



**SAN DIEGO MESA COLLEGE
 ACADEMIC SENATE MEETING
 November 7, 2016: Room MC 211 (2:15PM – 4:00PM)
 MINUTES**

Present:

Academic Senate President Rob Fremland, Carlyne Allbee, Becca Arnold, Aulani Chun, Howard Eskew, Peggy Fischer, Amanda Fusco, Lou Ann Gibson, Helen Greenbergs, Alison Gurganus, Paula Gustin, Bill Hoefler, Sharon Hughes, Inna Kanevsky, Candace Katungi, Michael Kidwell, Terry Kohlenberg, Cesar Lopez, Jonathan McLeod, Phyllis Meckstroth, Dina Miyoshi, Michelle "Toni" Parsons, Kim Perigo, Momilani Ramstrum, Joe Safdie, Shannon Shi, Steven Siegel, Alex Stiller-Shulman, Judy Sundayo, Gwen Ulrich-Schlumbohm, Dawn Stoll, Manuel Velez, Tonya Whitfield and George Ye and Guests Professors Veronica Gerace and Thekima Mayasa, Counselor Melissa Williams, Instructional Designer Katie Palacios and ASG Representative Angela Arreaga.

Absent:

Bill Brothers (Excused), Leslie Cloud, Bill Clary, John Crocitti (Excused), Timothy Dillon, Nellie Dougherty, Guadalupe "Lupe" Gonzalez (Excused), Larry Horsman, Laleh Howard, Tricia Mendoza (Proxy to Aulani Chun), Robert Sanchez (Proxy to Shannon Shi), Paul Sykes (Excused), Tracey Walker (Excused) and Walter "Duane" Wesley

I. CALL TO ORDER & WELCOME by Academic Senate President Rob Fremland @ 2:23PM.

Parliamentarian – Jonathan McLeod/Timekeeper – Becca Arnold/Speaker Coordinator – Paul Sykes

II. APPROVAL OF DRAFT AGENDA:

Motion to approve:

M/S

Whitfield/Eskew

UNANIMOUS

III. PUBLIC PRESENTATIONS:

A. Associated Student Government (ASG) Representative: Inter-Club Council President Angela Arreaga

1. The ASG is preparing for the HOST Student Thanksgiving Luncheon on Tuesday, November 22nd.

a. Please contact Angela @ a.arreaga793@gmail.com if you would like to provide any of the following:

- Food
- Prizes for the Opportunity Drawings (Gift Baskets/Gift Cards)
- Entertainment: Dancers/Musicians/Singers
- Volunteer your time.

2. Student Food Pantry:

a. Rob Fremland reported we are working on setting up ongoing payroll deductions to help support the Student Food Pantry.

B. Classified Senate Representative: President Trina Larson (No Report)

IV. GUEST: Mesa College President Pam Luster

A. President Luster said she is impressed with the work we are doing and how the work is being done.

B. President's Cabinet Retreat Tomorrow: MC211 (1:00PM – 5:00PM)

1. 70 confirmed attendees so far of people who serve in leadership roles at Mesa College.

a. Please contact Beth Cain @ scain@sdccd.edu if you would like to attend the retreat.

2. Deanna Cherry from the Center for Urban Education will be our facilitator.

3. 2013-2019 Educational Master Plan: Mesa College does not look the way it did in 2013.

4. We are trying to be the leading college of Equity and Excellence.

5. We want to have college-wide communication and engagement.

a. We need a broad range of participants.

- Mesa College really works for people who want to be in the forefront.

C. Accreditation:

1. We are continuing to work on our Institutional Self-Evaluation Report (ISER).

D. Adjunct Faculty Representation on Committees:

1. Carlyne Allbee said many Adjunct Faculty members would be able to serve if funding was made available.

E. Chancellor for CA Community Colleges:

1. President Luster reported Incoming California Community Colleges (CCC) Chancellor Eloy Ortiz Oakley will be a proponent of Equity and Multiple Measures Assessment.
2. President Luster feels Mesa College was well represented during recently Retired CCC Chancellor Bryce Harris' tenure.
3. President Luster reported that she recently started serving on the CA Community Colleges Chief Executive Officers (CEOs) Region X Board.

