



SAN DIEGO MESA COLLEGE ACADEMIC SENATE

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For Approval: April 16, 2012

**San Diego Mesa College
Academic Senate
March 26, 2012: H117/H118 (2:15PM-4:00PM)
Minutes**

PRESENT:

Becca Arnold, Anar Brahmabhatt, Aulani Chun, Kris Clark, Leslie Cloud, John Crocitti, Linda Farnan, Rob Fender, Dwight Furrow, Martina Hesser, Erika Higginbotham, Madeleine Hinkes, Bill Hoefler, Sharon Hughes, Geoff Johnson, Leroy Johnson, Ken Kuniyuki, Georgia Laris, Danielle Lauria, Angela Liewen, Laurie Mackenzie, Guillermo Marrujo, Joe "Mac" McKenzie, Jonathan McLeod, Phyllis Meckstroth, Devin Milner, Alessandra Moctezuma, Claude Mona, Francisca Rascon, Ron Ryno, Marilyn Schenk, Barbara Sexton, Shannon Shi, Steven Siegel, George Svoboda, Terrie Teegarden, and guest Ruben Naungayan

ABSENT:

Mark Abajian, Cherie Deogracias, Nellie Dougherty, Katie Holton (Excused), Susan Lazear (Proxy to Sharon Hughes), Thekima Mayasa, Michelle "Toni" Parsons (Excused), Cynthia Rico-Bravo (Excused), Sabrina Santiago, Michelle Tucker, Manuel Velez, Duane "Walt" Wesley, and Farshid Zand

I. CALL TO ORDER AND WELCOME by Academic Senate President Madeleine Hinkes @ 2:17PM.

II. Approval of Today's Agenda: No changes were made to the agenda.

III. PUBLIC PRESENTATIONS:

A. Associated Student Govt. (ASG) Representative: (President Cherie Deogracias) - No Report

B. Classified Senate Representative: (President Angela Liewen)

1. Angela reported the Classified Senate has approved Senate Resolution 12.2.1 establishing an SDCCD Grant Review Board (GRB).

IV. GUESTS: None

V. Approval of the Senate Minutes for March 12, 2012:

Motion to approve the minutes with changes from Georgia Laris, Joe "Mac" McKenzie, and Steven Siegel:
M/S **McLeod /Hughes** **Unanimous**

VI. Senate Exec Committee Reports:

A. Vice-President: (Rob Fender) - No Report

B. Treasurer: (Ken Kuniyuki)

1. The Senate will award two \$500.00 scholarships this year.

C. State Senate Representative: (Delegate Katie Holton) – No Report

D. Senator at Large: (Georgia Laris) – No Report

E. Secretary: No Report

F. Past President: (Cynthia Rico-Bravo) - No Report

G. President: (Madeleine Hinkes)

1. Budget:

a. Fall 2012:

- The fall 2012 roll forwards were received by your Deans last Friday.
- The number of courses we will be able to schedule has been cut by 5%.
 - * Jonathan McLeod reported we may have to cut up to 8%.
- The guidelines for Curriculum Balance will remain the same.
 - * We are trying to keep cuts away from our core classes.

2. Board Policy 3925 on Free Speech:

- a. Please review the proposed changes that Madeleine emailed to you today.

3. Student Scholarships:
 - a. Madeleine thanked the Senators who reviewed scholarship applications, awarded scholarships, or wrote letters of reference this year.
 - b. Please attend the Scholarship Gala on April 27th and support our students.
4. 2012 Commencement:
 - a. The 2012 commencement ceremony is scheduled for Saturday, May 19th at the Jenny Craig Pavilion on the University of San Diego (USD) campus.
 - b. Don't forget to order your regalia on time through the Stock Room.
5. Online Rosters:
 - a. Assistant Chancellor Lynn Neault will be our guest at the next Senate meeting to report on the new online rosters.
6. Online Adjunct and Contract Faculty Elections:
 - a. We will need to hold additional elections for adjunct Faculty and contract Faculty positions because some Faculty did not receive calls for nominations or ballots for the first online elections due to errors in the Outlook Distribution Lists.
 - Contract Faculty:
 - * President-Elect
 - * Treasurer
 - * Delegate to the Statewide Academic Senate or a Second Senator at Large Position
 - Five Senators for Adjunct Faculty:
 - * Only adjunct Faculty with teaching assignments for spring 2012 can vote for the Senators for Adjunct Faculty.

