



SAN DIEGO MESA COLLEGE
ACADEMIC SENATE MEETING
April 24, 2017: Room MC211 (2:15PM–4:00PM)
MINUTES

Academic Senate President Rob Fremland, Gina Abbate, Carlyne Allbee, Becca Arnold, Bill Brothers, Henry Browne, Nellie Dougherty, Amanda Fusco, Lou Ann Gibson, Helen Greenbergs, Alison Gurganus, Paula Gustin, Bill Hoefler, Larry Horsman, Sharon Hughes, Holly Jagielinsk. Inna Kanevsky, Michael Kidwell, Cesar Lopez, Jonathan McLeod, Phyllis Meckstroth, Dina Miyoshi, Michelle "Toni" Parsons, Kim Perigo, Momilani Ramstrum, Anthony Reuss, Joe Safdie, Robert Sanchez, Shannon Shi, Steven Siegel, Alex Stiller-Shulman, Dawn Stoll, Paul Sykes, Gwen Ulrich-Schlumbohm, Manuel Velez, Lauren Wade, George Ye and guest Thekima Mayasa

Absent:

Bill Clary, Leslie Cloud, John Crocitti, Timothy Dillon, Howard Eskew (Excused), Guadalupe "Lupe" Gonzalez (Excused), Candace Katungi, Terry Kohlenberg (Excused), Judy Sundayo (Excused), Tracey Walker and Walter "Duane" Wesley

- I. CALL TO ORDER & WELCOME** by Academic Senate President Rob Fremland @ 2:25PM.
Parliamentarian – Jonathan McLeod/Timekeeper – Becca Arnold/Speaker Coordinator – Paul Sykes
- II. APPROVAL OF DRAFT AGENDA:**
 Motion to approve:
M/S Sykes/Arnold **UNANIMOUS**
- III. PUBLIC PRESENTATIONS:** No Report
A. Associated Student Government (ASG) Representative: Inter-Club Council President Angela Arreaga
B. Classified Senate Representative: President Trina Larson
- IV. GUEST(s):** None
- V. APPROVAL OF DRAFT MINUTES:** April 10, 2017
A. Holly Jagielinsk reported her department should be listed as Health Information Management (HIMS) in the "Announcements" section.
 Motion to table approval pending verification of Resolution 17.3.1 (Priority Registration for Student Athletes) Vote
 Delineations:
M/S Parsons/Kanevsky **UNANIMOUS**
- VI. ROUND TABLE TOPIC:** Mesa College Proposed Vision Statement - Feedback for the Planning & Institutional Effectiveness (PIE) Committee
A. "To be the leading college of equity and excellence"
 1. Current Mesa College Vision Statement:
 "San Diego Mesa College shall be a key force in our community to educate our students to shape the future."
 2. Academic Senate President Rob Fremland can present the Academic Senate's feedback to PIE during their meeting this week.
 3. Inna Kanevsky objected to taking the word "education" out of the Mesa College Vision Statement.
 4. There was a sense of the Academic Senate to present the following draft Vision Statement to PIE:
 "San Diego Mesa College shall be a leading college of equity and excellence in educating our students to shape the future."
 5. Academic Senate President Rob Fremland said the Academic Senate can vote on their proposed Vision Statement during the May 8, 2017 Academic Senate meeting.

VII. OLD BUSINESS:**A. Resolution 17.4.1 – Summer 2017 Responsibilities:** Academic Senate President Rob Fremland (Second Reading)

1. The annual resolution authorizes the Academic Senate Executive Committee to address issues that arise during summer 2017 that must be addressed during summer 2017.
 - a. Academic Senate President Rob Fremland reported the Senate Executive Committee has not had to address an issue during the summer for several years.