F. Distance Education and Online Services:

1. President Luster said Mesa College has a finite number of classrooms and parking spaces available.
 - a. Additional growth is only possible by adding hybrid and fully online classes that best serve the needs of our students.
 - We need to look at how our students learn and what they need.
2. President Luster said we also need to provide online Counseling Services for students who cannot obtain counseling services face to face.
3. Shannon Shi asked if we have a growth number target for the number of distance education classes Mesa College will add to the class schedules.
 - a. President Luster said we do not have a target number.
4. Inna Kanevsky asked if we have a growth limit.
 - a. President Luster said growth is the only way we receive additional funding.
 - We are providing Miramar College with our growth funding to help Miramar College grow to a 10,000 student community college.
5. President Luster said quality is important too.
 - a. We need to look at what makes sense for our comprehensive course offerings
6. Momilani asked what guidance is available to help the Music Department develop quality online courses.
 - a. President Luster said Instructional Designer Katie Palacios can provide assistance.
7. Evaluations of Faculty Teaching Online Classes:
 - a. Jonathan McLeod said the Collective Bargaining Agreement (CBA) states that online classes must be evaluated using the same criteria that are used for evaluating face to face courses.
 - Jonathan reported that he updated the criteria last year and earlier this year.
 - b. Senator for Adjunct Faculty Gwen Ulrich-Schlumbohm reported her courses have to be evaluated for both modalities since she teaches face to face and online classes.
 - c. Rob Fremland said we may want to have a Task Force to verify that Mesa College online courses are evaluated using the same criteria as the Mesa College face to face courses.

G. High School Graduation Rate for San Diego:

1. Jonathan McLeod asked President Luster if the San Diego High School Graduation rate is dwindling right now.

H. Institutional Learning Outcomes (ILOs):

1. Kim Perigo said she wanted to recognize President Luster and Academic Senate President Rob Fremland for the way they were able to get the Academic Senate and the Committee on Outcomes & Assessments (COA) to work together to develop ILOs that both committees were able to approve.

I. New Faculty Institute (NFI):

1. Alison Gurganus asked if anything can be done regarding the rule that new Contract Faculty cannot serve on a committee during their first year.
 - a. The rule creates a hardship for small departments like the Librarians.

J. Pilot Baccalaureate Degree Programs: CA Community Colleges (2016–2023)

1. Mesa College Health Information Management: First Cohort Fall 2016 (Upper Division)
2. We need to offer diverse pilot baccalaureate programs throughout the institutions offering pilot baccalaureate degrees.

K. Textbook Affordability:

1. Textbooks are often the largest expense for our students, which can drive their course selection(s).
2. Zero Textbook Cost Courses/Degrees:
 - a. President Luster said the availability of zero cost textbooks does not necessarily make a class the right class for our students.

- V. APPROVAL OF DRAFT MINUTES:** October 24, 2016
Motion to approve:
M/S McLeod/Stoll **UNANIMOUS**
- VI. ROUND TABLE TOPIC:** "BlackBoard Ultra" and "Canvas" Demonstrations
A. Rob Fremland reported Faculty can demo both platforms in LRC 454 today and tomorrow from 10:00AM to 4:00PM.
B. Faculty can vote for "BlackBoard" Ultra or "canvas"
- VII. OLD BUSINESS:** None
- VIII. NEW BUSINESS:** None
- IX. SENATE EXECUTIVE OFFICER REPORTS:**
- A. President Elect: Kim Perigo** (No Report)
B. Secretary: Becca Arnold (No Report)
C. Treasurer: Toni Parsons
1. Toni will ask the Senators to vote on funding the 2016-2017 Academic Senate Scholarships on November 28th.
 2. Toni will also have Senate Dues Cards available on November 28th.
 3. We will need to bring the fall 2016 Academic Senate for CA Community Colleges (ASCCC) Plenary Resolutions forward.
- D. Senator at Large (1): Joe Safdie** (No Report)
E. Senator at Large (2): Paul Sykes (No Report)
F. President: Rob Fremland
1. Fall 2016 Academic Senate for CA Community Colleges (ASCCC) Plenary Session:
 - a. Accreditation: Breakout sessions on Accreditation, Student Learning Outcomes (SLOs) and what Faculty Leaders need to do to prepare for the Accreditation Visit.
 - b. Resolutions: Rob received Faculty feedback regarding the resolutions.
<http://www.sdmesa.edu/about-mesa/governance/academic-senate/Resolutions%20Packet%20FA16%20FINAL.pdf>
 2. Institutional Learning Outcomes (ILOs):
 - a. Assessment Cycle:
 - A Six (6) Year Cycle was approved by the Committee on Outcomes & Assessment (COA)!
 - b. New approved ILOs developed by Academic Senate Members and the COA.
 - Excellent work by the Academic Senate members who worked collaboratively to develop the new ILOs!
 - c. Faculty contacting their COA Faculty Representatives and their Department Outcomes Coordinators really helped us develop ILOs and an Assessment Cycle that is agreeable to Faculty.
 - d. Course Learning Outcomes (CLOs):
 - Jonathan McLeod expressed concern about the requirement to assess one CLO by the end of the fall 2016 semester and the requirement for Department Outcomes Coordinators to provide lists of responsible Faculty and Faculty who attended CLO meetings.
 - * Sharon Hughes reported Accelerated College Program (ACP) lists all department Faculty members.
 - * Rob Fremland will bring up the topics at the next COA meeting.
 3. Distance Education:
 - a. The District Governance Council (DCG) knows that we need to have a global conversation.
 - b. We need to hold Disciplines Deans/Faculty meetings during spring 2017 FLEX week.
 - c. Kim Perigo said Mesa Business and History classes had to be cancelled classes because City and Miramar offered so many online courses.
 - We need the Vice Chancellor of Instructional Services to help work out the issues.
 - d. Jonathan McLeod said we should start a mentoring program for developing online courses in spring 2017 to allow Faculty to ask questions.
 - Becca Arnold suggested that those who have been teaching online a long time may be good resources for those without experience who are doing peer evaluations for online classes.
 - Alison Gurganus said we can ask Instructional Designer Katie Palacios to spearhead the mentoring program.
 - We also need to find out if one-on-one mentoring is available.
 4. Zero Cost Textbook Degrees:
 - a. Zero Textbook Cost Degrees were introduced during the fall 2016 ASCCC Plenary Session.

