



SAN DIEGO MESA COLLEGE

ACADEMIC SENATE

**December 2, 2019: Room MC 211 A/B (2:20PM–4:00PM)
MINUTES**

Present:

Academic Senate President Manuel Vélez, Evan Adelson, Carlynne Allbee, Isaac Arguelles-Ibarra, Janna Braun, Michael Brewer, Bill Brothers, Henry Browne, John Crocitti, Nellie Dougherty, Howard Eslew, Veronica Gerace, Lou Ann Gibson, Helen Greenbergs, Alison Gurganus, Bill Hoefler, Andrew Hoffman, Sharon Hughes, Holly Jagielinski, Janue Johnson, Candace Katungi, Terry Kohlenberg, Kim Lacher, César López, Katherine Naimark, Bruce Naschak, Alison Primoza, Waverly Ray, Anthony Reuss, Robert Sanchez, Kristian Secor, Leslie Seiger, Shannon Shi, Irena Stojimirovic, Judy Sundayo, George Svoboda, Oscar V. Torres, Lauren Wade, Tonya Whitfield and George Ye

Absent:

Becca Arnold, Rosiangela Escamilla, Christina Huynh, Amanda Hernandez, Larry Horsman, Kim Perigo (Excused), Walter "Duane" Wesley and Kimberly Williams-Kee (Excused)

I. CALL TO ORDER & WELCOME by Academic Senate President Manuel Vélez @ 2:27 PM.
Parliamentarian – Veronica Gerace/Speaker Coordinator & Timekeeper – Manuel Vélez

II. APPROVAL OF DRAFT AGENDA:

Motion to approve with a change from Robert Sanchez:

M/S Hoffman/Whitfield

UNANIMOUS

III. PUBLIC PRESENTATIONS:

A. Associated Student Government (ASG) Representative: President Taylor Carpenter

1. ASG President Taylor Carpenter introduced herself to the Senators.

B. Classified Senate Representative: None

IV. PUBLIC COMMENTS: None

V. APPROVAL OF DRAFT MINUTES: November 4, 2019

Motion to approve:

M/S Allbee/Brothers

1 Abstained
Svoboda

VI. GUESTS:

A. Vice Chancellor Lynn Neault – Prerequisites & Corequisites:

1. We spent one and half years customizing Campus Solution.
2. Campus Solutions is not working properly. (Campus Solutions is not stable yet.)
3. Prerequisites:
 - a. We decided not to drop students who have not met the Prerequisite requirement.
 - b. We are not dropping students for failing a Prerequisite.
 - c. Primary to primary courses work.
 - d. Short-term course Prerequisites to short-term is not working.
 - e. Students are not able to enroll in classes with a Math Prerequisite.
4. Corequisites:
 - a. We are enrolling students from the wait list for Corequisite courses.
 - b. Corequisites have to start on the same date.
 - c. Learning Community classes that start on different dates do not work.
5. We are not dropping students for non-payment or their academic standing.
6. We are rewriting the custom code. (One full-time IT member will need one year to rewrite the code.)
7. Veronica Gerace reported Honor Students are not showing up.
 - a. Vice Chancellor Neault will provide the list of Honor Students.
8. Toni Parsons reported her students received notices that an add code is needed for the 10-week PreCalculus class.
 - a. Vice Chancellor Neault asked Toni to send her the CRN and the name of the students who received notices.
9. Tonya Whitfield reported an issue for a Culinary Art/Culinary Management student.
 - a. Vice Chancellor Neault asked Tonya to send her the name of the student.

B. Dean Kat Gustafson, Dean of Online & Distributed Learning - Unicheck Plagiarism Detection:

1. The district will pay 35 cents per student for Unicheck to check papers submitted by our students.
 - a. Other vendors charge \$2.50 per student.
2. It takes Unicheck 20 seconds to scan each page of a document submitted online via Canvas and ensures high accuracy.
3. Unicheck is Americans with Disabilities Act (ADA) compliant and has security check.
4. Unicheck provides support 24 hours per day/7 days per week/365 days per year.

