



For Approval: April 30, 2012

**San Diego Mesa College
Academic Senate
April 16, 2012: H117/H118 (2:15PM-4:00PM)
Minutes**

PRESENT:

Aulani Chun, John Crocitti, Chris Dawes, Cherie Deogracias, Linda Farnan, Rob Fender, Dwight Furrow, Erika Higginbotham, Madeleine Hinkes, Bill Hoefler, Sharon Hughes, Geoff Johnson, Leroy Johnson, Ken Kuniyuki, Georgia Laris, Susan Lazear, Angela Liewen, Joe "Mac" McKenzie, Phyllis Meckstroth, Devin Milner, Michelle "Toni" Parsons, Francisca Rascon, Cynthia Rico-Bravo, Ron Ryno, Marilyn Schenk, Barbara Sexton, Shannon Shi, George Svoboda, Manuel Velez, and Duane "Walt" Wesley

ABSENT:

Mark Abajian, Becca Arnold, Anar Brahmhatt (Proxy to Chris Dawes), Kris Clark (Excused), Leslie Cloud, Nellie Dougherty (Excused), Donna Duchow, Lupe Gonzales, Martina Hesser (Excused), Katie Holton (Excused), Danielle Lauria, Laurie Mackenzie (Excused), Guillermo Marrujo, Thekima Mayasa, Jonathan McLeod (Proxy to Dwight Furrow), Alessandra Moctezuma (Proxy to Georgia Laris), Claude Mona (Excused), Sabrina Santiago, Steven Siegel (Excused), Terrie Teegarden (Proxy to Phyllis Meckstroth), and Farshid Zand

I. CALL TO ORDER AND WELCOME by Academic Senate President Madeleine Hinkes @ 2:20PM.

II. Approval of Today's Agenda: No changes were made to the agenda.

III. PUBLIC PRESENTATIONS:

A. Associated Student Govt. (ASG) Representative: (President Cherie Deogracias)

1. ASG Elections:

a. Please let your students know that they can pick up an application to run for office in room H500 (Student Affairs).

- The applications are due this Friday.

2. The ASG has been working with Senator Barbara Boxer's office on issues that affect our students.

3. Our funding from the state will not be restored to the pre-recession level, even if Governor Brown is able to balance the state budget through the passage of his tax initiative.

a. We will only receive funding at a flat rate.

B. Classified Senate Representative: (President Angela Liewen)

1. Angela thanked the Senate for its \$500.00 donation to support Classified Appreciation Week events scheduled for the week of May 14th – May 17th.

IV. GUESTS: Assistant Chancellor Lynn Neault & Catrina Hixon (Student Services Sys. Mgt./Admin. Support)

A. Online Rosters:

1, The fully web-based Online Roster system has been under development for over a year.

2. Implementation is currently scheduled for Fall 2012.

a. However, implementation can be delayed for one semester if Faculty is not ready.

3. It will provide real time up-to-date information for each instructor's courses.

4. The CRNs and start and end dates will be listed for each course.

5. Faculty will be able to open their Outlook account from the Online Roster and email their students.

6. The days a class does not meet will be shaded in order to help Faculty log attendances accurately.

a. Manuel Velez would like to be able to report that students are "Tardy".

7. Faculty will be able to track their attendance on one web page without having to jump around.

a. Faculty will also be able to drop students from the same web page.

8. Faculty can download their rosters and list the textbooks for their courses.

9. Add Codes will still need to be on paper.

a. Assistant Chancellor Neault would like to implement deadlines/expiration dates for students to use their Add Codes in order to allow other students on the Wait List to use the Add Code.

10. Students on the Wait List for a class cannot enroll in another section and must show up on time the first day of class.
11. Students can be referred for Follow-Up for the following reasons:
 - a. Attendance
 - b. Substandard Work
 - c. Time Management
 - d. Need for Support Services
 - e. Need for Tutoring
 - f. Other
12. Incomplete grades can only be given for unforeseeable circumstance near the end of the semester.

V. Approval of the Senate Minutes for March 12, 2012:

Motion to approve the minutes without changes:

M/S

Velez /Parsons

Unanimous

VI. Senate Exec Committee Reports:

A. Vice-President: (Rob Fender)

1. Rob reported he will be sending out an email to the Senators with information regarding current openings/vacancies on Senate committees.

