



SAN DIEGO MESA COLLEGE
ACADEMIC SENATE
March 9, 2020: Room MC 211 A/B (2:20PM-4:00PM)
AGENDA
DRAFT

- I. **CALL TO ORDER & WELCOME** by Academic Senate President Manuel Vélez:
Parliamentarian – Veronica Gerace/Speaker Coordinator & Timekeeper –
- II. **APPROVAL OF DRAFT AGENDA**: 1 Minute
- III. **PUBLIC PRESENTATIONS**:
 - A. Associated Student Government (ASG) Representative: President Taylor Carpenter
 - B. Classified Senate Representative: Alan Goodman
- IV. **PUBLIC COMMENTS**: (6 Minute Maximum Discussion per Item/Topic) (3 Minute Maximum Discussion per Participant)
- V. **APPROVAL OF DRAFT MINUTES**: February 24, 2020 (2 Minutes)
- VI. **GUESTS**:
 - A. Ian Duckles – American Federation of Teachers:
 - B. Katie Palacios – Distance Education Online Course Description Rubric: bit.ly/mesadeip
- VII. **COMMITTEE REPORTS**:
 - A. **Senate Executive Committees**:
 - 1. Academic Affairs Committee: Chair Oscar V. Torres (3 Minutes)
 - 2. Professional Advancement Committee (PAC): Chair Janna Braun (1 Minute)
 - 3. Committee of Chairs (COC): Chair of Chairs Terry Kohlenberg (1 Minute)
 - 4. Curriculum Review Committee (CRC): Faculty Co-Chair Andrew Hoffman (2 Minutes)
 - 5. Program Review Committee (PRC): Faculty Co-Chair Bruce Naschak (No Report)
 - B. **Other Committees**:
 - 1. The Committee for Diversity Action, Inclusion & Equity (CDIAIE): Chair Judy Sundayo (5 Minutes)
 - 2. Mesa College Facilities Committee/District Review of Services Committee: Kim Perigo (No Report)
 - 3. Mesa College Guided Pathways Committee: Co-Coordinator Howard Eskew/Toni Parsons (5 Minutes)
 - 4. Other Committee Reports: (1 Minute)
- VIII. **OLD BUSINESS**:
 - A. **Mesa Instructional Council Proposal**:
- IX. **NEW BUSINESS**:
 - A.
 - B.
- X. **SENATE EXECUTIVE OFFICER REPORTS**:
 - A. **Vice President**: Howard Eskew (1 Minute)
 - B. **Secretary**: Holly Jaglinski (2 Minutes)
 - C. **Treasurer**: Becca Arnold (2 Minutes)
 - D. **Senator at Large (1)**: Allison Gurganus (No Report)
 - E. **Senator at Large (2)**: Leslie Selger (1 Minute)
 - F. **Immediate Past President**: Kim Perigo (No Report)
 - G. **President**: Manuel Vélez (10 Minutes)
- XI. **Round Table Topic**:
- XII. **ANNOUNCEMENTS**:
 - A. The next Academic Senate meeting is scheduled for March 23, 2020 in MC211 A/B @ 2:30PM.
 - B. The next Academic Affairs meeting is scheduled for March 16, 2020 in BT 218 @ 4:15PM
 - C. The next Committee of Chairs (CoC) meeting is scheduled for March 11, 2020 in MC211 A/B @ 2:30PM.
 - D. The next Professional Advancement meeting is scheduled for March 18, 2020 in A117 @ 2:30PM
 - E. Please donate to the Resiliency Fund to keep the dream of a higher education alive for our students. ([LINK](#))
 - F. Please donate to the Stand and help our students succeed. ([LINK](#))
- XIII. **ADJOURNMENT**:

This is an open meeting and visitors and observers are welcome. However, because of limited space, we ask that visitors sit in the extra chairs provided against the walls to leave room available at the table for voting Senators and ex-officio members.



SAN DIEGO MESA COLLEGE ACADEMIC SENATE
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SAN DIEGO MESA COLLEGE

ACADEMIC SENATE
February 24, 2020: Room MC 211 A/B (2:20PM-4:00PM)
MINUTES

Present:

Academic Senate President Manuel Vélez, Evan Adelson, Carlyne Allbee, Isaac Arguelles-Ibarra, Janna Braun, Michael Brewer, Henry Browne, Jill Chagnon, John Crocitti, Nellie Dougherty, Rosiangelita Escamilla, Howard Eslew, Rob Fremland, Veronica Gerace, Lou Ann Gibson, Helen Greenbergs, Alison Gurganus, Bill Hoefler, Andrew Hoffman, Sharon Hughes, Christina Huynh, Janne Johnson, Candace Katungi, Jesse Keller, Terry Kohlenberg, Kim Lacher, César López, Katherine Naimark, Bruce Naschak, Alison Primoza, Waverly Ray, Anthony Reuss, Robert Sanchez, Kristian Secor, Shannon Shi, Irena Stojimirovic, Judy Sundayo, George Svoboda, Oscar V. Torres and guests Dina Miyoshi and Toni Parsons

