



SAN DIEGO MESA COLLEGE
ACADEMIC SENATE
September 23, 2019: Room MC 211 A/B (2:30PM–4:00PM)
MINUTES

Present:

Academic Senate President Manuel Vélez, Carlyne Allbee, Isaac Arguelles-Ibarra, Janna Braun, Michael Brewer, Bill Brothers, Henry Browne, John Crocitti, Nellie Dougherty, Howard Eskew, Veronica Gerace, Lou Ann Gibson, Helen Greenbergs, Alison Gurganus, Bill Hofer, Andrew Hoffman, Larry Horsman, Sharon Hughes, Holly Jagielinski, Candace Katungi, Terry Kohlenberg, Kim Lacher, Maria Consuelo López, Katherine Naimark, Bruce Naschak, Waverly Ray, Anthony Reuss, Robert Sanchez, Kristian Secor, Leslie Seiger, Shannon Shi, George Svoboda, Oscar V. Torres, Lauren Wade, Walter "Duane" Wesley, Tonya Whitfield and guests Janae Johnson, Thekima Mayasa, Toni Parsons and Paul Sykes

Absent:

Evan Adelson, Becca Arnold (Excused), Rosiangela Escamilla, Amanda Hernandez, Christina Huynh (Proxy to Katherine Naimark), César López (Proxy to Maria Consuelo López), Kim Perigo (Excused), Alison Primoza, Irena Stojimirovic, Judy Sundayo (Proxy to Anthony Reuss), Kimberly Williams-Kee (Excused) and George Ye (Excused).

I. CALL TO ORDER & WELCOME by Academic Senate President Manuel Vélez @ 2:31PM.
Parliamentarian – Veronica Gerace/Speaker Coordinator & Timekeeper – Manuel Vélez

II. APPROVAL OF DRAFT AGENDA:

Motion to approve:

M/S

Gerace/Brothers

UNANIMOUS

III. PUBLIC PRESENTATIONS:

A. Associated Student Government (ASG) Representative: No Report

B. Classified Senate Representative: No Report

IV. PUBLIC COMMENTS:

A. Paul Sykes – College Catalogs:

1. The District Catalog Committee was informed that there will no longer be hard copies of the college catalogs.
 - a. The plan is to have online catalogs by November 2019.
 - b. Mesa, City and Miramar Colleges would have to pay the printing fee if we want hard copies for campus use.
 - c. Counselor Anthony Reuss reported that he refers to a hard copy of the catalog on an hourly basis.
 - d. Paul Sykes said he would like the online catalog to be interactive and user-friendly for our students.

V. APPROVAL OF DRAFT MINUTES: September 9, 2019

Motion to approve:

M/S

Brothers/Whitfield

UNANIMOUS

VI. GUEST: Tonya Whitfield – Budget Allocation and Recommendation Committee (BARC) Updates

A. October 15th is the tentative date for departments to start submitting their BARC fund requests.

B. A department/program's BARC funding request needs to show a connection to the needs of our students.

C. Please attend the training session for the New Rubric.

D. Departments should have their Classified Hiring Priorities and Faculty Hiring Priorities documents ready for submission in the event that funding becomes available.

E. Oscar V. Torres reported the BARC funding requests he submitted for Behavioral Sciences the past two fiscal years have not been approved despite having scored high point values. (As reported by Oscar V. Torres.)

1. Tonya Whitfield reported BARC requests are prioritized based on point values.

- a. Oscar can check with the Vice President of Administrative Services regarding the requests from Behavioral Sciences.

F. The Equity and Excellence criteria was added this year.

G. Lead Writers can access their documents in TaskStream.

H. Bruce Naschak reported vendors who provided invoices/quotes for his department's BARC requests were upset when funding did not become available.

1. Tonya Whitfield said that vendors must be informed that they are only providing a quote for a proposal and funding may not become available.

