahar (Mona) King (absent)
	Alicia Lopez, Senate Manager	Trina Larson (absent)
	Alan Goodman, Treasurer	Johanna Alleman (absent)
	Naayieli Bravo, Member at Large (absent)	
	<i>Senators</i>	
	Elizabeth Jones	<i>Attendees</i>
	Amara Tang	
	Marco Chavez	
	Ana Fuentes	
	Jennifer Osborne	
	Cynthia Purnell	
Anda McComb (absent)		

Agenda Item 1: Call to Order:

DISCUSSION	<ul style="list-style-type: none"> The meeting was called to order by Eva Parrill, Senate Vice President, at 11:05 am and welcomed all attendees.
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Agenda Item 2: Review and Approval of Minutes:

DISCUSSION	<ul style="list-style-type: none"> December 12, 2019 <p>First Motion to approve by Eva Parrill, Second Motion approved by Elizabeth Jones. All in favor. Minutes for 12/12/2019 were approved with no objections at 11:10 am.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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• upload minutes	• Alicia	• n/a
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Agenda Item 3: Welcome/Introductions:

DISCUSSION	<ul style="list-style-type: none"> The meeting was called to order by Eva Parrill, Senate Vice President, on behalf of Charlie Lieu, Senate President, who could not attend today's meeting.
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Agenda Item 4: Executive Board & Senator Reports:

DISCUSSION	<ul style="list-style-type: none"> a) President- Charlie Lieu <ul style="list-style-type: none"> • No report b) Vice President- Eva Parrill <ul style="list-style-type: none"> • Nacho Average Classified Social Recap and Poll results- The event was highly attended. We had a fun activity where questions were posed on white boards asking classified professionals about their favorite fall moment of 2019, what are some new things you would like to learn in 2020, professional or personal goals one has for 2020, and any interests on the type of financial literacy workshops one would like to see at ClassiCon, any interest in having a name tag. The poll results were shared with all. The top event was the Resiliency fund free throw challenge and there was a high interest in having name tags. Many classified professionals expressed an interest in having a name tag for specific large scale events and for attending committee meetings. Eva and Charlie connected with President Luster to develop this project. • San Diego Center for Children Holiday Bazaar Recap- Eva and several classified professional members attended the event. Cindy Purnell, Senator, shared how it was a meaningful event for the children and that this is something we should continue to participate because the children need it. Eva shared that there is 1 donor who wishes to remain anonymous and donates to the center. There was discussion about classified senate maybe organizing something for after the time at the center to reflect on the event. • 2020 Classified Professional Economic Settlement- Eva shared with all that across the board salary schedule increase of just under 2.5% (2.4884% to be precise) for all unit members was ratified for all unit members. Unit members should see this new salary increase in the January 31st paycheck. In addition, upon giving birth, a unit member shall be eligible for six weeks of continuous fully paid maternity leave without the need of using any other forms of paid leave (sick leave, vacation, etc.). • Position Reclassification- Eva shared with all that an email from
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Human Resources at the District went out from Jeffrey Lumban to all classified professionals regarding the reclassification information sessions held at different campuses.

c) Senate Manager- Alicia Lopez

- No report

d) Treasurer- Alan Goodman

- **Cup of Cheer Fundraiser Recap-** Alan Goodman shared information about the profits from the Cup of Cheer Hot Cocoa fundraiser to support the Classified Senate Scholarship. The total funds raised were \$1,216.97 from the following collections (Venmo \$790+ Cash payment \$305+ Paypal \$121.97). The total expenses to create the Hot Cocoa items were \$287.55, so our total profit is \$929.42.
 - **Dues-** Classified Senate is up \$10 monthly from the Dues Drive thanks to new donations.

e) Member at Large- Naayieli Bravo

- No report

f) Senator Reports

- Amara Tang, Senator, shared with all members that the Career Center just launched the [Career Ready Guide](#). It is a free online interactive course designed to help students understand, assess, and develop the “power skills” also known as career readiness competencies, companies seek when hiring today’s employees.
- Elizabeth Jones, Senator, shared with all members that Admissions is working closely with students and faculty on handling all processes regarding final grades.