5. Additional Unicheck options:
 - a. Add submissions to the Institutional Library.
 - b. Excludes quotes and references.
 - c. Excludes sources.
6. Alison Primoza asked if Unicheck is only available for Canvas.
 - a. Stand-alone accounts are available.
7. Janna Braun said one of her students reported she received a prompt that she has to purchase Unicheck.
 - a. Students do not have to purchase Unicheck.
8. Henry Browne asked how many colleges currently use Unicheck.
 - a. Approximately 1,000 educational institutions throughout the U.S., Africa and Europe currently use Unicheck.
 - Locally, Palomar Community College uses Unicheck.

VII. COMMITTEE REPORTS:

A. Senate Executive Committees:

1. Academic Affairs Committee: Chair Oscar V. Torres
 - a. The committee is reviewing the Academic Senate constitution and our policies.
 - b. Departments with 10 or more Contract Faculty Members can elect a second Senator.
 - An Adjunct Faculty Member with .5 FTE or more assignment can serve as a Department Senator.
2. Professional Advancement Committee (PAC): Chair Janna Braun
 - a. The last fall 2019 submission deadline was November 27th.
 - b. The next PAC meeting is February 5, 2020.
 - The next submission deadline for proposals and completions is January 29, 2020.
 - c. 2020-2021 Sabbatical Applications Reminders: [LINK](#)
3. Committee of Chairs (CoC): Chair of Chairs Terry Kohlenberg
 - a. The last fall 2019 CoC meeting is December 11th in MC 211 A/B @ 2:30PM.
 - Disability Support Programs & Services (DSPS) Chair Erika Higginbotham will report on the proposal for a Campus wide Test Proctoring Center.
 - b. Summer 2020:
 - The Communication Studies Department will schedule nine classes. (We scheduled 11 classes in summer 2019.)
 - Shannon Shi reported she heard classes that had less than 70% fill rates in summer 2019 will not be scheduled in summer 2020.
4. Curriculum Review Committee (CRC): Faculty Co-Chair Andrew Hoffman
 - a. Catalog Deadline:
 - We wrapped up changes to the catalog during the last Catalog Committee meeting.
 - b. Andrew Hoffman encouraged Faculty to begin their Curriculum Review in early spring 2020.
5. Program Review Committee (PRC): Faculty Co-Chair Bruce Naschak
 - a. The Program Review submission deadline was just extended to Thursday, December 5, 2019.
 - b. The Department Chairs and School Deans will review the Program Review Documents from December 6, 2019 – January 10 2020.
 - c. Lead Writers will be able to access and update their TaskStream documents on January 11, 2020.
 - d. Tonya Whitfield reported the Budget Allocation of Resources (BARC) forms will be accessible until February 3, 2020.

B. Other Committees:

1. The Committee for Diversity Action, Inclusion & Equity (CDAIE): As reported by Chair Judy Sundayo
 - December 3rd is the day recognized by the United Nations General Assembly as International Day of Persons with Disabilities
 - December 10th is the day recognized by the United Nations General Assembly as Universal Declaration of Human Rights Day
 - CDAIE worked with the Student Diversity Club, to host a "Diverse Thoughts" event on Monday, November 18th The event had approx.. 30 individuals attending. Participants reported enjoying a safe space to share their experiences and feelings of being stereotyped. Suggestions for future events included workshops on Discrimination against women, Mental health awareness and acceptance, Ableism, Decolonization & support systems, and Micro-aggressions.
 - CDAIE members went to support the Student Diversity Club set up the Annual Holiday Display in the LRC Atrium, but the display items which had been stored in the LRC Staff Lounge had been removed. Sadly, the display had to be cancelled this year.
 - CDAIE is working with the Black Studies Dept. to host the Rosa Parks Birthday Commemoration in February. Because of the late start calendar, it is recommended that we don't host the event on Rosa Parks' Feb. 4th Birthday, which takes place during the first week of the spring semester. Rather, the event, which will include a March-a-thon, will be scheduled for the 2nd or 3rd week in February.
 - CDAIE members attended the 2nd LGBTQA Summit at UC Riverside on Saturday, November 23rd. Workshops included among other things, laws and policies regarding the use of "Chosen" Names on campus, and creating an LGBTQA Center on campus.
 - The next official meeting for CDAIE will be on Friday, February 7, 2020 from 9 – 11 am in i4-402. Visitors are welcome!