Absent:

Becca Arnold, Larry Horsman, Holly Jagielinski, Kim Perigo (Excused), Jessica Sardo, Leslie Seliger, Lauren Wade (Excused), Walker "Duane" Wesley (Excused), Tonya Whitfield and Kimberly Williams-Kee (Excused)

I. CALL TO ORDER & WELCOME by Academic Senate President Manuel Vélez @ 2:20PM.

Parliamentarian – Veronica Gerace/Speaker/Coordinator & Timekeeper – Manuel Vélez

II. APPROVAL OF DRAFT AGENDA:

Motion to approve:

Hoffman/Sanchez

UNANIMOUS

III. PUBLIC PRESENTATIONS:

A. Associated Student Government (ASG) Representative: President Taylor Carpenter (No Report)

B. Classified Senate Representative: Alan Goodman (No Report)

IV. PUBLIC COMMENTS:

A. Carlyne Allbee reported Adjunct Faculty will not receive pay for attending January 2020 FLEX workshops until March.

B. Carlyne Allbee also reported Adjunct Faculty do not automatically receive a copy of their 1095 Health Insurance Tax Form.

V. APPROVAL OF DRAFT MINUTES: December 2, 2019

Motion to approve:

Eskew/Gurganus

UNANIMOUS

VI. GUESTS:

A. Vice President of Instruction (VPI) Isabel O'Connor – Mesa Instructional Council Proposal:

1. VPI O'Connor would like to create an Operational Committee with Instructional and Student Services membership that meets once a month to plan our college's Instructional strategy to address our student's needs, respond to state/federal mandates and other issues that impact instruction.

a. Mesa College currently does not have a committee structure that brings everyone to the same table on a regular basis to perform this necessary work.

- Deans and Chairs do not regularly hold joint meetings.
- We want to solve our problems and run our institution together.
- We need a planning body that conducts more planning.

b. The Mesa Instructional Council would not do nuts and bolts work such as review curriculum.

2. Proposed Membership:

- a. The Instructional Council for most colleges only have one Faculty Representative.
- b. An Instructional Classified Professional Member has been added to the Mesa Instructional Council proposal.
- c. Rob Fremland asked if Department Outcomes Coordinators can serve as designees for Department Chairs.
- d. Oscar V. Torres reported the Academic Affairs Committee would like to propose the addition of a Academic Affairs Faculty Liaison.
- e. VPI O'Connor reported Deans' Council suggested the addition of a Faculty Co-Chair.

- f. Andrew Hoffman asked how would such a large body function.
 - VPI O'Connor said Mesa College currently have large bodies including the Academic Senate, Committee of Chairs and President's Cabinet that function well.
- 3. The Mesa Instructional Council Proposal will be listed as Old Business on the March 9, 202 Academic Senate agenda.
- 4. President Cabinet will vote on the proposal.

B. Rob Fremland & Lisa BURGERT – Open Education Resources (OER) & Textbook Affordability Updates: Fall 2019 Survey

1. Fall 2019 Survey presented to the Board of Trustees (BOT) on January 20, 2020.
 - a. Survey Terminology:
 - Open Education Resources (OER): Resources in the public domain or released under an intellectual property license that permits their free use and re-purposing by others.
 - Zero Textbook Cost: \$0 student cost for all course textbooks and content
 - Low Course Cost: \$40 or less student cost for all course textbooks, content and materials
 - b. Mesa College offers online OER and CCCOER webinars and workshops to increase Faculty awareness and use of OER resources.
 - c. The Mesa College Spring 2020 Catalyst Conference will offer a workshop on OER.
 - d. Mesa College's OER usage has increased to 51%.
 - e. The Academic Senate for California Community College (ASCCC) has an OER Initiative. (LINK)
 - f. Continuing Education (CE) is receiving grant funding to develop OER material.
 - g. Mesa, City and Miramar Colleges and CE have been able to meet the district's goal of 15% of course sections adopting course materials that are low cost, no-cost, and OER.

