



APPROVED: 04/14/08

MESA ACADEMIC SENATE
March 31, 2008 – 2:15 P.M. - 4:00 P.M. – H117/118
Minutes

PRESENT: Becca Arnold, Bill Brothers, Kris Clark, Mike Crivello, Adrienne Aeria Dines, Margaret Fickess, Dwight Furrow, Paula Gustin, Martina Hesser, Madeleine Hinkes, Bill Hoefer, Gary Holton, Leroy Johnson, Matt Kofler, Ken Kuniyuki, Andrea Marx, Joe Mac McKenzie, Val Ontell, Francisca Rascón, Michael Reese, Ron Ryno, Joe Safdie, Mike Sanchez, Marilynn Schenk, Shannon Shi, Erica Specht, George Svoboda, Farshid Zand, Bonnie ZoBell.

ABSENT: Mark Abajian, Chris Althaus (excused), Jan Clymer, Bob Gordon, Holly Hodnick, Laleh Howard, Jill Jansen (proxy to Julie Pludow), Geoffery Johnson, Nina R. Lopez, Carl Luna, Andrea Luoma, Jonathan McLeod (proxy to Furrow), Alessandra Moctezuma, Cynthia Rico-Bravo (excused), Paul Sykes (excused), Terrie Teegarden (excused), Michelle Tucker (proxy to Schenk), Manuel Velez, Duane Wesley, Karen Williams.

I. **CALL TO ORDER** was made by Bill Brothers at 2:17 P.M., who acted on behalf of President Terrie Teegarden.

II. **PUBLIC PRESENTATIONS**

- A. **Associated Student Body (ASB) Representative.** – Nina R. Lopez was absent.
- B. **Public.** – No presentations were made.

III. **GUESTS**

- A. **Ashanti Hands, Dean of Student Affairs** – Brothers announced that Hands may arrive later during the meeting, but it turned out that she was unable to attend the meeting.
- B. **Suzanne Khambata (Director of Health Services) – Smoking.** Khambata introduced co-presenters Polly Rose (a registered nurse from Health Services) and Evelyn Hogan (a Public Policy Advocate from "Community Against Substance Abuse") who addressed smoking concerns at Mesa. A handout was distributed titled "California College and University Policies, Tobacco-Free and Smoke-Free, Update March 2008", which listed various policies that are implemented at certain colleges and universities. The policies that were listed included:
- 100% Tobacco-Free Policies;
 - 100% Smoke-Free Policies (Mesa, Grossmont, Cuyamaca);
 - Smoke-Free with the Exception of Parking Lots or Designated Parking Lots; and
 - Smoke-Free with the Exception of Designated Areas (CSU San Marcos)

In addition, Khambata also distributed a survey to help obtain quantitative data for Health Services while Hogan described how Mesa is striving to become a smoke-free campus. Hogan described how a health program was developed 2 years ago to work on a smoking directive. Currently, Mesa has identified 2 places where a person can smoke; in their car or on a public street. Hogan explained

how she's working with Grossmont and Cuyamaca College to help them become smoke-free by January 2009. It's not perfection but it takes time. To get a sense of where smoking occurred, the campus was surveyed and it was discovered that the interior was about 85% cleaner compared to what it was before since the adoption of the non-smoking policy. Designated areas have improved but they are urging students, faculty and staff to help educate campus smokers for a smoke-free environment. Mesa was the 3rd campus in the state to be smoke-free. Other campuses who've considered going smoke-free are City, Miramar, and Southwestern College.

Additional discussions followed with concerns and suggestions on how to resolve some of the smoking issues. Rose briefly demonstrated a non-confrontational method for approaching someone smoking on campus.

C. **Tracey Walker, Basic Skills Coordinator** provided a handout titled "Draft-Action Template, Long-Term Goals (5 yrs.) for ESL/Basic Skills". She reviewed the long term goals in each section (A, B, C, and D) that were general and should be achieved within 5 years. The template will be presented to President's Cabinet on April 8th. It is then due to the state on May 1st. Once the Action Plan is implemented, subcommittees will be formed to help establish dates for accomplishing the long-term goals. Pludow requested for Walker to consider adding "DSPS" to Long-Term Goal letter "A", item c, "...underrepresented groups – ethnic, language, cultural, *disability support programs and services (DSPS)*, socioeconomic and gender, ..." because Pludow felt it was important to include that group in the goal. Walker informed Pludow that she could not make the change but that she planned to present her suggestion to acting Vice President Yvonne Bergland and Co-Chair Terrie Teegarden for their approval.

D. **Jill Baker (Faculty Co-Chair, Self Study 2010) - Accreditation.** Baker provided a presentation on the Accreditation Self Study for 2010 since she will be the lead writer for the project. She distributed the following 5 handouts titled:

- Presentation on Accreditation Self Study 2010
- San Diego Mesa College Self Study, 2010: Organization Chart
- Process Chart, Accreditation Self Study, 2010, San Diego Mesa College March 25, 2008
- Mesa College Accreditation Kick-off (flyer)
- Standard IIA.1 Worksheet: Including Questions, Evaluations, Recommendations and Examples of Evidence

She mentioned that she gave the same presentation to President's Cabinet on Tuesday, March 25th and to the Classified Senate on Friday, March 28th.

As she referred to the "Standard IIA.1 Worksheet:", Baker described the 4 standards and indicated that the worksheet is more user-friendly compared to what had been used at the last accreditation self study. The process described by Baker is that one lead writer will draft the report for the self study so it's not disjointed, to help eliminate duplication, and avoid any overlap. If duplication is found by Baker, she'll notify the committees to get it fixed. Data requests will be handled by acting Vice President Bergland's office and Susan Mun (Campus Researcher) will help to coordinate information at Vice Chancellor Lynn Neault's level. On the worksheet, Baker pointed out that Standard II.A. Instructional Programs was divided because there are more issues.