VII. COMMITTEE REPORTS:

- A. Academic Affairs:** (Co-Chair John Crocitti) – No Report
- B. Professional Development Committee (PDC):** (Chair Sharon Hughes)
 1. Salary Class Advancement:
 - a. The next salary class advancement deadline is April 11th.
 - b. Please try to submit your paperwork by this Friday, March 30th.
 - We have a tight deadline this year due to the spring break schedule.
- C. Committee of Chairs (COC):** (Chair Laurie Mackenzie)
 1. The next COC meeting is scheduled for April 11th in H117/H118 @ 2:15PM.
 - a. Laurie would like to invite President Luster to be the guest.
 - Please send Laurie any questions or topics for President Luster from Faculty in your departments.
 2. The feedback session on March 22nd for the Program Review process went really well.
 - a. This was the first time the entire Program Review Committee (PRC) was available to receive feedback from the Lead Writers.
 - b. Lead Writers please complete the survey that was sent to you.
- D. Curriculum Review Committee (CRC):** (Co-Chair Toni Parsons)
 1. Tech. Review Process:
 - a. The final spring 2012 workshop is Friday, April 13th in LRC 229 from 11:00AM - 3:00PM.
 - b. Please attend this session, if you received an email from Elizabeth Norvell indicating that your course(s) need technical work.
 2. Course Updates:
 - a. The completion numbers you receive this week will be much lower than the total number of courses that have actually been updated.
 - Recent proposals will not be counted until the totals are updated in September.
 3. The Prerequisite Committee:
 - a. The committee has met this semester and will meet again on April 12th.
 - The committee hopes to have a report for the Senate before the end of the semester.
 4. Online Rosters:
 - a. Online rosters will be a vast improvement and wipe out paper rosters all together.
- E. Basic Skills:** (Coordinator Terrie Teegarden) No Report
- F. Program Review Committee (PRC):** (Co-Chair Kris Clark)
 1. The PRC would like to thank all the Lead Writers for their hard work.
 2. The committee is very pleased with the good feedback and responses it received on March 22nd.
 3. The Liaisons have all the Program Review documents.
 4. Don't forget to complete the Program Review survey that was sent out today to Lead Writers.

VIII. OLD BUSINESS:

A. Resolution 12.2.1 - Establishment of SDCCD Grant Review Board (GRB): (Jonathan McLeod)
(Revised March 6, 2012)

Fourth Reading

1. Some grants come through the District and some grants come through the campuses.
 - a. We need to review the full implication and all the conditions of each grant before we decide to apply for a grant.
 - b. The committee would work closely with Faculty to ensure it is prudent to pursue a grant.
 - c. There are a series of grants that will be offered by the Gates Foundation and Lumina with mandates that necessitates the formation of a GRB.
 - d. Mesa College's administration may not look at grants with a global view.
 - e. The GRB would make the final determination whether we should pursue grants as they are currently written.
 - However, management will probably make the final determination.
 - * This is a negotiating point.
2. We have received grants for which the departments responsible for meeting the requirements of the grants were never contacted at any point during the application process.
 - a. A grant was awarded with mandates for the Mesa College Psychology department without any consultation with the Dean or Department Chair.
 - b. The District also received a grant that has mandates for the Mesa College Counseling department without any consultation with the Dean or Department Chair.
3. Guillermo Marrujo expressed concern that review by a GRB may discourage Faculty from pursuing grants.
4. Joe "Mac" McKenzie said the grant application process already requires approval by five administrators.
 - a. An additional review by the GRB may prevent us from meeting grant application deadlines.
 - b. Jonathan said committee members must make a commitment to review grants promptly.
5. Terrie said the GRB can help Faculty and others review the fine details of a grant to ensure consistency with our mission, vision, values, and the needs of our students.
6. Leroy Johnson said the current process provides Faculty and Classified Staff with very little input in the grant application process.
 - a. The GRB would allow Faculty and Classified Staff to play a role in the process.

