



**SAN DIEGO MESA COLLEGE  
 ACADEMIC SENATE MEETING  
 October 24, 2016: Room MC 211 (2:15PM – 4:00PM)  
 MINUTES**

**Present:**

Academic Senate President Rob Fremland, Carlynne Allbee, Becca Arnold, Bill Brothers, Bill Clary, John Crocitti, Nellie Dougherty, Howard Eskew, Amanda Fusco, Lou Ann Gibson, Guadalupe "Lupe" Gonzalez, Helen Greenbergs, Alison Gurganus, Paula Gustin, Bill Hoefler, Laleh Howard, Sharon Hughes, Candace Katungi, Michael Kidwell, Terry Kohlenberg, Cesar Lopez, Jonathan McLeod, Phyllis Meckstroth, Dina Miyoshi, Michelle "Toni" Parsons, Kim Perigo, Momilani Ramstrum, Joe Safdie, Robert Sanchez, Shannon Shi, Alex Stiller-Shulman, Judy Sundayo, Paul Sykes, Gwen Ulrich-Schlumbohm, Dawn Stoll, Manuel Velez, Tracey Walker, Tonya Whitfield and George Ye and Guest Hispanic Serving Institution Projecto Exito Activity Manager Monica Romero

**Absent:**

Aulani Chun (Excused), Leslie Cloud, Timothy Dillon, Peggy Fischer (Excused), Inna Kanevsky (Proxy to Dina Miyoshi), Tricia Mendoza (Excused), Steven Siegel (Excused) and Walter "Duane" Wesley

**I. CALL TO ORDER & WELCOME** by Academic Senate President Rob Fremland @2:24PM.  
Parliamentarian – Jonathan McLeod/Timekeeper – Becca Arnold/Speaker Coordinator – Paul Sykes

**II. APPROVAL OF DRAFT AGENDA:**

Motion to approve:

**M/S**

Brothers/Sykes

UNANIMOUS

**III. PUBLIC PRESENTATIONS:** No Reports

**A. Associated Student Government (ASG) Representative:** Inter-Club Council President Angela Arreaga

**B. Classified Senate Representative:** Classified Senate President Trina Larson

**IV. GUEST: Monica Romero (Hispanic Serving Institution Projecto Exito Grant)**

<http://www.sdmesa.edu/about-mesa/current-initiatives/hispanic-serving-institutions/proyecto-exito/index.shtml>

**A. Accomplishments:** We are entering our third year.

1. Student Engagement:

a. 2015-2016 Outcomes:

- Fall: (90% Retention) (76% Success Rate) (84% Full-Time)
- Fall – Spring: 93% Persistence
- Spring: (71% Full-Time)

b. Summer Cruise:

- 2015:
  - \* Participants: (96% 18-24) (66% Female) (55% Latino) (41% First Generation)
- Fall 2015: 94% Success Rate
- Summer 2016: Day and Evening Sessions
  - \* 40 Adult/Continuing Education Transfer/Veteran students attended the evening session.
  - \* 344 Students attended the day session.
- Spring 2016: 95% Success Rate
- Summer 2016: 96% Success Rate
- Winter 2017
- Spring 2017

b. Peer Navigators: 16 Peer Navigators for 2016-2017

- 93% Retention and 83% Success Rate for students who met with their Peer Navigator eight or more times.
- 2015: (96% 18-24)
- Fall 2015: (90% Retention) (76% Success) (84% Full-Time)
- Spring 2016: (71% Full-Time)

c. Tutoring:

- Goal: Higher Retention and Success Rates for General Education Gateway Courses.
- Rob Fremland reported there is pop-in tutoring for Chemistry.
- Institutionalizing MT2C Tutoring Services

d. Mesa Reads: Professor Helen Greenbergs

e. Student Engagement Center:

- Former Academic Skills Center (ASC): Student Services Building (Second Floor)
- 2. Learning Opportunities for Transformation (LOFT):
  - a. Professional Learning with Katie Palacio
  - b. Tech Tuesdays
- 3. Learning Component:
  - a. English:
    - ENGL 31
  - b. Math:
    - Goal: To meet equity needs.
    - Math Hip Hop, Gateway Course and Acceleration Pathway
  - c. English for Speakers of Other Languages (ESOL): Professor Tracey Walker
  - d. Learning Communities (LCOMs)
  - e. Service Learning
  - f. Courses:
    - ASTR 101
    - CHEM 152
    - ENGL 43 47A 49 101
    - ESOL 45
    - FREN 101
    - GEOG 101
    - MATH 92 96 116 119
    - PSYC 101

**V. APPROVAL OF DRAFT MINUTES:** October 10, 2016

Motion to approve:

**M/S**

McLeod/Gibson

UNANIMOUS

**VI. ROUND TABLE TOPIC: Class Caps for Online Classes (American Sign Language Senator Bill Clary)**

**A.** Bill reported the current class cap for online American Sign Language (AMSL) classes is 60 and the class cap for face to face classes is 30. (The online cap for the same classes at Grossmont College is 30.)

