



For Approval: 02/23/09

MESA ACADEMIC SENATE
February 9, 2009 – 2:15 p.m. – 4:00 p.m. – H117/H118
Draft Minutes

PRESENT: Bill Brothers, Leslie Cloud, Laura Collins, Mike Crivello, Margaret Fickess, Shirley Flor, Martina Hesser, Madeleine Hinkes, Bill Hoefler, Gary Holton, Jill Jansen, Leroy Johnson, Margaret Karnyski, Wendel Kling, Ken Kuniyuki, Marichu Magana, Guillermo Marrujo, Andrea Marx, Joe McKenzie, Jonathan McLeod, Trish Mendoza, Val Ontell, Francisca Rascon, Cynthia Rico-Bravo, Joe Safdie, Marilynn Schenk, Shannon Shi, George Svoboda, Paul Sykes, Bonnie ZoBell, Chris Dawes, Terrie Teegarden

Absent: Mark Abajian, Becca Arnold, Anar Brhambhatt, Kris Clark, Rob Fender, Dwight Furrow, Bob Gordon, Paula Gustin, Laleh Howard, Geoffery Johnson, Carl Luna, Andrea Luoma, Dina Miyoshi, Alessandra Moctezuma, Michael Reese, Ron Ryno (Proxy to M. Hinkes), Mike Sanchez, Chris Sullivan, Michelle Tucker, Tracey Walker, Duane Wesley, Farshid Zand

I. CALL TO ORDER & WELCOMES were made by President Teegarden at 2:17pm

- Gabby Tovar – new full time contract secretary
- Madeleine Hinkes – welcome back from sabbatical

II. PUBLIC PRESENTATIONS

- Associated Student Body (ASB) Representative-President Law reported six new senators were elected. Mesa students have been to Washington, D.C. and will be going to Sacramento in March to lobby for the budget to pass and to promote community colleges.
- Fundraising currently taking place at Mesa for student Hermes Castro to attend Antarctica expedition.

III. APPROVAL OF SENATE MINUTES OF December 1, 2008, the minutes were approved as amended

M/S

Ontell/McKenzie

Unanimous

IV. COMMITTEE REPORTS

A. Academic Affairs – B. Brothers reported Appendix A, tables of REASSIGNED TIME CATEGORIES currently being reviewed

B. Professional Development Comm. – B. ZoBell reported that sabbatical applications will be moved back to Academic Senate office A-117 for future applicants to stop by and review.

C. Committee of Chairs – P. Sykes, next meeting will be Feb. 11, will bring report to next meeting. Also planning FLEX retreat with AFT.

D. Curriculum Chair – S. Flor would like to thank everyone for their hard work and effort to revise and submit curriculum. Math and English are re-

numbering courses and changing number of units. They hope to have all these changes in new catalog.

- E. Student Learning Outcomes** – J. Safdie reported that survey of Instructional Programs has been completed. Results will be posted on website. The results will be used as baseline data for next survey to track progress. SLOs will be in next college catalog. District purchased TASK STREAM software to be shared by City and Mesa.
- F. Basic Skills** – T. Teegarden reported that conflicting mid year expenditure reports have been reconciled. All money is accounted for. BSI funds are being well watched.

V. SENATE EXEC REPORTS

A. President Elect – C. Rico Bravo announced a formation of new committee that its charge is to revise/clean up the catalog. The 2009-2010 must include department SLOs. She reminded the faculty that AFT contract states that they will serve on an active committee. If anybody has trouble finding one, they can contact Rico-Bravo to help them find a suitable committee.

B. Treasurer – M Magana reported that senate currently has a total of \$3,267.94 (includes checking and savings accounts)

C. President – T. Teegarden

1. President's Cabinet

- Accreditation survey – notification has been sent out with the actual survey to follow (should be online)
- Enrollment - FTES is up 8.7% with a 9% increase in headcount, a fill rate of 89% despite a 3% decrease in number of sections.
- Budget (09/10) – Mesa's share of the second set of cuts is \$1,121,568 of which \$621,848 has been adjusted by district paying the college less per FTES for summer and intersession than previously.
 - basic principles include: consistency with Mission Statement; proactive instead of reactive; keep cuts as far away from the classrooms as possible; maintain curriculum balance
 - change business/administration practices: identify duplication of efforts (district/college)
 - look at possibility of streamlining processes such as program review
 - faculty reassigned time is being reviewed if not contractual
 - flexible workweek such as 4/10
 - reducing the hours of services such as closing the LRC on Saturday and standardizing the hours of student services across the district.
 - Go green (less printing, online resources and reports)
 - Pursue new revenue sources however although small grant allow the college to purchase necessary equipment, the cost of setting up the budget is an expense to the district
 - Facilities – presentation on S & N construction will be on Feb. 26th from 4 – 6 pm in G-101; Feb. 27th from 1 – 3 in G -102.

2. District Governance
 - The chancellor is willing to look at cutting the mass mailing of the class schedules if the colleges look at all printing costs. It is essential to maintain connection with surrounding communities.
 - The district is asking the State to have the maintenance cost for the new buildings to be outside of the 50% law.
3. Board of Trustees – The district received the highest possible rating on their audit.
4. Other
 - Attendance accounting – Instructors are not dropping no shows online and/or turning in the census rosters on time. Rosters are currently due two weeks (will change to one) after census (last day to add). Faculty must remove all no shows, sign and submit the rosters to admissions. Be sure to check your online roster after census to ensure that there are no students sitting in the class that don't belong there. In addition, the tutoring forms need to be used and returned at the end of the semester. This is a legal requirement because we claim FTES for these students. Noncompliance may result in disciplinary action.
 - Affordable textbooks – Online ordering of textbooks for classes is in the works. A trial with some faculty is being done this semester with the hope that it may be up and running by summer.

VI. OLD BUSINESS

VII. NEW BUSINESS

- A. Senate Elections – T. Teegarden reported elections will be online. Currently there are vacancies for Vice President, Secretary, Member at Large, if anybody is interested please email Terrie Teegarden to express interest. If a faculty member is nominating someone else, please be sure to have their approval prior to nominating them.

VIII. ANNOUNCEMENTS

- A. Creative Writing Contest this semester
- B. There will be a Celebration of Life in honor of P.E. faculty member, Matt Koefler on Sunday, February 22, 2009 from 2-4pm at the SD Mesa Gymnasium
- C. Applicants are needed for the Interim Dean of Social / Behavioral Sciences and Multicultural Studies

IX. ADJOURNMENT 3:26pm