VII. COMMITTEE REPORTS:

A. Senate Executive Committees:

1. Academic Affairs Committee: Chair Oscar V. Torres
 - a. Mesa Instructional Council Proposal:
 - The Academic Affairs Committee would like to find out if Mesa College have an Instructional Council in the past.
 - * No. The district does have the Curriculum Instructional Council (CIC).
 - The Academic Affairs Committee would like to propose the addition of a Academic Affairs Faculty Liaison.
2. Professional Advancement Committee (PAQ): Chair Janna Braun
 - a. Sabbatical Applications for fall 2020 and spring 2021 must be submitted through the room A117 door mail slot by 5:00PM on Wednesday, March 4, 2020. (Please address the envelope to the "Professional Advancement Committee")
3. Committee of Chairs (COC): Chair of Chairs Terry Kohlenberg
 - a. February 12, 2020 Meeting:
 - Mesa Pathways Faculty Co-Coordinator Toni Parsons provided an update. (Mesa Pathways seems to be more organized this semester.)
 - Mesa College met our Enrollment Management Goal. (Southwestern is up 1%, Grossmont & Cuyamaca are both down 1% and Mira Costa is down 3%-4%)
4. Curriculum Review Committee (CRC): Faculty Co-Chair Andrew Hoffman
 - a. Curriculum Review:
 - Please begin your curriculum review this semester for the changes you want to submit in fall 2020.
 - * Create New Courses
 - * Review Current Courses
 - * The district sent the list of two-year and six-year course reviews.
 - * Make sure you check the "Six-Year Review" button in CURRICUNET after you submit a six-year review for a course. (The six-year review completion will not be recorded if you do not select the button.)
 - b. Aligned Curriculum:
 - Mesa, City and Miramar Discipline Faculty must inform each other of changes they want to propose for courses with aligned curriculum.

- c. We need to pay attention to the current district Curriculum & Instructional Council (CIC) discussions regarding Credit by Exam and Credit for Prior Experience, which are under Faculty Purview.
5. Program Review Committee (PRC): Faculty Co-Chair Bruce Naschak
- a. Lead Writers please complete the survey document and provide your feedback regarding this academic year's program review process.
 - b. Please send your feedback and suggestions directly to Bruce @ bnaschak@sdccd.edu.

B. Other Committees:

1. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo

As reported by Judy Sundayo:

- Friday, February 7th was the first CDAIE meeting for the spring semester. It was well attended.
- February is Black History Month. The Calendars were disseminated electronically. The Rosa Parks event was well attended by students, faculty and staff. The President as well as the Chancellor spoke. The Student Healing Circle, led by Dr. Thekina Mayasa, last Friday created a safe space for students to share their experiences on campus, and was very moving. The last event of the month, the Langston Hughes Project: Ask Your Mama-12 Moods for Jazz, is sold out for Sat. Feb. 29th at ECC and is a collaboration between City, Mesa, Miramar, CE, and the District Diversity Committees.
- March is Women's History Month. The event calendar is forthcoming.
- March is Irish American Heritage Month.
- March is National Brain Injury Awareness Month.
- March 31st is Cesar Chavez Day.
- CDAIE submitted their annual report for the 2020 Equal Employment Opportunity (EEO) Plan, under Multiple Measures; This report determines in part, State Diversity Funding to our District.
- At the last CDAIE meeting, students verbalized strong interest and support for having an LGBTQ "Pride Center" on campus. Out of 114 community colleges in California, there are only 7 Pride Centers currently in the California Community College system. The Committee showed a video of Chancellor Oakley speaking to the importance of having such centers on our community college campuses to support success and equity for our LGBTQ students.
- At the last CDAIE meeting, students verbalized strong interest and support for having a Women's Center on campus. Additionally, it was mentioned that the Lactation spaces on campus are not meeting new hygiene regulations as our spaces do not include sinks. The Committee will continue to advocate for appropriate spaces that are hygienic for students, faculty and staff.
- CDAIE is cosponsoring an "Autism Goes to College" Flex workshop (Flex #1663) on Friday, March 27th from 10 am – 12 pm in LRC 435. This will be an important workshop because there seem to be an increasingly large number of students today who are on the autism spectrum.
- Cultural Unity Week will be taking place April 13th – 16th, with Festival of Colors on Thursday, April 16th. Remember, there will be drumming on that day!
- CDAIE members have created a new QPR for electronic evaluations which we hope to utilize during the Cultural Unity Week presentations.
- The next official meeting for CDAIE will be on Friday, March 6, 2020 from 9 – 11 am in 14-402. Visitors are welcome!

