

SAN DIEGO MESA COLLEGE

ACADEMIC SENATE

December 2, 2019: Room MC 211 A/B (2:20PM–4:00PM)

AGENDA

Draft

- I. CALL TO ORDER & WELCOME** by Academic Senate President Manuel Vélez:
Parliamentarian – Veronica Gerace/Speaker Coordinator & Timekeeper –
- II. APPROVAL OF DRAFT AGENDA:** 1 Minute
- III. PUBLIC PRESENTATIONS:**
A. Associated Student Government (ASG) Representative:
B. Classified Senate Representative:
- IV. PUBLIC COMMENTS:** (6 Minute Maximum Discussion per Item/Topic) (3 Minute Maximum Discussion per Participant)
- V. APPROVAL OF DRAFT MINUTES:** November 4, 2019 (2 Minutes)
- VI. GUEST(s):**
A. Vice Chancellor Lynn Neault – Prerequisites & Corequisites: 10 Minutes
B. Vice Chancellor Stephanie Bulger & Dean Kat Gustafson - Unicheck Plagiarism Detection: 20 Minutes
- VII. COMMITTEE REPORTS:**
A. Senate Executive Committees:
1. Academic Affairs Committee: Chair Oscar V. Torres (1 Minute)
2. Professional Advancement Committee (PAC): Chair Janna Braun (2 Minutes)
3. Committee of Chairs (COC): Chair of Chairs Terry Kohlenberg (1 Minute)
4. Curriculum Review Committee (CRC): Faculty Co-Chair Andrew Hoffman (2 Minutes)
5. Program Review Committee (PRC): Faculty Co-Chair Bruce Naschak (1 Minute)
B. Other Committees:
1. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo (5 Minutes)
2. Mesa College Facilities Committee/District Review of Services Committee: Kim Perigo (1 Minute)
3. Mesa College Guided Pathways Committee: Co-Coordinators Howard Eskew/Toni Parsons (5 Minutes)
4. Other Committee Reports: (1 Minute)
- VIII. OLD BUSINESS:**
A. Scale of Adoption Self-Assessment Form: President Manuel Vélez (10 Minutes)
- IX. NEW BUSINESS:** (6 Minute Maximum Discussion per Item/Topic) (3 Minute Maximum Discussion per Participant)
A.
B.
- X. SENATE EXECUTIVE OFFICER REPORTS:**
A. Vice President: Howard Eskew (1 Minute)
B. Secretary: Holly Jagielinski (3 Minutes)
C. Treasurer: Becca Arnold (No Report)
D. Senator at Large (1): Alison Gurganus (1 Minute)
E. Senator at Large (2): Leslie Seiger (No Report)
F. Immediate Past President: Kim Perigo (5 Minutes)
G. President: Manuel Vélez (10 Minutes)
1. Academic Senate for California Community Colleges (ASCCC) Fall 2019 Approved Resolutions: ([LINK](#))
- XI. Round Table Topic:** None
- XII. ANNOUNCEMENTS:**
A. The next Academic Senate meeting is scheduled for December 2, 2019 in MC211 A/B @ 2:30PM.
B. The next Academic Affairs meeting is scheduled for February 10, 2020 in BT 218 @ 4:15PM
C. The next Committee of Chairs (CoC) meeting is scheduled for December 11, 2019 in MC211 A/B @ 2:30PM.
D. The next Professional Advancement meeting is scheduled for December 4, 2019 in A117 @ 2:30PM
E. Please donate to the Resiliency Fund to keep the dream of a higher education alive for our students. ([LINK](#))
F. Please donate to the Stand and help our students succeed. ([LINK](#))
- XIII. ADJOURNMENT:**

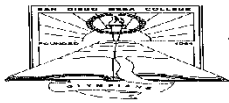
This is an open meeting and visitors and observers are welcome. However, because of limited space, we ask that visitors sit in the extra chairs provided against the walls to leave room available at the table for voting Senators and ex-officio members.

Join us for a **MESA PATHWAYS OPEN FORUM**

Friday, November 22, 2019 | 12:00PM - 2:00PM in MC211

The forum is a chance for the AS to sit down in a spirit of dialogue with members of the Mesa Pathways Committee to discuss Guided Pathways related issues.