B. Treasurer: (Ken Kuniyuki) – No Report

C. State Senate Representative: (Delegate Madeleine Hinkes)

1. Academic Senate for CA Community College (ASCCC) Spring 2012 Plenary: April 19th – April 21st
 - a. Shirley Flor will represent the Curriculum Review Committee (CRC) at the plenary session.
 - b. The Board of Governors (BOG) Waivers will be a topic of discussion.
 - The entire plenary agenda and all the resolutions are available for review @ asccc.org.
 - c. Madeleine is looking forward to the opportunity to cast her first votes at the plenary session.

D. Senator at Large: (Georgia Laris) – No Report

E. Secretary: No Report

F. Past President: (Cynthia Rico-Bravo)

1. Assembly Bill 1741 – Student Success Infrastructure Act of 2012: Supported by Faculty
 - a. This bill would establish the Student Success Infrastructure Act of 2012 to provide the necessary Faculty Counseling and Instructional Infrastructure at California Community Colleges to ensure that students have the necessary access to support services and classroom instructors to increase their opportunities for success.
2. Enrollment Prioritization Changes: Will go to the Board of Governors (BOG) in May.
 - a. Students with more than 100 units or on probation twice are bumped off the priority list.
3. Parking Permit Grace Period:
 - a. Please let your students know that there will no longer be a two-week grace period for parking permits starting Fall 2012.
 - Students will need to display their parking permits on the first day of classes.
3. Repeatability Limit – San Diego Community College District (SDCCD):
 - a. The SDCCD will limit our students to repeating the same course three times.
 - b. Title V does not provide apportionment for the fourth time a student repeats a course.
 - c. Students will need to submit a petition if they want to take a course for a fourth time.
4. Senate Bill 1456: Opposed by Faculty
 - a. The bill represents significant matriculation, power, and funding changes for CA Community Colleges.
 - b. This bill uses current tough but temporary budget problems in California to fundamentally and permanently change how Community Colleges are funded, run, and how they serve students, and would greatly limit who will be able to get a college education in California.
 - This bill was introduced by the spouse of a member of the CA Community College BOG, which it would empower.
 - c. The bill provides no infrastructure for the implementation of the 22 Student Success Task Force (SSTF) recommendations.
 - It only requires the immediate implementation of the recommendations.

- G. President:** (Madeleine Hinkes) – Madeleine will send a more detailed report to the Senators.
1. Results of Contract Elections:
 - a. Congratulations to:
 - President-Elect – Terry Kohlenberg
 - Treasurer – Ken Kuniyuki
 - b. An election will be held at the start of Fall 2012 for the second Senator-at-Large Position
 2. Senators for Adjunct Faculty Elections:
 - a. Online elections for Adjuncts will be held in two to three weeks.
 3. President's Cabinet (PCab):
 - a. The PCab will review resolutions 12.2.1 and 12.2.2 and the revisions to Position Paper #4 on Class Capacity that were approved by the Senate this semester at tomorrow's PCab meeting.
 4. Yearend Resource Allocation Prioritization:
 - a. The results are pending.

VII. COMMITTEE REPORTS:

A. Academic Affairs: (Co-Chair John Crocitti)

1. Academic Affairs is still reviewing Position Paper #6 on Reassigned Time this semester.
2. The committee is in the process of reviewing and updating its duties and responsibilities.
3. The committee is also currently receiving reports from its subcommittees.

B. Professional Development Committee (PDC): (Chair Sharon Hughes)

1. The deadline to submit paperwork for the next and last PDC meeting this year is Wed., April 25th.
2. Anything that may need pre-approval that you anticipate doing/taking over the summer or during Fall semester needs to be submitted to the PDC by April 25th.
3. Sabbatical applicants will be notified this week by the President whether or not they received a sabbatical.
 - a. Everything is still subject to final board approval.
 - b. Sabbatical recipients will be announced at the next Senate meeting.

