



SAN DIEGO MESA COLLEGE ACADEMIC SENATE

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For Approval: 12/1/08

**MESA ACADEMIC SENATE
NOVEMBER 10th, 2008 – 2:15 P.M. - 4:00 P.M. – H117/118**

Draft Minutes

PRESENT: Mark Abajian, Becca Arnold, Nathan Betschart, Bill Brothers, Anar Brahmbhatt, Leslie Cloud, Laura Collins, Chris Dawes, Margaret Fickess, Shirley Flor, Dwight Furrow, Martina Hesser, Gary Holton, Jill Jansen, Leroy Johnson, Margaret Karnyski, Wendel Kling, Ken Kuniyuki, Sebastian Law, Marichu Magana, Andrea Marx, , Joe Mac McKenzie, Jonathan McLeod, Val Ontell, Francisca Rascon, Cynthia Rico-Bravo, Ron Ryno, Joe Safdie, Mike Sanchez, Marilynn Schenk, Shannon Shi, Erica Specht, Chris Sullivan, Paul Sykes, Terrie Teegarden, Farshid Zand, Bonnie ZoBell.

ABSENT: Bill Hoefler, Kris Clark, Mike Crivello, Ida Cross, Rob Fender, Bob Gordon, Guillermo Marrujo, Paula Gustin, William Hoefler, Geoffery Johnson, Trishia Mendoza, Dina Miyoshi, Andrea Luoma, George Svoboda, Michelle Tucker (excused), Manuel Velez, Trace Walker, Duane Wesley

I. CALL TO ORDER & WELCOMES were made by President Terrie Teegarden at 2:20 P.M. Teegarden welcomed the guests, Lynn Neault and Ashanti Hands.

II. PUBLIC PRESENTATIONS.

- A.S. President Sebastian Law stated that a website is being set up for A.S. minutes, agenda, outreach, student artwork and poetry and video game.

III. Guests:

Guests, Student Representative, Ashanti Hands and Lynn Neault. Hands presented a Power Point and a handout on the removal of disruptive student process. What is disruptive behavior? Defined a classroom disruption as a behavior a reasonable person would view as substantially or repeatedly interfering with the conduct of the class.

Top reasons disruptive behavior is not reported:

- faculty hope for spontaneous resolution,
- faculty fear they will not be supported by administration,
- reporting will be a reflection of inadequacy as an educator,
- fear of retaliation.
- Dawes stated that fear of an increase in student complaints in the faculty file was another reason faculty did not report incidents. Sykes and Teegarden spoke regarding the lack of administrative support for faculty in the past and the lack of effective sanctions for students.

What can be done to address disruptive behavior before it begins?

- Identify possible issues that will arise in class and address them in the course syllabi.
- Use the first class session to set the tone for the class.
- Role model expected behavior.
- Be aware of campus resources and be prepared to make referrals (campus police, counseling, health services).
- Be aware of classroom strategies that may interrupt or diminish minor/inappropriate behaviors. Address it as soon as you see it.

Removal of Student Process:

- Ask student to stop the disruptive behavior.
- If the behavior continues, give warning-let them know removal is an option.
- If it continues, remove the student from that class and the following class meeting. Let them know what is expected of them upon their return.
- If student refuses directive to leave, call police. Incident Reports will be summarized and reviewed semi-annually.
- No action is taken by the Disciplinary Officer unless requested by the Academic Dean. Important info: Students can be removed for up to two class periods at a time. Acceptance of make-up work during the "removal" is at the discretion of the instructor in accordance with the class syllabus and Policy 3110 College Class Attendance.
- The same process applies to online classes. Access would be denied for two class periods. The process also includes notifying the Dean of Online and Distributed Learning has been denied (a template is provided). Visit <https://faculty.sdccd.edu> or the Faculty/Staff section of Mesa's homepage for guidelines and forms. Removal is immediate.
- Policy 3100-due process can take from 2 weeks to upwards of one month.

Questions were raised by Senators. Jonathan McLeod, Social Studies, would like that faculty should have the final say if they see a student is cheating. Hands responded that a hearing would have to be called to address the situation. McLeod addressed that faculty would like the affected faculty members to be notified of the resolution of the matter with the student. Gary Holton, State Senate Representative, requested an annual report of disciplinary results data for Mesa College. Holton stated that the State Senate is looking into changing Title V language to allow faculty to fail a student for one incident of cheating.

Abajian, Economics, questioned how student ID can be verified for online courses. The Higher ED Code has been changed to require student ID verification for online course testing. The district will be addressing this issue and will advise us how to proceed.