SAN DIEGO
MESACOLLEGE
Academic Senate



SAN DIEGO MESA COLLEGE
ACADEMIC SENATE
November 4, 2019: Room MC 211 A/B (2:20PM–4:00PM)
MINUTES
2ND Draft

Present:

Academic Senate President Manuel Vélez, Evan Adelson, Carlynne Allbee, Becca Arnold, Michael Brewer, Bill Brothers, Henry Browne, John Crocitti, Nellie Dougherty, Howard Eslew, Veronica Gerace, Lou Ann Gibson, Helen Greenbergs, Alison Gurganus, Bill Hoefler, Andrew Hoffman, Sharon Hughes, Holly Jagielinski, Candace Katungi, Terry Kohlenberg, Kim Lacher, César López, Katherine Naimark, Bruce Naschak, Kim Perigo, Alison Primoza, Waverly Ray, Anthony Reuss, Robert Sanchez, Kristian Secor, Leslie Seiger, Shannon Shi, Irena Stojimirovic, Judy Sundayo, Oscar V. Torres, Lauren Wade, Tonya Whitfield and guests Professors Inna Kanevsky, Thekima Mayasa and Dina Miyoshi

Absent:

Isaac Arguelles-Ibarra, Janna Braun (Excused), Rosiangela Escamilla, Christina Huynh, Amanda Hernandez, Larry Horsman, George Svoboda (Excused), Walter "Duane" Wesley (Excused), Kimberly Williams-Kee (Excused) and George Ye

I. CALL TO ORDER & WELCOME by Academic Senate President Manuel Vélez @ 2:25PM
Parliamentarian – Veronica Gerace/Speaker Coordinator & Timekeeper – Becca Arnold

II. APPROVAL OF DRAFT AGENDA:

Motion to approve:

M/S

Brothers/Brewer

UNANIMOUS

III. PUBLIC PRESENTATIONS: No Reports

- a. **Associated Student Government (ASG) Representative:**
- b. **Classified Senate Representative:**

IV. PUBLIC COMMENTS:

- a. Carlynne Allbee reminded the Senators that Adjunct Faculty are genuine Faculty Members.
 1. Adjunct Faculty Members have to meet the same Minimum Qualifications as Contract Faculty and Adjunct Faculty teach the same courses as Contract Faculty members.
 2. Carlynne feels the reminder is necessary after she recently saw a FLEX event announcement that said the event is only open to Contract Faculty.
- b. Dina Miyoshi expressed her concerns regarding the changes to the Mesa Inquiry Groups structure that were made this academic year and the current shared governance process for Mesa Pathways.

V. APPROVAL OF DRAFT MINUTES: October 21, 2019

Motion to approve with changes from Bill Brothers and Manuel Vélez:

M/S

Perigo/Lopez

UNANIMOUS

VI. GUEST(s): None

VII. COMMITTEE REPORTS:

A. Senate Executive Committees:

1. Academic Affairs Committee: Chair Oscar V. Torres
 - a. Vice President of Instruction Isabel O'Connor was our first guest on October 28th and she discussed Mesa Pathways.
 - b. Academic Senate President Manuel Vélez was also a guest on October 28th and he asked the Academic Affairs Committee to examine the Academic Senate's constitutional language for the process for Departmental Elections of Senators and the Notification Process to the Academic Senate when a department does not elect a Senator for the academic year.
 - c. English Faculty and Chair of the Asian Pacific Islander American Committee Jennifer Derillo was also a guest on October 28th and reported on the work on the committee including the goal on developing an Asian Studies Program for Mesa College.
 - d. The Academic Affairs Committee submitted our edit suggestions for the Mesa Pathways Scale of Adoption Self-Assessment form to the Mesa Pathways Faculty Co-Coordinator.
2. Professional Advancement Committee (PAC): Chair Janna Braun (No Report)
3. Committee of Chairs (COC): Chair of Chairs Terry Kohlenberg

- a. Committee on Outcomes and Assessments (COA) Chair Kris Clark was a guest for our October 23rd meeting and informed the Department Chairs that Department Outcomes Coordinators are invited to, but not required to make a presentations to COA.
 - COA wants to find out what departments are doing and what is working for each department in order to create a repository of "Best Practices".
 - b. The Department Chairs were asked if they were comfortable with the current version of the Mesa Pathways Scale of Adoption Self-Assessment form going forward.
 - 12 voted to move the document forward, 10 opposed, two (2) abstained and two (2) did not vote or abstain.
 - Ryan Mongelluzzo organized the edit suggestions on behalf of the Department Chairs for the Mesa Pathways Scale of Adoption Self-Assessment form for submission to the Mesa Guided Pathways Faculty Co- Coordinators.
4. Curriculum Review Committee (CRC): Faculty Co-Chair Andrew Hoffman
- a. The 2020-2021 Catalog update submission deadline is November 21st.
 - b. CurricUNET:
 - We continue to experience technical issues.
 - c. The CRC will be reviewing a lot of curriculum changes in the next two weeks.
5. Program Review Committee (PRC): Faculty Co-Chair Bruce Naschak
- a. The Program Review submission deadline is December 2nd @ midnight.
 - TaskStream will close after the deadline.
 - TaskStream will open back up for final edits on January 11, 2020.
 - b. There will be an Open Program Review Work Session on November 8th in room BT 102 from 11:00AM-1:00PM.
 - c. There will be a Budget and Allocation of Resources Committee (BARC) Form/Resource Request Training on November 15th in the LOFT from 2:00PM-3:00PM.
 - d. Kim Perigo said focusing on only one of Mesa College's goals during an academic year is limiting.
 - 2019-2020 Program Review Emphasis – Equity and Student Success