C. Committee of Chairs (COC): (Chair Laurie Mackenzie)

1. The next COC meeting is scheduled for May 9th in H117/H118 @ 2:15PM.

D. Curriculum Review Committee (CRC): (Co-Chair Toni Parsons)

1. Tech. Review Process:
 - a. Toni apologized for the cancellation of the April 13th workshop.
 - b. The last spring 2012 workshop is scheduled for May 4th in LRC 229 from 11:00AM - 3:00PM.
 - Please attend this session, if you received an email from Elizabeth Norvell indicating that your course(s) need technical work.
2. Course Updates:
 - a. Courses cannot be launched this summer.
 - b. Faculty should work on reviewing and cleaning up their degree and certificate programs over the summer.
3. CurricUNET:
 - a. CurricUNET is experiencing problems right now.
 - It is currently skipping review by the Discipline Faculty.
4. Transfer Model Curriculums (TMCs):
 - a. San Diego State University (SDSU) has accepted nine of our TMCs.
 - This means our nine TMCs are approved by the other campuses in the California State University (CSU) system since the CSU has course alignment.
5. Aligning Faculty Service Areas (FSAs):
 - a. Please stay in contact with Faculty in your FSA at City and Miramar in order to expedite the process for aligning courses within our District.
6. Repeatability:
 - a. Title V language has been vetted.
 - b. The following are repeatable:
 - Art Portfolio
 - Intercollegiate Athletics
 - Intercollegiate Debate
 - Performance Art
 - Work Experience
 - c. Courses with related activities cannot be taken more than five times.

d. Repeatability for Computer and Business Technologies (CBTE) is no longer available for software upgrades.

E. Basic Skills: (Coordinator Terrie Teegarden)

1. The ASG has shown interest in publishing the student handbook and covering the printing costs.
2. The Counseling workshop held last Friday was very good, but not very well attended.
 - a. Notes will be made available to Faculty soon.
 - b. We will plan another FLEX activity for the fall.
3. Your Teaching Tips should be posted on the Basic Skills website under Faculty Resources.

F. Program Review Committee (PRC): (Co-Chair Kris Clark) - No Report

VIII. OLD BUSINESS:

A. San Diego Community College District (SDCCD) Civility Statement Revision:

1. It currently pending at the District and will come back to us.

B. BP 3306 - Issues with Publishers for Class Materials Adoption & Procurement:

1. State law prohibits the acceptance of any inducements from publishers.
2. Faculty does not need to list the need for blue books or scantrons on their syllabus.

C. BP 3925 – Free Speech:

1. Student Affairs will post signs on the free speech kiosks informing vendors that they cannot create noise that interferes with Faculty's ability to conduct classes.
2. We can also report any vendors who habitually interfere with Faculty's ability to conduct classes to the Student Affairs.

IX. NEW BUSINESS:

A. Proposed Senate Resolution - Constitutional Change/Term of the Chair of Chairs: (Tabled)

B. College Status Report on Student Learning Outcomes (SLOs) Implementation:

1. Mesa College will need to report that 100% of our courses have been assessed for SLOs by December 2012 in order to meet accreditation requirements.
2. TaskStream:
 - a. Our contract runs out next year.
 - b. There will be a work group to review and possibly select new software.
 - c. Toni reported CurricUNET is a database and has the capacity to hold SLOs.

C. Revision to Disciplines List - Chicano Studies: (Manuel Velez)

- 1.. Proposal to add Chicano Studies to the statewide Disciplines List through approval by the Academic Senate for California Community Colleges (ASCCC).
2. The proposal will be discussed at the April 30th Senate meeting under "Old Business".

D. Senate Resolution 12.4.1 - Summer 2012 Responsibilities/Senate Executive Committee:

Motion to bring the item forth for discussion at the April 30th Senate meeting under "Old Business":

M/S

Hinkes /Parsons

Unanimous

X. Announcements:

- A.** Susan Lazear reported the Fashion Department's Study Abroad trip to Italy was great!
- B.** Susan also announced the Golden Scissors Awards will be held on May 11th.
- C.** Manuel Velez reported Mesa College is now designated as a Hispanic Serving Institution, which will open up additional funding sources for us.
- D.** Madeleine and Shirley Flor (Curriculum) will attend the ASCC Spring Plenary from April 19th – April 21st.
- E.** The next Academic Senate meeting is scheduled for April 30th in H117/H118 @ 2:15PM.
- F.** The next Committee of Chairs (COC) meeting is scheduled for May 9th in H117/H118 @ 2:15PM.

XI. ADJOURNMENT @ 3:58PM.

Submitted by Sue Saetia

Approved by the Senate on: April 30, 2012