I. Tonya Whitfield will share the Senators' feedback with BARC members.

VII. COMMITTEE REPORTS:

A. Senate Executive Committees:

1. Academic Affairs Committee: Chair Oscar V. Torres
 - a. The committee updated Oscar's Excel list of Mesa College Committees during their September 16th meeting.
 - b. A Mesa College committee can request a Canvas "Sandbox" Shell for their documents.
 - 15 gigabyte of memory is available.
 - c. We need Faculty Representatives from Arts & Languages and Health Sciences & Public Service.
 - Please contact Oscar (otorres002@sdccd.edu) if you would like to serve on the Academic Affairs Committee.
2. Professional Advancement Committee (PAC): Chair Janna Braun
 - a. The last fall 2019 Salary Advancement Deadline is Wednesday (September 25th).
 - The next Salary Advancement period is in spring 2020.
 - b. The Professional Advancement Committee can only accept **sealed** hard copies of Transcripts.
 - The PAC cannot accept electronic copies of Transcripts or Transcripts that have been unsealed.
 - c. A Transcript must be accompanied by a Professional Development Proposal and Completion before it can be reviewed for Salary Advancement.
 - d. Please submit your Professional Advancement documents through the mail slot on the door of the Academic Senate Office (Room A117) to ensure that your document are received by the PAC.
 - e. The PAC needs Faculty Representatives from Math & Natural Sciences and Social/Behavioral Sciences & Multicultural Studies.
 - Manuel Vélez asked that Faculty copy Committee on Committees Chair Howard Eskew (heskew@sdccd.edu) when they email a Committee Chair about filling a Faculty vacancy.
3. Committee of Chairs (COC): Chair of Chairs Terry Kohlenberg
 - a. Vice President of Instruction (VPI) O'Connor attended our September 11th meeting.
 - She informed us that Mesa College met our Enrollment Goals for fall 2019.
 - We will have Intersession in winter 2020.
 - The summer 2020 session will offer about the same number of course sections as summer 2019.
 - b. Acting Dean of Institutional Effectiveness Bridget Herrin discussed the data she provided to individual Faculty members for their classes that include age/ethnicity/gender breakdowns.
 - c. The Chairs are looking at the relationships between the Mesa Guided Pathways Work Groups and the Mesa Guided Pathways Leadership Group.
4. Curriculum Review Committee (CRC): Faculty Co-Chair Andrew Hoffman
 - a. The two fall 2019 CRC FLEX workshops went well.
 - Faculty who attended the workshops got a lot out of it.
 - b. The CRC would like to find out if Mesa College Programs want to keep their 290 Work Experience courses.
 - c. Vice Chancellor of Instructional Services Stephanie Bulger discussed the creation of a separate Instructional Council during the first fall 2019 Curriculum Instructional Council (CIC) meeting
 - A 1992 document that was not vetted by any current Faculty Members was provided.
 - The Mesa, City and Miramar College CRCs will meet to determine if we can revitalize a current CRC subcommittee.
 - The next CIC meeting is this Thursday.
 - Alison Gurganus asked what is the CRC not currently doing. (Andrew Hoffman reported there are eight items listed on the 1992 document that include an Educational Review Committee and an Educational Steering Committee.)
5. Program Review Committee (PRC): Faculty Co-Chair Bruce Naschak
 - a. Program Review is open for Lead Writers.
 - b. Equity is the 2019-2020 focus.
 - How are we addressing Equity?
 - c. Lead Writers will have to answer far fewer questions this year.

B. Other Committees:

1. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo (Submitted via email.)
 - The First CDAIE meeting for the academic year was held on Sept. 6, 2019.
 - CDAIE is now pleased to represent the Fine & Performing Arts Committee, the Women's Studies Committee and has opened its doors to the International Education Committee, all of which were represented at the first meeting.
 - CDAIE has welcomed a new administrative member, Vicki Miller and two new community representatives, Dr. Tanis Starck, Director of SDSU's Cultural Proficiency Institute for Educators and Dr. Luke Woods, SDSU's Chief Diversity Officer.
 - CDAIE members are coordinating an "LGBTQ+ Celebration Week" Oct. 14 – 18th following National Coming Out Day on October 11th. There will be a series of events that week, which will be announced soon.
 - The next CDAIE meeting will be held on Friday, October 4th from 9-11 am in I4-402
2. Mesa College Facilities Committee/District Review of Services Committee: Bill Brothers
 - a. Bill reported he is retiring at the end of the semester and the committee will need a new Faculty Representative.
 - Congratulations to Bill Brothers on his upcoming retirement!
3. Mesa College Guided Pathways Committee: Co-Coordinator Toni Parsons
 - a. Toni reported we continued to work on mapping during the Summer Institute.
 - We are working with the School Deans, Counselors and other Liaisons to finalize the maps.
 - The maps include GE courses and two-year degree patterns.
 - We need to determine which platform we will use to store the maps.
 - b. We are finalizing the Leadership Selection Process.
 - c. The Work Groups are meeting and we are holding Mixers for Counselors and Discipline Faculty to have conversations.
4. Other Committee Reports: (No Report)

VIII. Round Table Topics:

A. Campus Solutions: Andrew Hoffman

1. Andrew Hoffman said we have to be able to enforce "Prerequisites".
2. Andrew Hoffman expressed concern that Vice Chancellor Lynn Neault said Faculty has get use to Campus Solutions when it does not work for Faculty after \$54 million was expended to try to make Campus Solutions meet our needs.
 - a. Faculty has to track "Positive Attendance" in an Excel spreadsheet.
 - Janna Braun said Faculty are locked out of the "Positive Attendance" page and Faculty may have to enter attendance information more than once.
3. Leslie Seiger said Faculty has to make sure students are enrolled in our classes, but we cannot access the information we need.
4. The collective bargaining agreement needs to require that Faculty are included in the decision making process.
5. Manuel Vélez asked the Senators if they would like him to take the issue to the City and Miramar College Academic Senate Presidents.
6. John Crocitti said we need a "No Confidence" vote.
7. Thekima Mayasa reported she cannot see her summer 2019 grades.
8. Oscar V. Torres said Faculty should not be held accountable for district software that does not perform the functions that we need to manage our classes.

