



SAN DIEGO MESA COLLEGE ACADEMIC SENATE

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APPROVED: 09/10/07

ACADEMIC SENATE May 14, 2007– 2:00 p.m. G106 Minutes

PRESENT: Christine Althaus, Nate Betschart, Bill Brothers, Ailene Crakes, Chris Dawes, Adrienne Dines, Margaret Fickess, Bob Gordon, Madeleine Hinkes, Gary Holton, Geoffrey Johnson, Leroy Johnson, Ken Kuniyuki, Georgia Laris, Carl Luna, Joe Mac McKenzie, Jonathan McLeod, Laith Mehkael, Val Ontell, Fransisco Rascón, Michael Reese, Erin Rempala, Cynthia Rico-Bravo, Marilyn Schenk, Erica Specht, Paul Sykes, Terrie Teegarden, Michelle Tucker, Farshid Zand, Bonnie ZoBell

ABSENT: Mark Abajian, Becca Arnold, Leslie Cloud, Mike Crivello, Mavic Cruz, Rob Fremland, Dwight Furrow, Teresa Higuera, Bill Hoefer, Laleh Howard, Matt Kofler, Susan Lazear, Jamie Lynn-Lewis, Nina Lopez, Tricia Mendoza, James Romeo, Ron Ryno, Joseph Safdie, Troy Sonders, Will Tappen

I. **CALL TO ORDER & WELCOMES** were made by President Luna at 2:08 p.m.

II. PUBLIC PRESENTATIONS

- A. Associated Student Body (ASB) Representative - None
- B. Public - None

III. GUESTS

- A. Susan Khambata, Director Student Health Services – Khambata reported on a health fee increase which was discussed and tabled until next fall. DGC considers this topic still on the table due to the possibility that a health fee may be charged for intersession semesters.

IV. APPROVAL OF SENATE MINUTES OF 4/30/07

McKenzie made a motion to approve and Specht seconded. Addenda for Ontell's presentation and addition of Brothers' change on the Academic Affairs report. Motion made to approve with above changes.

M/S/U Teegarden/McKenzie

V. REPORTS

- A. Treasurer (Reese) – Reese reported there is \$100 in the checking account, while there is \$400 in the Senate's savings account.
- B. Academic Affairs (Crakes) – Crakes announced that at last week's Academic Affairs meeting it was chaired by Bill Brothers. The various discussions included the proposed vocational curriculum writer position. This reassigned time position is currently in process. The Job Announcement will soon be available. Today is the last Academic Affairs Committee meeting.

C. **Committee of Chairs (Laris)** – The chairs met for the last regular meeting of the term on May 9, 2007, according to Laris. Discussion focused on topics and planning for the 2007-2008 academic year. The 2007-2008 chairs calendar was approved to include a joint chairs and deans' retreat at Mission Trails Regional Park, on Friday, September 28, 2007 and a Joint meeting with the Deans on Friday, April 30, 2008. President Cepeda will be invited to the joint retreat and invitations to Vice President of Instruction were calendared for November and February. The following are topics of discussion to be visited next academic year: restructuring of the schools ;authority of Academic Senate; unmet flex obligation; facilities/construction; plagiarism; task load; curriculum writing burden for vocational programs; adjunct office hours; open budget process.

D. **President Luna reported:**

1. **Presidents Cabinet Retreat**

Luna distributed a handout on the proposed organizational structure for Instructional and Student Services. The proposed actions include the following:

INSTRUCTIONAL:

- School of Humanities and Languages – Split into two schools: Humanities and Languages. In addition to converting the Associate Dean position to the Dean and adding a senior secretary.
- Math/Natural Sciences – Create a new Associate Dean position and add clerical staff.
- Social/Behavioral Sciences and Multicultural Studies – Reduce size of the school by moving one department to another school. Associate Dean will be responsible for Teacher Education, Americorps, and Global Education and assistance with school functions.
- Business, Computer Studies, and Technologies – Add Architecture/Environmental Design Department.
- Health Services and Public Services – Add an Associate Dean and clerical staff.
- P.E., Health Education, and Athletics – Add a full-time Athletic Director to replace reassigned time positions and add clerical staff.
- Learning Resource Center and Technology – Add Associate Dean for LRC responsibilities, create an Associate Dean position, and add clerical staff.
- Instructional Services, Resource Development and Research – Add clerical staff to assist researcher and support resource development functions.

STUDENT SERVICES:

- Tutorial services to report to the VPI.
- Articulation Officer to report to the VPI.
- Outreach to report to the Dean of Student Development and Matriculation.
- Disability Support Programs and Services to report to the VPSS during interim. There is a proposed district restructuring.

VI. **OLD BUSINESS**

A. **Resolution 07.05.01 Constitutional Amendments** (Teegarden) –

Motion to approve amendments to Senate Constitution by Val Ontell and seconded by Erica Specht. Motion to suspend the rules was made by Paul Sykes and Seconded by Joe McKenzie. It passed unanimously.

VII. **NEW BUSINESS**

A. **Curriculum Writing and Vocational Chairs (Laris)** – Curriculum writing for small department has placed tremendous burden on Chairs of these departments. For example, Chairs feel the pressure if 30 courses need to be rewritten. Department Chair is an integral part of Discipline as the chair leads the driving force behind writing of programs. Reassigned time faculty can apply for the position. The

terminology of job title is a concern. Action on this item may take place in the spring of next year. The risk of the Curriculum writer is that they may lose connecting with discipline faculty as it may develop into a separate organization. Allied Health is the loudest voice in regards to having a separate entity writing the programs in regards to state and national laws. Suggestion that a reassigned time position of .4 be allocated rather than .2. Sykes offered the suggestion that a reserve amount of release time be available on an as-needed basis, rather than having an outside writer. Laris commented it would be beneficial for the chairs to sit with the curriculum writer in order to cover program writing; however, there is a concern on task overload.

- B. **Accountability** – Faculty contract issues to be revisited by 2008. The Faculty union is proposing to change professor evaluation to 5 years rather than 3 years unless an issue occurs where the faculty needs to be reevaluated.
- C. **SLO's and evaluation** – There is a concern that accreditation standards might be used to evaluate faculty; however, Mahler considers it to be a negotiated item and that it can't be imposed to meet accreditation. Flex is part of your contract; noncompliance may affect your evaluation.
- D. **Resolution 07.05.02 End of Year Resolution (Teegarden)** –

RESOLVED, that authority to act on behalf of the Academic Senate shall be delegated to the Senate Executive Committee over the summer, 2007.

M/S

Teegarden/Brothers

Holton suggested suspending the rules. It was moved by Ontell.

- E. **MOU – Alliant University MOU** – This is a revision, Mesa needs to scrutinize any agreement, McLeod. Ailene FYI. Tabled for fall a formal review of MOU and articulation more time. Have Juliette Parker attend a meeting to update senator's second meeting to establish this process. McLeod voiced concern in regards to issues that occurred with MOU's in the past. In order to prevent another such incident, it was suggested that they Academic Senate invite an articulation officer to discuss the process in determining what needs to be provided by the requesting university in order to facilitate the process.

VIII. ANNOUNCEMENTS

- Draft of Academic Calendar was approved
- 25% of Senate Executive Committee members can vote to pass a resolution; while 10% of faculty can vote for the senate to be called forth during the summer session.

IX. ADJOURNMENT was made by President Luna at 3:20 p.m.

M/S/U

Ontell/Specht