2. Mesa College Facilities Committee/District Review of Services Committee: Kim Perigo (No Report)

3. Mesa Pathways Committee (MPC): Co-Coordinator Toni Parsons
 - a. We had 95 attendees for the January 2020 Mesa Pathways Retreat, which included 12 students.
 - Thank you to John Crocitti and Helen Greenbergs for their work to support the event.
 - b. We are planning the communication process between the MPC and MPC Work Groups and MPC and the Campus Community.
 - c. We have a Canvas Shell now.
 - d. We will hire a NANCE worker to maintain the MPC website.
 - e. Applications will be accepted for the 2020-2021 Faculty Co-Coordinator positions.
 - f. Manuel Vélaz thanked John Crocitti and Helen Greenbergs and all Faculty Members who have supported our Mesa Pathways work.
 4. Other Committee Reports: (No Report)
- VIII. OLD BUSINESS:** None
- IX. NEW BUSINESS:** None
- X. SENATE EXECUTIVE OFFICER REPORTS:**
- A. **Vice President:** Howard Eskew
 1. The following committees need Faculty Representatives:
 - Career Technical Education (CTE) Planning/Perkins Committee: Chair Tina Recalde
 - * Non CTE
 - Committee on Outcomes and Assessment (COA): Chair Kris Clark
 - * Business & Technology
 - * Humanities
 - Professional Advancement Committee (PAC): Chair Jann Braun
 - * Allied Health
 - * Arts & Languages
 - * Social and Behavioral Sciences
 - B. **Secretary:** Holly Jagielinski (No Report)
 - C. **Treasurer:** Becca Arnold (No Report)
 - D. **Senator at Large (1):** Alison Gurganus
 1. 110 of California's 115 community colleges have adopted new research platforms.
 - Mesa College's new Library Research Platform will provide a different research experience.
 - Please contact a Librarian if you or your students need training.
 - E. **Senator at Large (2):** Leslie Seiger (No Report)
 - F. **Immediate Past President:** Kim Perigo (No Report)
 - G. **President:** Manuel Vélaz
 1. Budget Deficit:
 - We can only be "Held Harmless" for three academic years. (We do not know what will happen in year four.)
 - Mesa College met our Enrollment Management Goal, but we had to significantly cut the number of classes from the schedule due to the budget deficit.
 2. California Community Colleges Online College:
 - The Online College President and one other Administrator resigned.
 - California Community Colleges State Chancellor Eloy Oakley is still trying to garner support for the Online College from the California Legislature.
 3. San Diego Community College District (SDCCD) Administrative Retirements:
 - Chancellor Carroll will retire at the end of spring 2021. (Alison Gurganus will serve on the Search Committee.)
 - Vice Chancellor Lynn Neault retired from the SDCCD and became the Chancellor of Grossmont/Cuyamaca Community College District. (Manuel Vélaz and Terry Kohlenberg will serve on Interim Vice Chancellor and Permanent Vice Chancellor of Instructional Services Search Committees.)
 - Vice Chancellor of Human Resources Will Surbrook is also retiring.

- 4. Spring 2020 Academic Senate Elections:
 - We have already received nominations for President Elect, Senator at Large and Treasurer!

- 5. Spring 2020 Academic Senate Retreat:
 - A big thank you to everyone who attended the Spring 2020 Academic Senate Retreat!
 - We had presentations from the Academic Senate for California Community Colleges (ASCC), the American Federation of Teachers (AFT), the Faculty Association for California Community Colleges (FACCC), four Past Mesa College Academic Senate Presidents and Parliamentarian Veronica Gerace.
 - We would like to schedule a retreat once a semester to inform the Mesa College Faculty about the Academic Senate's role in the Shared Governance Process.

XI. Round Table Topic: None

XII. ANNOUNCEMENTS:

- A. The next Academic Senate meeting is scheduled for March 9, 2020 in MC211 A/B @ 2:30PM.
- B. The next Academic Affairs meeting is scheduled for March 2, 2020 in BT 218 @ 4:15PM
- C. The next Committee of Chairs (CoC) meeting is scheduled for March 11, 2020 in MC211 A/B @ 2:30PM.
- D. The next Professional Advancement Committee meeting is scheduled for March 4, 2020 in A117 @ 2:30PM
- E. Chicano Studies will hold an event to honor Cesar Lopez tomorrow (February 24, 2020) in MC 211 from 9:35AM-11:00AM.
- F. CDAIE, DSPS, the Humanities Institute and Student Affairs will present the film "Autism goes to College" on Friday, March 27, 2020 in LRC 435 from 10:00AM – 12:00PM. (The film is an official 2019 American Cinematheque and Newport Beach Film Festival Selection.)
- G. Bruce Naschak asked that Mesa College Faculty receive an update regarding the current SDCCD budget deficit.
- H. Please donate to the Resiliency Fund to keep the dream of a higher education alive for our students. ([LINK](#))
- I. Please donate to the Stand and help our students succeed. ([LINK](#))