Motion to approve:

M/S

Sykes/Arnold

UNANIMOUS

B. Resolution 17.4.2 – Formation of the CTE Committee: Academic Senate President Rob Fremland/Howard Eskew (Second Reading)

1. Resolution seconder Paul Sykes agreed with Inna Kanevsky that the Faculty Co-Chair will be elected by the CTE Committee members.
2. Resolution Co-Author Howard Eskew is not available to answer questions regarding the resolution today.
 - a. The item will be placed on the May 8, 2017 Academic Senate agenda as "Old Business".

VIII. NEW BUSINESS:**A. Resolution 17.4.3 - Proposed Academic Senate Constitutional Changes – Chairs Elections:** Chair of Chairs Manuel Velez

1. Manuel Velez reported that he wanted to clarify that a Chair of Chairs who is completing the term of a vacated Chair of Chairs seat is eligible to run for the Chair of Chairs Position for two consecutive terms after they complete the vacated term in the Academic Senate Constitution.

Motion to move to item to the May 8, 2017 agenda for discussion and potential vote as "Old Business":

M/S

Velez/Brothers

IX. SENATE EXECUTIVE OFFICER REPORTS:**A. President Elect: Kim Perigo**

1. Kim Perigo reported that Program Review needs approximately 10 new Liaisons for fall 2017.
 - a. Kim said any member of the Academic Senate would be an excellent candidate for the position.

B. Secretary: Becca Arnold

1. Faculty/Staff Advisory Committee on Threats (FACT):
 - a. Becca reported the committee needs one or two additional members for fall 2017.

C. Treasurer: Toni Parsons (No Report)**D. Senator at Large (1): Joe Safdie**

1. "Canvas" Conversion:
 - a. Joe reported Mesa College will not be able to convert from "BlackBoard" to "Canvas" until 2019 due to issues with "PeopleSoft".
2. Size of Emails:
 - a. Joe reported he is working on a list of best practices that includes filtering email messages by attachments and deleting attachments right away.
 - b. Joe asked if Academic Senate documents could be accessed through a link instead of file attachments.
 - c. Momilani Ramstrum said there are applications that will compress/reduce the size of your file(s) before you send the email out to the DL.
 - d. Shannon Shi reported she receives multiple email messages from the reprographics work order system when she submits a reprographics work order.
 - Kim Perigo said the notification messages can be turned off when you request a work order.

- e. Shannon Shi also said there are many Adjuncts who do not check their district email accounts and are not deleting their messages, which takes up memory that can be used by employees who use their accounts.

E. Senator at Large (2): Paul Sykes (No Report)

F. President: Rob Fremland

1. Academic Senate for CA Community Colleges (ASCC) Spring 2017 Plenary Session:
 - a. AB 387 – Sponsored by CA Assemblyman Thurmond: Rob reported the ASCCC opposes the bill.
 - The bill would require Mesa College to pay our Allied Health students for their Direct Clinical Practice work.
 - Mesa College does not have funding and passage of this bill would end all our Allied Health programs.
 - b. Resolutions: The approved resolutions are posted. (Please click on "RESOLUTIONS")
<http://asccc.org/events/2017-04-20-150000-2017-04-22-230000/2017-spring-plenary-session>
 - c. Mesa College Administration provided funding for Senate Executive members to attend the plenary session.
2. MOU Process:
 - a. The finalization of the MOU Process is still going through the negotiation process.
3. Resolution 17.3.1 – Priority Registration for Student Athletes:
 - a. Rob reported he informed the City and Miramar College Academic Senates that Mesa College passed the resolution.