2. Mesa College Facilities Committee/District Review of Services Committee: Kim Perigo (No Report)
3. Mesa College Guided Pathways Committee: Co-Coordinators Howard Eskew/Toni Parsons
 - a. Scale of Adoption Self-Assessment Document:
 - Academic Senate President Manuel Vélez has to sign the document.
4. Other Committee Reports: (No Reports)

VIII. OLD BUSINESS:

A. Scale of Adoption Self-Assessment Form: President Manuel Vélez

1. There was a sense of the Academic Senate to schedule a special meeting to on vote the final document on December 9th.
2. Manuel Vélez thanked the Senators for attending the special forum on November 22nd.
3. The final draft will be available for the Senators to review at the end of the week.

IX. NEW BUSINESS: None

X. SENATE EXECUTIVE OFFICER REPORTS:

A. Vice President: Howard Eskew

1. The Educational Master Plan Committee needs Faculty Representatives from Allied Health and Math & Natural Sciences.

B. Secretary: Holly Jagielinski (No Report)

C. Treasurer: Becca Arnold (As reported by Holly Jagielinski)

1. Treasurer Becca Arnold will ask Faculty to sign up for Academic Senate dues.
 - a. We will reach out to Faculty during the Spring 2020 Convocation.

D. Senator at Large (1): Alison Gurganus (No Report)

E. Senator at Large (2): Leslie Seiger (No Report)

F. Immediate Past President: Kim Perigo (No Report)

G. President: Manuel Vélez

1. The Resiliency Fund Free Throw Challenge:
 - a. The Mesa College Foundation matched donations up to \$300.00.
 - b. The participants made 170 free throws.
 - The Academic Senate and Classified Senate donated \$85.00 each. (\$1.00 for each free throw.)
2. Academic Senate for California Community Colleges (ASCCC) Fall 2019 Plenary Session:
 - a. Approved Resolutions: ([LINK](#))
 - b. There was a resolution for AB 705 and English Language Acquisition.
 - c. The ASCCC now supports Baccalaureate Degree Programs for California Community Colleges.
3. Follow-up to the Vote of No Confidence for California Community Colleges Chancellor Eloy Oakley:
 - a. The Chancellor is still not listening to Faculty input, especially regarding the Online College.
 - There has been a lack of Participatory Governance. (We are calling for more Faculty input going forward.)

XI. Round Table Topic: None

XII. ANNOUNCEMENTS:

- A.** Disability Support Programs and Services (DSPS) Counselor Isaac Arguelles-Ibarra reported the DSPS office will be open on December 17th, 18th and 19th.
 1. Please provide an email address if you would like to receive an electronic copy of your student's test result.
- B.** Congratulations to Vice Chancellor Lynn Neault for her selection as the new Grossmont Cuyamaca Community College District Chancellor.
- C.** Congratulations to Bill Brothers on his retirement at the end of fall 2019.
 1. Thank you Bill for your service on the Academic Senate, the Academic Affairs Committee and the Professional Advancement Committee!
 2. Bill said the Academic Senate is in good hands with its current leadership.
- D.** Congratulations to Candace Katungi for completing her Doctoral Dissertation!
- E.** The next Academic Senate meeting is scheduled for February 24, 2020 in MC211 A/B @ 2:30PM.
- F.** The next Academic Affairs meeting is scheduled for February 10, 2020 in BT 218 @ 4:15PM
- G.** The next Committee of Chairs (CoC) meeting is scheduled for December 11, 2019 in MC211 A/B @ 2:30PM.
- H.** The next Professional Advancement meeting is scheduled for December 4, 2019 in A117 @ 2:30PM
- I.** Please donate to the Resiliency Fund to keep the dream of a higher education alive for our students. ([LINK](#))
- J.** Please donate to The Stand and help our students succeed. ([LINK](#))

XIII. ADJOURNMENT @ 3:52PM.

Motion to adjourn:

M/S

Sundayo/Braun

UNANIMOUS

Submitted by Sue Saetia

Approved by the Academic Senate: February 24, 2020