1. Bill reported he tried to get his former Dean to work with Jim Mahler from the American Federation of Teachers (AFT) to resolve the issue, but the online AMSL class cap is set at 60.
2. Jonathan McLeod reported the online class cap being set higher than the class cap for a face to face class is a violation of the Collective Bargaining Agreement (CBA), which means Bill can file a grievance through AFT.
  - a. Bill will contact AFT Faculty Representative Lupe Gonzalez to begin the Grievance Process.

**B.** Policy for Setting Class Caps for Online Classes:

1. Toni Parsons said we need stronger language regarding limiting class capacity for online classes.
  - a. Math is developing classes that will only be offered online.
    - Jonathan McLeod asked Toni to send copies of the proposed courses to Jonathan and Lupe Gonzalez.
2. Kim Perigo said the online class caps should be set in consultation with the Deans and Department Chairs.
3. Gwen Ulrich-Schlumbohm reported her Mesa online classes have the same class cap as her face to face classes.
  - a. Her online classes at Mira Costa and Mount San Jacinto had lower class caps than for face to face classes.
4. Rob Fremland said the District Governance Council (DCG) is currently reviewing the district Administrative Procedures and we may be able to update the document in a way that may assist Faculty with the issue of class capacity for online classes.

**VII. OLD BUSINESS:**

**A. Resolution 16.10.1 Academic Senate Vice President (Constitutional Change):** Academic Senate President Rob Fremland

1. The Senate Vice-President will serve a two-year term which would provide more continuity for the position.
2. The Senate will have five (5) Faculty representatives on President's Cabinet every year.
3. President Luster is in agreement.
4. The constitutional changes will be effective in fall 2017.

Motion to approve:

**M/S**

1 Abstained  
Stiller-Schulman

- B. Resolution 16.10.2 – Academic Senate Resolution on balance in modality of instruction, serving our students, and preserving the integrity of our programs:** (McLeod/Safdie/Velez) Updated October 19, 2016
  1. Jonathan McLeod reported he refined the language after the October 10<sup>th</sup> meeting.
  2. The resolution proposes an ad hoc committee that includes Faculty members from Mesa/City/ Miramar Colleges, Chancellor Carroll and representatives from the district Online Learning Pathways to discuss what the district needs to do regarding:
    - a. Balancing the number of face to face classes scheduled verses the number of online classes scheduled.
    - b. Balancing the quality of education with our student equity needs.
    - c. Balancing the quality of our programs with the need for growth.

Motion to approve:

**M/S** McLeod/Arnold 1 Abstained  
Arnold

- C. Faculty Hiring Process (AP 4200.1 Draft Document):** Academic Senate President Rob Fremland
  1. John Crocitti and Rob Fremland served on the revision committee.
  2. The committee wanted two (2) members on the Faculty Hiring/Interview Committees who do not report to the Dean, but there will only be one member who does not report to the hiring Dean.
  3. John Crocitti said there should only be one non-discipline expert on the Hiring Committee.
  4. The role of the Equal Employment Opportunity (EEO) Representative must comply with the Equal Employment Opportunity Commission (EEOC) requirements.
  5. Laleh Howard asked if a hiring committee can have a Faculty Discipline Expert from City or Miramar who does not report to the Hiring Dean.
  6. Rob Fremland said we can review the process annually.

Motion to approve:

**M/S** UNANIMOUS

**VIII. NEW BUSINESS:**

- A. New Institutional Learning Outcomes (ILOs):** Academic Senate & The Committee on Outcomes & Assessments (COA)
  1. Members of the Academic Senate and COA met and developed new ILOs using COA’s May 2016 ILOs and the ILOs developed by Academic Senate and COA members on Tuesday, October 11, 2016.
  2. Rob Fremland, Kim Perigo, Dina Miyoshi, Gwen Ulrich-Schlumbohm and Tonya Whitfield were the Academic Senate representatives.
  3. Toni Parsons said we need to show continuity in our outcomes assessment for Accreditation.
  4. A course does not have to be mapped to every outcome.
  5. Rob Fremland said the Guideline for Outcomes Assessment (GOA) is not under the purview of the Academic Senate, but the Assessment Timeline is under the purview of the Academic Senate.
    - a. Please ask your Department Faculty who serve on COA to let the committee know what you think about the proposed three-year timeline.
  6. Please provide feedback regarding the Guideline on Assessments (GOA).