X. COMMITTEE REPORTS:

A. Senate Executive Committees:

1. Academic Affairs Committee: Chair Howard Eskew (No Report)
2. Professional Advancement Committee (PAC): Chair Lupe Gonzalez (No Report)
3. Committee of Chairs (COC): Chair of Chairs Manuel Velez
 - a. Our Local American Federation of Teachers (AFT) President Jim Mahler met with the Committee of Chairs on April 12, 2017 and reported the following regarding the Additional Department Chairs Reassigned Time:
 - Jim Mahler reported each department will receive .5 additional Department Chairs reassigned time.
 - The Business Office will calculate the Department Chairs' reassigned time each semester.
 - John Crocitti asked if the additional reassigned time is for the Outcomes Coordinator position.
 - * Jim Mahler reported the collective bargaining agreement (CBA) does not stipulate how departments can use the additional reassigned time. (It is up to the department Faculty to meet and decide.)
 - Jim Mahler said departments must hold elections for their new Chairs for fall 2017 this semester in order to receive the *additional reassigned time in fall 2017.
 - Jim Mahler also reported that Department Chairs need to meet with their School Deans to determine how they want to use the additional reassigned time.
 - The use of the additional reassigned time does not have to be the same for every department.
 - Jim Mahler said no Department Chair can receive more than 1.0 reassigned time.
 - Jim Mahler also said that each Department can have only one (1) Chair and one (1) or more Assistant Chairs.
 - * There are no Co-Chair positions.
 - Jim Mahler reported that Chairs with at least .3 reassigned time assigned to them are 11 month employees.
 - Outcomes Coordinators are currently being paid from the Equity Grant.
 - Jim Mahler also reported all reassigned time must be apportioned in the fall semester.
 - b. Toni Parsons reminded the Senate that all Department Chairs have to fulfil all the job requirements for the Department Chairs position.
4. Curriculum Review Committee (CRC): Co-Chair Paula Gustin (No Report)

5. Program Review Committee (PRC): Co-Chair Dina Miyoshi
 - a. Dina confirmed President Elect Kim Perigo's report that Program Review needs approximately 10 new Liaisons for fall 2017.
 - b. Dina also reported the approved Faculty and Classified Hiring Priorities have been posted on the President's Cabinet web site.
 - The Budget Allocation of Resources Committee (BARC) approved fund requests have not been posted.
 - c. Kim Perigo reported programs without Program Review will also be able to request equipment.

B. Other Committees:

1. Basic Skills Committee (BSC): Coordinator Wendy Smith (No Report)
2. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo (No Report)
3. Mesa College Facilities Committee/District Review of Services Committee: Kim Perigo
 - a. Kim reported the committee will report to President's Cabinet about Campus-wide Cleanliness.
4. Other Committee Reports: (No Report)

XI. ANNOUNCEMENTS/For the Good of the Order:

- A.** A few committee members shared their thoughts about Faculty participation in the upcoming AFT May Day events.
- B.** George Ye reported the Humanities Institute is currently accepting fund requests for fall 2017.
- C.** George Ye will direct the upcoming performances by the Mesa College Theatre Company of "I Hate Hamlet". (May 5, 2017 - May 7, 2017) (May 12, 2017 – May 14, 2017).
- D.** Carlynne Allbee reminded the Senate that a summer teaching assignment is overtime for Contract Faculty, but Adjunct Faculty members have to go on unemployment if they do not receive a summer teaching assignment.
- E.** The next Academic Senate meeting is scheduled for May 8, 2017 in MC 211 @ 2:15PM.
- F.** The next Joint Chairs & Deans meeting is scheduled for April 26, 2017 in MC 211 @ 2:30PM.
- G.** The Scholarship Awards Ceremony is Friday, April 28, 2017 @ 6:30PM. (Double Tree Hotel – Hazard Center)
- H.** The 2017 Commencement Ceremony is Saturday, May 20, 2017 @ 3:00PM. (USD - Jenny Craig Pavilion)
- I.** The "Stand" is now open to provide emergency support to help our students succeed.

<http://www.sdmesa.edu/student-services/student-success-equity/the-stand.shtml>

 1. The Stand provides clothes for interviews, snacks and toiletries to our students.
 2. Faculty and Staff can support the "Stand" through monthly payroll deductions. (Johanna Aleman @ jaleman@sdccd.edu)

XII. ADJOURNMENT @ 3:56PM.

Motion to adjourn:

M/S

Allbee/Sykes

UNANIMOUS

Submitted by: Sue Saetia

Approved by the Academic Senate: May 8, 2017