C. Other Committees:

1. The Committee for Diversity Action, Inclusion & Equity (CDAIE): As reported by Chair Judy Sundayo
 - * CDAIE budget for 2019-20 was approved. CDAIE will disseminate requests for proposals to fund honorariums for speakers, etc. for Cultural Unity Week in April 2020.
 - * CDAIE recommendation for reassigned time for a Diversity Officer is still under administrative advisement
 - * November is Native American Indian Heritage Month
 - * November is also the month where we remember our Veterans. Please support the event, "Chicano Experiences in Vietnam" Panel on November 6th from 9:35 am – 11 am, in MC211
 - * CDAIE is supporting a film, entitled, "Tigers Aren't Afraid" on Tuesday, November 12th at 6 pm in BT-201. It is a scary fairytale set against Mexico's devastating drug wars.
 - * CDAIE is supporting "Common Grounds: Conversation, Coffee & Cookies" on November 20th from 12:30 – 1:30 pm, in MC211
 - * Student members of CDAIE, who form the Student Diversity Club, are hosting a "Diverse Thoughts" event on Monday, November 18th from 11 am – 12 pm in I4-408. The event will focus on student experiences of Assumptions, Stereotypes and Biases, especially in their classroom experiences, detailing instances where they have felt disrespected, and recommendations for change. There will be a short video, discussions and a free lunch.
 - * CDAIE will be represented at the LGBTQA Summit on campus at UC Riverside on Saturday, November 23rd.
 - * The next official meeting for CDAIE will be on Friday, December 6th from 9 – 11 am in i4-402. Visitors are welcome!
2. Mesa College Facilities Committee/District Review of Services Committee: Kim Perigo (No Report)

3. Mesa College Pathways Committee: Co-Coordinators Howard Eskew/Toni Parsons (Mesa Guided Pathways [LINK](#))
 - a. The Mesa Pathways Committee will use a rubric to review the edit suggestions submitted for the Scale of Adoption Self-Assessment form.
 - b. The next Mesa Mixer is November 13th in BT 215 from 2:00PM–4:00PM.
 - The mixers provide opportunities for discussions around program mapping and cross disciplinary opportunities.
 - c. The final fall 2019 FLEX event is November 15th from 9:00AM–2:00PM.
 - The event is open to the entire campus and all are encouraged to attend.
 - Academic Senate for California Community Colleges members Jessica Alabi, Janet Fulks and Ty Simpson will have a presentation on “Governance Processes that Sustain and Enhance the Mesa Pathways Work”.
4. Other Committee Reports: None

VIII. OLD BUSINESS:

- a. **Mesa Guided Pathways Scale of Adoption Self-Assessment Form**: President Manuel Vélez
 1. President Manuel Vélez reminded the Senators that the Academic Senate asked that our body is able to review the document one additional time after it is reviewed by the Mesa Pathways Committee.
 2. The San Diego Community College District (SDCCD) Board of Trustees (BOT) has to review the document in February 2020 before the March 2020 state submission deadline.
 - a. The Mesa College President’s Cabinet has to review the document for approval in December 2019 in order for the SDCCD BOT to be able to review the document in February 2020.
 3. The Mesa Pathways Committee will review the edit suggestions from Faculty and update the document before their November 13, 2019 meeting.
 4. Bruce Naschak thanked President Manuel Vélez for inviting all Faculty to participate in the document review process.
 5. Kim Perigo said the Academic Senate can tentatively approve the document.