Dean Hands's approach is progressive discipline, following the types of sanctions listed below:

Types of Sanctions: 1.) Admonition, 2.) Reprimand, 3.) Disciplinary Probation, 4.) Restitution, 5.) Removal from classes/facilities, 6.) Suspension, 7.) Expulsion, 8.) Other-Reflection Paper, Community Service, Written Notice of Apology etc.

Vice Chancellor Lynn Neault discussed the Honest Academic Conduct policy. Students' incidence of falsifying academic records has increased lately. Changes are shown on the policy as strike-outs. Refer to attached document. Cheating should be referred to the Dean of Student Affairs. Faculty must report all incidents of cheating in writing, so that disciplinary sanctions can be taken. This is in the guidelines #2 "and has documented", keep all materials relevant to the incident. Syllabi and program guidelines must state the policy that will be followed.

VI. Committee Reports:

- A. Academic Affairs-B.Brothers**-no report.
- B. Professional Development Committee-B.Zobell**-no report.
- C. Committee of Chairs-P.Sykes**-no report.
- D. Curriculum Committee-** Chair Flor stated that only new courses should be sent to E. Castaneda for editing. Faculty should send existing courses to Flor to review changes for course integration.
- E. Student Learning Outcomes.** Chair Safdie reported that SLO survey responses continue to come in. Safdie will be visiting different departments and services to assist them with SLO development. GE SLO's will be developed by Safdie. Reporting mechanisms of SLO's in program review should match department SLO's. They will be cross linked on the website. Next Tuesday, Nov. 19th, 2008, the District SLO committee will select the software for SLO's.

- F. **Basic Skills**-Teegarden reported for Walker concerning the new requirement of Intermediate Algebra for career-technical programs. Geometry may be used instead of Intermediate Algebra, especially for career-technical programs.

VII. **Senate Exec Reports:**

- A. **President-Elect** –Rico-Bravo sent out an email for faculty to serve on committees. Faculty interested in serving on a committee contact VP Rico-Bravo.

- B. **Treasurer.** Magana reported that the Senate has \$2985.80 in savings and \$ 912.44 in checking.

- C. **State Senate Representative.** Holton reported on the State Plenary Senate meeting held from November 6-8, 2008. Among the resolutions that passed were some dealing with accreditation and accountability. The Senate reiterated its position that SLO's should not be used in faculty evaluations, and asked the Accrediting Commission to clarify how the standard regarding SLOs and faculty evaluations should be interpreted, because different visiting teams are applying the standard differently. Regarding the ARCC (Accountability Report for Community Colleges), the Senate asserted that discipline faculty have primacy when working with the Chancellor's Office in developing and setting metrics concerning basic skills levels (Sullivan resolution). The Senate proposed changes to Title 5 that would explicitly define the Associate of Arts and Associate of Science degrees. An AS would be any degree in the areas of science, technology, engineering or math (STEM) or in career technical education. All other degrees would be Associate of Arts degrees. The Senate was also charged with ensuring that both degrees would have the same minimum general education requirements. The Senate was also charged with proposing changes to Title 5 language that would allow a faculty member to give a student a failing grade for a course based on one egregious incident of cheating, even if the student's scores for the other assignments would otherwise earn them a passing grade. The changed language would also have to retain a student's right to due process.

- D. **President-Teegarden**

- 1. **President's Cabinet**

- The Calendar resolution was taken to the President's Cabinet and the Union.

- 2. District Governance

- 3. Board of Trustees

4. Other

Governor Schwarzenegger today **proposed a \$332.2 million cut to community colleges** as part of a \$9.2 billion package of tax increases and budget cuts to address the state's emerging budget deficit.

The specific cuts proposed to community colleges are:

- \$39.8 million by eliminating the 0.68% COLA included in the 2008-09 budget
- \$292.4 million by reducing general apportionments and categorical programs, along with increased categorical flexibility.

VIII. Old Business

Honesty Policy was discussed earlier by Vice Chancellor Neault.

IX. New Business- Point of Service Surveys for students and faculty are being developed for accreditation. Teegarden requested a sense of the senate as to whether the faculty want to complete the surveys in class or online. Mesa senators want the faculty and the students do the survey online.

X. ANNOUNCEMENTS: No announcements were made due to time constrains.

XI . AJOURNMENT was made by Terrie Teegarden at 4:00 p.m.

Next meeting will be on Dec. 1st, 2008, in Room H117/118 at 2:15 P.M.

Respectfully submitted by
Erica Specht, Senate Secretary,
Farideh Salehi Kermani, Recording Secretary.