Motion to suspend the rules and vote on the ILOs today:

**M/S** Sykes/Kohlenberg 1 Opposed  
Lopez

- B. Faculty Participation in the Career Technical Education (CTE) Regional Consortia Governance (Proposed Resolutions):** Introduced at the Area D meeting and will be voted on at the Fall 2016 Academic Senate for CA Community Colleges ASCCC Plenary Session (Toni Parsons)
  1. Toni reported the subjects of the proposed resolutions are:
    - a. Faculty Participation in CTE Regional Consortia Governance
    - b. Developing a Paper on the Effective Practices for CTE Advisory Committees
    - c. Identify Barriers to Hiring CTE Faculty
      - Labor Studies
      - Funding Availability

**IX. SENATE EXECUTIVE OFFICER REPORTS:**

- A. President Elect: Kim Perigo** (No Report)
- B. Secretary: Becca Arnold** (No Report)
- C. Treasurer: Toni Parsons** (No Report)
- D. Senator at Large (1): Joe Safdie** (No Report)
- E. Senator at Large (2): Paul Sykes** (No Report)
- F. President: Rob Fremland**
  1. Academic Senate for CA Community College (ASCCC) Fall 2016 Plenary Session:
    - a. Proposed Resolutions:
      - Please send Rob your feedback regarding the proposed resolutions.  
<http://www.asccc.org/file/resolutions-packet-fa16-area-meetings-session-v2docx-0>

**X. COMMITTEE REPORTS:****A. Senate Executive Committees:**

1. Academic Affairs Committee: Chair Howard Eskew (No Report)
2. Professional Advancement Committee (PAC): Chair Lupe Gonzalez (No Report)
3. Committee of Chairs (COC): Chair of Chairs Manuel Velez
  - a. Manuel reported the Chairs are developing a Guideline for Distance Education.
    - Each school will develop a guideline.
    - The work will be Faculty driven.
    - We are asking Department Chairs to lead each school. (We have filled four lead positions.)
    - We hope to have a draft document in spring 2017.
4. Curriculum Review Committee (CRC): Co-Chair Paula Gustin
  - a. Paula reported we have programs that have been waiting to be approved since Dean Yvonne Bergland's retirement.
    - Paula is looking for ways that the CRC and Curriculum Instructional Council (CIC) can provide assistance for Program Approvals and Revisions.
5. Faculty/Staff Advisory Committee on Threats (FACT): Becca Arnold (No Report)
6. Program Review Committee (PRC): Co-Chair Dina Miyoshi (No Report)

**B. Other Committees:**

1. Basic Skills Committee (BSC): Coordinator Wendy Smith (No Report)
2. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo  
As reported by Judy Sundayo:
  - a. The 4-Part Cultural Competency Training sponsored by CDAIE this fall is underway and going well.
    - There was a great deal of interest in the training, with 25 people who were unable to be accommodated on the waiting list.
    - The Committee is considering offering another similar training in the spring semester.
  - b. CDAIE is sponsoring their 3<sup>rd</sup> SafeZone training on campus on 10-28-16 for the Counseling Dept.
3. Mesa College Facilities Committee/District Review of Services Committee: Kim Perigo (No Report)
4. Proyecto Exito: Toni Parsons (No Report)
5. Catalog Committee: Paul Sykes (No Report)
6. Other Committee Reports: (No Report)

**XI. ANNOUNCEMENTS:**

- A.** Shannon Shi reported the Asian Film Showcase is Thursday, October 27, 2016 in G102 at 7:00PM.(FLEX #89895)
- B.** Cesar Lopez reported we have a presentation tomorrow in MC 211 on the Gentrification of Barrio Logan and East Los Angeles.
- C.** Elizabeth Camarena (Esquire) from Casa Cornelia Law Center San Diego will discuss the experiences of those seeking asylum in the United States and the current realities that refugees face as well as opportunities for students to get involved and volunteer on November 2, 2016 in MC211B @ 11:10AM.
- D.** Kim Perigo and Paul Sykes reported that we need more participation for the 2<sup>nd</sup> Annual Research Conference in May 2017 in order to expand our research methods. Please contact Mohammed Ebrahimi ([mebrahim@sdccd.edu](mailto:mebrahim@sdccd.edu)) if you would like to participate in the next Research Conference.
- E.** Please donate to the "Student Food Pantry" Food Drive on November 8, 2016. (Student Equity - Johanna Aleman @ [jaleman@sdccd.edu](mailto:jaleman@sdccd.edu))
- F.** The next Academic Senate meeting is scheduled for November 7, 2016 in MC 211 @ 2:15PM.
- G.** The next Committee of Chairs meeting is scheduled for November 9, 2016 in MC 211B @ 2:30PM.

**XII. ADJOURNMENT @ 4:03PM.**

Motion to adjourn:

**M/S**

McLeod/Gonzalez

UNANIMOUS

Submitted by: Sue Saetia

Approved by the Academic Senate: November 7, 2016