X. COMMITTEE REPORTS:**A. Senate Executive Committees:**

1. Academic Affairs Committee: Chair Howard Eskew
 - a. Howard reported Academic Affairs has received subcommittee reports from the Humanities Institute and the Women's Studies Committee this semester and the committee would like to schedule more reports this semester.
 - b. Academic Affairs is conducting a six-year review of Position Paper #2 on Curriculum Balance Procedure and the Curriculum Balance Data.
 - Academic Affairs hopes to have a revised version ready for Academic Senate review in spring 2017.
2. Professional Advancement Committee (PAC): Chair Lupe Gonzalez (No Report)
3. Committee of Chairs (COC): Chair of Chairs Manuel Velez (No Report)
4. Curriculum Review Committee (CRC): Co-Chair Paula Gustin
 - a. Paula reported the CRC sent the Department Chairs the list of their courses that are due for two-year and six-year reviews.
 - Paula and Curriculum Coordinator Chris Kinney can hold workshops with department/discipline Faculty members to complete the needed course updates.
 - b. Stand-Alone Course Reviews:
 - The state does not have the resources necessary to review every stand-alone course.
 - * Resources have moved to the review of proposed Associate Degrees for Transfer (ADTs), which is taking 12 months for each ADT.
 - Paula is trying to streamline the process for Mesa College.
5. Faculty/Staff Advisory Committee on Threats (FACT): Becca Arnold (No Report)
6. Program Review Committee (PRC): Co-Chair Dina Miyoshi
 - a. The soft deadline for Lead Writers is November 30, 2016 for Liaison feedback.
 - b. The soft deadline for Lead Writers to submit their Program Review drafts to their Managers for feedback is December 20, 2016.

B. Other Committees:

1. Basic Skills Committee (BSC): Coordinator Wendy Smith (No Report)
2. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo
As reported by Judy Sundayo:
 - Acknowledging events supporting diversity, equity and inclusion with a CDAIE "Seal of Recognition" on event flyers. Please e-mail Judy Sundayo for the Recognition Seal.
 - Implementing a "Diversity Award" to honor individuals on our campus who are making a difference by improving knowledge, understanding and communication across cultures.
 - Accepting suggestions on nominees for the "CDAIE Smile of the Month" recognition. E-mail Judy Sundayo with your suggestions!
3. Mesa College Facilities Committee/District Review of Services Committee: Kim Perigo (No Report)
4. Proyecto Exito: Toni Parsons (No Report)
5. Catalog Committee: Paul Sykes (No Report)
6. Other Committee Reports: (None)

XI. ANNOUNCEMENTS: (1 Minute)

- A.** The next Academic Senate meeting is scheduled for November 28, 2016 in MC 211 @ 2:15PM.
- B.** The next Committee of Chairs meeting is scheduled for November 9, 2016 in MC 211B @ 2:30PM.
- C.** Please donate to the "Student Food Pantry". (Student Equity/Johanna Aleman @ jaleman@sdccd.edu)
- D.** Alison Gurganus said the New Faculty Institute (NFI) rule that new Contract Faculty cannot serve on a committee in their first year create hardships for small departments like the Librarians.
 1. Alison asked if the Academic Senate can affect change regarding this rule.
- E.** George Ye reported the Mesa College Theatre Company is presenting Student Directed One-Acts this weekend.

XII. ADJOURNMENT @ 3:54PM.

Motion to adjourn:

M/S

McLeod/Gibson

UNANIMOUS

Submitted by: Sue Saetia

Approved by the Academic Senate: November 28, 2016