Motion for the Academic Senate to vote on the Mesa Pathways Scale of Adoption Self-Assessment document on December 2, 2019:
M/S Perigo/Whitfield **UNANIMOUS**

IX. NEW BUSINESS: None

X. SENATE EXECUTIVE OFFICER REPORTS:

XI. Vice President: Howard Eskew (No Report)

XII. Secretary: Holly Jagielinski (No Report)

XIII. Treasurer: Becca Arnold

- i. Becca asked the Senators to think about the following:
 - a. Should the Academic Senate raise the amount of our Faculty Dues?
 - Andrew Hoffman said we should try to get more Faculty to sign up first, since he was able to get several Faculty Members to sign up during a school/department meeting last year.
 - The upcoming Spring 2019 Academic Senate Faculty Retreat and the fall and spring convocations are also good opportunities to sign up additional Academic Senate Faculty Members
 - b. How much money should the Academic Senate have in our savings account?
 - The current balance is approximately \$500.00
2. Annual Academic Senate Expenses:
 - a. Two \$500.00 Student Scholarships.
 - b. Approximately \$300.00 for meeting refreshments.
 - c. A \$300.00 donation to Mesa Visions.
 - d. Approximately \$150.00 for the Classified Awards Ceremony.
 - e. We donated \$500.00 to San Diego Promise in 2018-2019.
3. The Academic Senate can advertise what we do on behalf of Faculty, our Students and Mesa College more broadly.

XIV. Senator at Large (1): Alison Gurganus (No Report)

XV. Senator at Large (2): Leslie Seiger

i. Data Back-Up for Faculty with Apple Computers:

- a. Leslie reported she will begin discussions with the Information Technology (IT) personnel and Faculty who use Apple computers regarding data back-up and storage space.
- b. Michael Brewer reported the college IT personnel would not download the software program he needs to back up the data on his Apple computer.

XVI. Immediate Past President: Kim Perigo

- i. Kim thanked Carlyne Allbee and the Faculty Association for California Community Colleges (FACCC) for coordinating the FACCC Legislative Update event at Mesa College.
 - a. Kim reported she was able to speak to a staff member from the office of California Senate President Pro Tempore Toni Atkins about the need to increase funding for California Community Colleges.
 - b. A representative from State Assemblyman Brian Maienschein's office was also in attendance.
- ii. It is currently very difficult for Mesa College Communication Studies graduates to be accepted to a California State University (CSU) campus whether they receive a traditional associate's degree or an Associate Degree for Transfer (ADT).
- iii. The California Community Colleges Chief Business Officers met at Cabrillo College and reported the new state funding formula is creating large disparities in per student funding for California's 114 community colleges.

XVII. President: Manuel Vélez

- i. Manuel encouraged Faculty to participate in the "Step up to the Line Resiliency Fund Free Throw Challenge" (Registration [LINK](#)) (Resiliency Fund [LINK](#))
 - a. It is a great opportunity for members of the Mesa College Community to get together and have fun, while raising money to support our students.
 - b. The Mesa College Foundation will match donations the Resiliency Fund receives by November 28th.
- i. Manuel Vélez, Howard Eskew, Terry Kohlenberg and Kim Perigo will represent the Mesa College Academic Senate at the Academic Senate for California Community Colleges (ASCCC) Fall 2019 Plenary session from November 7th to November 9th.
 - a. Please review the proposed resolutions ([LINK](#)) and send your feedback to Manuel Vélez by this Wednesday (November 6th)

XVIII. Round Table Topic: None

XIX. ANNOUNCEMENTS:

- a. The ASG is hosting the Thanksgiving Feast for Students on November 21st in MC 211 A/B from 2:00PM-5:00PM.
 - 1. Please volunteer to support the event.
- b. The next Academic Senate meeting is scheduled for December 2, 2019 in MC211 A/B @ 2:20PM.
- c. A Special Academic Senate Open Forum on Mesa Guided Pathways is scheduled for November 22, 2019 in MC211 A/B @ 12:00PM.
- d. The next Academic Affairs meeting is scheduled for November 18, 2019 in BT 218 @ 4:15PM
- e. The next Committee of Chairs (CoC) meeting is scheduled for December 11, 2019 in MC211 A/B @ 2:30PM.
- f. The next Professional Advancement meeting is scheduled for November 20, 2019 in A117 @ 2:30PM
- g. Veronica Gerace reported the next Common Grounds event is Wednesday (November 20th) from 12:30PM-1:30PM in MC211 A/B.
- h. The Classified Senate in partnership with the Mesa Foundation, Mesa Athletics, Office of the President, Academic Senate, Dean's Council and Associated Students is sponsoring the "Step up to the Line Resiliency Fund Free Throw Challenge" on November 15th in the Gymnasium from 11:00AM – 1:00PM. (Event Registration [LINK](#)) (Resiliency Fund [LINK](#))
- i. Please donate to the Stand and help our students succeed. ([LINK](#))

XX. ADJOURNMENT @ 4:02PM.

Motion to adjourn:

M/S

Perigo/Brewer

UNANIMOUS