In the event of an overlap, a question will be answered once and cited with its location, and then it will be cited in the second occurrence stating what is different. Baker's instructions for using the template are to list data as bulleted information, which she'll turn into a narrative (see Answer:, Evaluation:,

D. Professional Development Committee. Bonnie ZoBell announced sabbaticals are still being processed until an official announcement is made on Monday, April 21st by President Rita Cepeda.

E. Committee of Chairs. San Filippo reported on behalf of Georgia Laris on the following items:

- April 9th (Wed) – next Chairs meeting
- April 30th (Wed) – Joint Chairs/Deans meeting
- Attempting to meet with department chairs from City and Miramar
- Paul Sykes – New Chair for the Committee of Chairs 2008-2009

F. Curriculum Review Chair – Paula Gustin reported on the following:

- Two handouts were distributed. The first one was a draft titled “Associate Degree Requirements”, which described what courses are required for an Associate Degree. She emphasized that one of four general education options must be followed:
 - SDCCD G.E. and District requirements
 - CSU G.E. Breadth (CSU GE Pattern)
 - Intersegmental G.E. Transfer Curriculum (IGETC) pattern
 - SDCCD G.E. and additional courses needed to meet all lower division G.E. requirements of an accredited U.S. postsecondary institution which awards the Baccalaureate degree, as detailed in an inter-institutional articulation or transfer agreement and certified by a City, Mesa, or Miramar College counselor.

In collaboration with the Curriculum Review Committee (CRC), the decision was made to develop the requirements for the A.S. degree similar to the other colleges and expand G. E. requirements, which will increase the number of A.S. degrees that Mesa will award. Students have been taking other patterns for transfer, so we need to adjust our requirements to fit their needs. City and Miramar have both approved the draft paper and she’s hopeful that the Senate will too.

A motion was made to approve the draft paper by Ontell, seconded by Pludow. Since this issue is time sensitive, Specht moved that the rules be suspended, seconded by Ontell. Brothers asked for a vote from the Senate, which passed unanimously.

- The second handout was titled “Associate in Arts Degree – 3/27/08 DRAFT, Liberal Arts and Sciences with Area of Emphasis”. This was Gustin’s third time to bring a revised draft to the Senate. Prior to spring break, the District office was informed the format did not pass in the six areas listed because the State thought it was too broad and general.

The six Areas of Emphasis are:

- 1) Art Studies
- 2) Business Studies
- 3) Language Arts and Humanities Studies
- 4) Science Studies
- 5) Social and Behavioral Science Studies

Gustin indicated that the draft paper will be presented to the Board next week before it can go to the State. More discussions followed her presentation.

G. Student Learning Outcomes and Assessment Coordinator (SLOAC) – Joe Safdie reported on the following:

- He attended a regional meeting for SLO coordinators at Mira Costa. The group had lengthy discussions on faculty resistance to do SLO’s.

- A request was made by Safdie to have his presentation time increased from 5 minutes to 15 minutes.
- On Friday, March 28th a representative from eLumen presented the software to faculty at City College. Seven faculty members from Mesa are currently participating in a pilot study of that system. If all 3 colleges decide to use it, the price of the software will go down to \$55,000 or a little over \$18,000 per campus.
- The next SLO meeting is scheduled for Friday, April 4th at 10:30am. Results from the pilot study will be reported at that time. If the Senate is interested, Safdie offered to demo eLumen at a future meeting.
- There is another software program that could be paid by student fees called "TaskStream".

H. **President** – Brothers reported on behalf of Terrie Teegarden on the following:

1. **President's Cabinet**

- An IELM technology equipment budget allocation was approved on Friday, March 14th. Approximately \$200,000, 50% (up to \$120,000) will be set aside to replace technology equipment, including services for equipment going out of warranty.
- Mesa will hold back 10% of IELM funds until March 2009, for emergency repairs.
- Recommendations were approved at President's Cabinet.
- Baker made a presentation on the Accreditation Kick-off.

2. **Student Services** – No items to report.

3. **District Governance Council (DGC)** – No items to report.

VI. **OLD BUSINESS**

A. **Resolution 08.2.1 – Faculty Evaluations should not be linked with Student Learning Outcomes (SLO's) – (E. Specht/J. McLeod).**

Specht read to the Senate the changes that were made in the "resolved" section of the revised resolution. She stated the pro's and urged everyone to support it. The question was called by Specht, a vote was taken, and it passed unanimously.

B. **Resolution 08.3.1 – Student Learning Outcomes (SLO's) should be voluntary – (R. Ryno).**

Hinkes read a document that she received from Teegarden, addressing SLO's and signed by Chancellor Carroll back in 2004. In lieu of voting on Ryno's resolution, he agreed to bring it back as old business for the next Senate meeting on April 14th.

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Holton/Ontell

VII. **NEW BUSINESS** – No items were discussed.

VIII. **ANNOUNCEMENTS.**

- Canyon Day – Saturday, May 3rd from 10:00 A.M. -2:00 P.M.
- Commencement Ceremony – Sunday, May 18th at 4:00 P.M., Jenny Craig Pavilion, University of San Diego.

IX. **ADJOURNMENT** was made by Brothers at 4:01 P.M.

Next meeting will be on April 14, 2008, in Room H117/118 at 2:15 P.M.

Respectfully submitted by
 Madeleine Hinkes, Senate Secretary, and
 Ruth San Filippo, Recording Secretary.