B. Mesa Guided Pathways:

1. Waverly Ray asked what is the schedule for updating the maps and how are we going to provide the maps to our students.
 - a. Toni Parsons said the Formal Curriculum Process is more than maps and we are not there yet.
2. Thekima Mayasa asked how can we make sure the maps do not duplicate the resources that are already available to our Counselors.
 - a. Toni Parsons said we need to be Student Centered.
 - Our Counselors can be helpful when students have an idea of where they want to go.
 - The catalog is not clear and does not show the GE patterns.
3. Bruce Naschak expressed concern that the maps would narrow the number of course options for our students.
 - Toni Parsons said the Associate Degrees for Transfer (ADT) course lists also look different.
4. Holly Jagielinski said she would like Mesa Guided Pathways to be a Round Table Topic once a month.
5. Thekima Mayasa said she would like Mesa Guided Pathways to be the Round Table Topic for the next Academic Senate meeting.

IX. OLD BUSINESS: None

X. NEW BUSINESS:

A. Support for the Faculty Association for California Community Colleges (FACCC) October 2019 Mesa College Meeting:

1. Carlyne Allbee reported the FACCC needs the Academic Senate's sponsorship for the October Mesa College meeting.
 - a. The Academic Senate does not need to provide any funding.

B. Senate Orientation: [PowerPoint Presentation](#)

1. Manuel Vélez reported we will develop a Senate Institute for the spring semester FLEX week.
 - a. The Senate Institute will include presentations from Academic Senate for California Community Colleges (ASCCC) Representatives and a workshop on the Brown Act.

C. Support for Expanding Baccalaureate Degree Programs for California Community Colleges: Holly Jagielinski

1. Holly reported she will be working with Academic Senate President Manuel Vélez on a resolution to support the upcoming ASCCC resolution regarding the expansion of baccalaureate degree programs in California Community Colleges.
 - a. The current California Community College baccalaureate degree programs allow students to earn bachelor degrees in fields that do not have bachelor degree programs available at the California State Universities or the University of California systems.
 - b. We want to overturn an Academic Senate for California Community Colleges (ASCCC) document that opposes Baccalaureate Degree Programs for California Community Colleges.
 - c. Holly Jagielinski, Kim Perigo and Manuel Vélez will develop a resolution to support the Expansion of Baccalaureate Degree Programs for California Community Colleges to take forward to the Area D and the ASCCC Fall 2019 Plenary session.
 - d. Manuel Vélez asked the Senators if they would like him to speak in support of the Expansion of Baccalaureate Degree Programs for California Community Colleges on behalf of the San Diego Mesa College Academic Senate.
 - e. Leslie Seiger asked if Baccalaureate Degrees take funding away from Associate Degree programs.
 - f. Walter "Duane" Wesley reported baccalaureate degree programs are good for enrollment.

XI. SENATE EXECUTIVE OFFICER REPORTS:

A. Vice President: Howard Eskew (No Report)

B. Secretary: Holly Jagielinski

1. Holly asked the Senators if they send an Academic Senate meeting summary to their constituent right after they attend an Academic Senate meeting.
 - a. The Planning & Institutional Effectiveness (PIE) Committee is working on a template Senators and Committee Representatives can use to prepare a meeting summary for their constituents.
 - This is something the Accrediting Commission for Community and Junior Colleges (ACCJC) reviews when they conduct a site visit.

C. Treasurer: Becca Arnold (No Report)

D. Senator at Large (1): Alison Gurganus (No Report)

E. Senator at Large (2): Leslie Seiger (No Report)

F. Immediate Past President: Kim Perigo (No Report)

G. President: Manuel Velez (No Report)

XII. ANNOUNCEMENTS:

A. The next Academic Senate meeting is scheduled for October 7, 2019 in MC211 A/B @ 2:30PM.

B. The next Academic Affairs meeting is scheduled for September 30, 2019 in BT 218 @ 4:15PM

C. The next Committee of Chairs (CoC) meeting is scheduled for October 9, 2019 in MC211 A/B @ 2:30PM.

D. The next Professional Advancement Committee meeting is scheduled for October 2, 2019 in A117 @ 2:30PM

E. The Raza Grad Car Exhibition Fundraiser is October 5th from 10:00AM-5:00PM. (Parking Lot above the Stadium)

F. N. Scott Robinson will direct the Jazz in the Courtyard event on Thursday (October 17th) @ 4:00PM in the C100/C200 courtyard.

G. Please donate to "The Stand" and help our students succeed. [LINK](#)

XIII. ADJOURNMENT @ 3:59PM.

Motion to adjourn:

M/S

Allbee/Jagielinski

UNANIMOUS