Motion to Approve:

M/S

McLeod/Teegarden

2 Oppositions

4 Abstentions

B. Resolution 12.2.2 - Constitutional Amendments - Senate Executive Committee:

1. Mesa is currently one of only two out of 114 CA community colleges whose Senate President is not designated as the voting Delegate at the Academic Senate for California Community Colleges (ASCCC) Plenary sessions.
2. The resolution adds the role of the Delegate to the Statewide Academic Senate to the duties of the Senate President in the Senate Constitution.
 - a. The Senate President serves on the college's shared governance committees and is more current on issues that impact our students.
3. The resolution also changes the current Delegate to the Statewide Academic Senate position to a second Senator-at-Large position.

M/S

Fender/Rico Bravo

Unanimous

C. Position Paper #4 – Class Capacity: (Bill Brothers)

1. Becca Arnold would like the position paper to have stronger language because her school is continuing to receive pressure from the Vice President of Instruction (VPI) to increase Class Caps.
 - a. The VPI informed the School of Business, Computer Studies, and Technology that he wants the Class Cap to always match the legal occupancy limit of the classroom during his first meeting with the school three years ago.
 - b. The cap for her courses increased by five for spring 2012 and she is concerned that they will increase again.
2. Georgia Laris reported the Art Department also has received pressure to increase Class Caps.
3. Madeleine said the Senate President and Chair of Chairs can follow up on any instances of disagreements regarding Class Caps.
4. You can review the Academic Senate for CA Community College's (ASCC) paper on Class Caps and other topics @ <http://asccc.org/materials>.

5. Chris Dawes proposed a friendly amendment to include a criterion for having adequate Instructional Assistants, Instructional Lab Techs, Equipment, and Supplies to meet Class Caps.
Motion to Approve with the Friendly Amendment:

M/S

Brothers/McLeod

1 Opposition

D. Issues with Publishers for Class Materials: (Terrie Teegarden)

1. The Textbook Affordability Committee:

- a. The District committee has included wording in the new policy to prevent instructors or departments from taking incentives to use particular textbooks
 - Some Faculty members are creating conflicts of interest by accepting gifts from publishers such as iPads and expensive dinners.
 - The Math department has informed its publishers that it would use their textbooks for three years if the publisher agrees not to change editions during the three year agreement.
- b. Chris Dawes reported that he is opposed to the bundling of course materials.
 - Terrie reported that bundling course materials actually saves our students money if they actually use everything that is included in the bundle.
 - * Otherwise they are paying for materials they do not need.
- c. Several Senators expressed concerns that our students end up paying more for textbooks when publishers change editions.
 - Terrie reported changing the edition of a textbook to a newer edition may be necessary due to limited availability of older editions.

E. Fashion Program Regrouping Proposal: (Susan Lazear)

1. The Fashion and Hospitality programs are moving from the School of Health Sciences and Public Service to the School of Business, Computer Studies, and Technology.
 - a. The remaining Consumer Family Studies programs will remain in the School of Health Sciences and Public Service.

F. Student Services: (Guillermo Marrujo)

1. Guillermo reported there are currently three District Student Counsel (DSC) resolutions at the March 12th Senate meeting.
 - a. The first would put more restrictions on our students' ability to remove bad grades.
 - b. The second would alleviate all grades and credits, regardless of SDCCD or transfer coursework, as long as the course content is determined to be equivalent.
 - c. The third proposes that we accept all coursework from regionally credited institution regardless of their rating.
 - d. The Counseling Department was opposed to the first and third proposals as of March 12th.
 - The Counseling Department is now in support of all three proposals after modifications were made to the first and third proposals.

IX. NEW BUSINESS: None

X. Announcements:

- A.** Wini Khalil, Allied Health Faculty and former Dean, lost her husband of 45 years on March 17th.
 1. Please let Wini know that you are thinking about her during this difficult time.
- B.** The next Committee of Chairs (COC) meeting is scheduled for April 11th in H117/H118 @ 2:15PM.
- C.** The next Academic Senate meeting is scheduled for April 16th in H117/H118 @ 2:15PM.

XI. ADJOURNMENT @ 4:02PM.

Submitted by Sue Saetia

Approved by the Senate on: April 16, 2012