XIII. ADJOURNMENT @ 3:59PM.
 Motion to adjourn:
 M/S

Sundayo/Gerace

UNANIMOUS

Submitted by Sue Saetha
 Approved by the Academic Senate:



SAN DIEGO MESA COLLEGE ACADEMIC SENATE
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Resolution 20.3.1: Support of Textbook Affordability: Burgert/Fremland/Motaleb

1st Reading: March 9, 2020

Move:

Second:

Whereas, Assembly Bill 798, "College Textbook Affordability Act of 2015" (AB-798) was signed into law, establishing the Open Educational Resources Adoption Incentive Program; and

Whereas, The significant rise in costs of textbooks is a barrier to college attendance, student access, and student success; and

Whereas, Many faculty are interested in reducing textbook costs and ensuring the quality of content relevant, recent, and applicable to their respective disciplines; and

Whereas, Many students have responded positively to the easy and reliable access to no cost and low cost materials including OER; and

Whereas, Individual faculty have academic freedom and choice to select instructional materials that may include high quality, lower cost, no cost, or open educational resources (OER);

Resolved, That the Academic Senate of San Diego Mesa College supports efforts to increase student access to high-quality, no cost resources, low cost resources, and open educational resources, and reduce the cost of textbooks and supplies for students;

Resolved, That faculty will maintain the academic freedom and right to choose appropriate course materials regardless of cost or modality for their students.

1st Reading: March 9, 2020

Approved the Academic Senate:

SAN DIEGO MESA COLLEGE

Participatory Governance Group Organizational

Group Name: Mesa's Instructional Council (MIC)

Description/Purpose: The Instructional Council will meet to discuss the impact of college and state-wide instructional related initiatives, policy and procedures. The council will serve as a high level planning, collegial, consultative team and will work together to develop solutions amongst instructional leadership representatives.

Responsibility and Reporting Lines (to whom): President and PCab

Accountability (if and what):

Relationships (sub-committees, taskforce, etc.): Sub-committee of PCab

Goals:

- To foster a pro-active approach to addressing challenges and opportunities associated with initiatives related to instruction at Mesa College.
- To support the campus effort of better communication specifically related to instructional matters.
- To assess and make appropriate recommendations to senior administration and PCab regarding matters pertaining to instruction at Mesa College.
- To achieve unity in the development, interpretation and implementation of instructional initiatives, policy, and procedures.

Membership Composition (title/position/department/program)

Chair of MLC, Vice President, Instruction (1)
Instructional Deans, one per school (8)
Student Services Dean (1)
Academic Senate President (1)
Chairs, one per School (8)
Chair of Chairs (1)
Curriculum Chair (1)
Outcomes Assessment Coordinator (1)
Admissions Supervisor-CCAP (1)
Director, College Technology (1)
Dean, Institutional Effectiveness (1)
Student representative (1)

Terms of Membership: Two-year membership terms for faculty

Meeting Dates/Times: Once per month for 90 minutes.

Date Established/Revised: Spring 2020

SUGGESTED REVISIONS TO MESA INSTRUCTIONAL COUNCIL (MIC) PROPOSAL

1) Responsibility and Reporting Lines: President, PCab, and Academic Senate

[If this is to be a truly cooperative venture, administration and faculty should be treated as equal partners in the process. Even if reporting to both PCab and AS is not a normal procedure, for this committee to evidence the 10+1 principle an exception could be made to allay faculty concerns.]

2) Accountability: None listed

[Shouldn't this be spelled out so that there will be no surprise changes in the future? We respect and trust our current VPI, but she could leave in the future and her replacement could be a problem like our most recently departed VPI.]

3) Membership Composition:

- Administrative Co-Chair (VPI)
- Faculty Co-Chair (Academic Affairs Committee Chair)
- Eight Instructional Deans (one per school)
- Academic Senate President
- Eight Chairs (one per school)
- Curriculum Committee Chair
- Chair of Chairs
- Outcomes Assessment Faculty Coordinator
- LRC Faculty Representative
- Counseling Faculty Representative
- Two Student Representatives

[This list cuts four administrative positions and adds three faculty positions, so that weighting in discussions of instruction is with the faculty. This suggestion also calls for two instead of one student representative, so that the students do not feel as intimidated by the administrative and faculty voices.]

Submitted 26 February 2020

Bruce Naschak

Humanities and Religious Studies Chair

Faculty Co-Chair, Program Review Committee