g) Ad-hoc Reports

- No report

h) AFT Liaison Report- Danielle Short, JD

- No report

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• n/a	• n/a	• n/a

Agenda Item 5: Committee & Department Reports

DISCUSSION	<p>a) Professional Development (Larson & Parrill)</p> <ul style="list-style-type: none"> • Classified Professional Development- Parrill shared the “Compassion it” workshop will take place at Mesa on 1/15/2020. This event is being offered by the District Office Professional Development Department and was made possible by the Classified School Employee Professional Development Block Grant provided through Assembly Bill (AB) 1808. The “Compassion It” event will provide classified professionals with an opportunity to learn mindfulness and meditation techniques. Several workshops were provided at different campuses. • “Know Your Why” Workshop- Parrill shared that the workshop is a follow up to the Career Advancement event. President Luster and Vice President Hands will present an interactive personal growth workshop to classified professionals. • ClassiCon 2020 Call for Proposals- Parrill expressed the committee is sending a call out for presenters due on Feb. 5th. The committee will review the top 10 proposals and then move forward with selection. This is led by classified senate members and they are always encouraging classified professionals to join in. <p>b) Mesa Pathways (Larson, Lieu)</p> <ul style="list-style-type: none"> • Parrill encourages classified professionals to attend the Mesa Pathways Retreat on 1/27/2020 @ MC 211. <p>c) Student Equity (Aleman)</p> <ul style="list-style-type: none"> • No report <p>d) Strong Workforce (King)</p> <ul style="list-style-type: none"> • No report
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Agenda Item 6: Activity Reports/Updates/Activities

DISCUSSION	<p>a) Senate Visit to the LRC on January 23, 2020: The Classified Senate will be given a tour of the LRC to learn about all of the amazing resources available to students.</p> <p>b) <u>Classified Leadership Institute Conference (June 11-13th)</u>: Parrill encourages classified professionals to attend. This year the event will take place in Riverside, CA.</p> <p>c) Volunteer at Farmer’s Market- March 19th: Parrill shared with all that the Farmer’s Market at Mesa continues to grow to support our students and they are seeking volunteers for the monthly Farmer’s Market.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• n/a	• n/a	• n/a

Agenda Item 7: New Business

DISCUSSION	<ul style="list-style-type: none"> a) Mid-year assessment: (Parrill) <ul style="list-style-type: none"> ○ Parrill shared a form with all classified senate members in attendance and asked for their participation in providing feedback to the Executive Board. The Executive Board will review the feedback and use it to inform future 2020 planning. b) Classified Service Awards May 20th <ul style="list-style-type: none"> ○ The event is fast approaching and we will need assistance with planning the awards ceremony. c) Classified Senate & Classified Professional Learning Collaboration Meeting 2/12 @LOFT (12:45-2:15)(Parrill) <ul style="list-style-type: none"> ○ The meetings for the semester will begin on 2/12/2020. Please join the committee and bring new ideas.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• n/a	• n/a	• n/a

Agenda Item 8: Old Business:

DISCUSSION	<ul style="list-style-type: none"> a) Classified Senate Scholarship: (Parrill) <ul style="list-style-type: none"> ○ Parrill encourages all to share with others about the Classified Senate Scholarship being posted. This opportunity is available to full-time, part-time, and work-study professionals who participate in lifelong learning to better serve our students, departments, and the college. The application deadline is February 18th, 2020. Those awarded the scholarships will be invited to the Scholarship banquet held in April 2020. b) Classified Professionals Commencement Participation-Senate Survey: (Parrill) <ul style="list-style-type: none"> ○ We are looking to learn if classified professionals would be interested in participating in commencement and be formally invited to sit with faculty peers in the audience to celebrate our students' accomplishments. This matter has been discussed with President Pam Luster and if we are going to pursue then a proposal would need to be submitted.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• n/a	• n/a	• n/a

Agenda Item 9: Announcements/Events:

DISCUSSION	a) District Office Microsoft Skills Training: several trainings are being offered across City, Miramar, Mesa, CE North City campus, and the District Office. An email went out regarding these trainings.
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Agenda Item 10: Roundtable:

DISCUSSION	• No report
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• n/a	• n/a	• n/a

Agenda Item 11: Next Meeting:

DISCUSSION	• January 23, 2020, 11:00 am - 12:30 pm, Location: LOFT
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Agenda Item 12: Adjournment:

DISCUSSION	• The meeting was adjourned at 12:31 pm
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Taken by Alicia Lopez

Submitted by Alicia Lopez, Senate Manager

Approved on: ___2/13/2020_____