



**SAN DIEGO MESA COLLEGE
 ACADEMIC SENATE MEETING
 March 6, 2017: Room MC 211 (2:15PM – 4:00PM)
 MINUTES**

Present:

Academic Senate President Rob Fremland, Carlynne Allbee, Becca Arnold, Bill Brothers, Henry Browne, John Crocitti, Howard Eskew, Amanda Fusco, Lou Ann Gibson, Guadalupe "Lupe" Gonzalez, Helen Greenbergs, Alison Gurganus, Paula Gustin, Bill Hoefer, Larry Horsman, Sharon Hughes, Inna Kanevsky, Candace Katungi, Michael Kidwell, Terry Kohlenberg, Cesar Lopez, Jonathan McLeod, Phyllis Meckstroth, Dina Miyoshi, Michelle "Toni" Parsons, Kim Perigo, Momilani Ramstrum, Anthony Reuss, Joe Safdie, Shannon Shi, Steven Siegel, Alex Stiller-Shulman, Judy Sundayo, Paul Sykes, Gwen Ulrich-Schlumbohm, Manuel Velez, Lauren Wade and guests Professors Veronica Gerace and Thekima Mayasa, Tutoring Coordinator Mark Manasse and Hispanic Serving Institution Program Activity Director Monica Romero

Absent:

Bill Clary, Leslie Cloud, Timothy Dillon, Nellie Dougherty (Excused), Laleh Howard, Robert Sanchez (Proxy to John Crocitti), Dawn Stoll, Tracey Walker, Walter "Duane" Wesley and George Ye (Excused)

- I. CALL TO ORDER & WELCOME** by Academic Senate President Rob Fremland @ 2:20PM.
Parliamentarian – Jonathan McLeod/Timekeeper – Becca Arnold/Speaker Coordinator – Paul Sykes
- II. APPROVAL OF DRAFT AGENDA:**
 Motion to approve with the additions of the Size of Email Messages and Social Media to "New Business":
 M/S Sykes/Hughes **UNANIMOUS**
- III. PUBLIC PRESENTATIONS:** No Reports
A. Associated Student Government (ASG) Representative: ICC President Angela Arreaga
B. Classified Senate Representative: President Trina Larson
- IV. GUESTS:**
A. Monica Romero (Hispanic Serving Institution Program Activity Director): Campus Employee Development Updates/Campus Employee Learning Committee
 1. Support Continuous Lifelong Learning.
 Link to PowerPoint Presentation:
http://www.sdmesa.edu/archives/gov-old/academic-senate/03-17-12_CEL-AcademicSenate.pdf
B. Mark Manasse (Tutoring Coordinator): MC2C Tutoring Updates
 Link to PowerPoint Presentation:
<http://www.sdmesa.edu/archives/gov-old/academic-senate/MC2C%2003.06.17.pdf>
- V. APPROVAL OF DRAFT MINUTES:** February 13, 2017
 Motion to approve with a change from Helen Greenbergs:
 M/S McLeod/Eskew **UNANIMOUS**
- VI. ROUND TABLE TOPIC:** The Definition of a "Program" (Academic Senate President Rob Fremland)
A. Rob Fremland reported the Committee on Outcomes and Assessment (COA) would like to find out how Faculty defines a "Program".
B. Rob Fremland said we need to assess our courses at the Course Level, Program Level and Institutional Level.
C. Rob Fremland also said each Program can define their Program for themselves.
D. Howard Eskew said new Contract Faculty members serving as Outcomes Coordinators need guidance.
E. Rob Fremland said we need to make our definition broad.
F. Dina Miyoshi said too broad of a definition will not be helpful.
G. For example: A series of courses available in a discipline that students need to complete in order to earn an Associate Degree or Certificate in the discipline.
H. Course Learning Outcomes verses Program Learning Outcomes is on the agenda for the next COA meeting.

VII. OLD BUSINESS:**A. AP 4200.01 – Employment of College Faculty:** Academic Senate President Rob Fremland

1. Rob Fremland and John Crocitti worked with City College, Miramar College and Continuing Education Faculty to develop proposed changes to the current process.
 - a. Their recommendations were forwarded to Chancellor’s Cabinet.
 - We want to codify our recommendations as part of AP 4200.01.
 - b. We want Faculty members who serve on the screening committees to be part of the Interview process at the administrative level.
 - c. We also want to be given the reasons when the screening committee’s selections are not invited to interviews at the administrative level.

VIII. NEW BUSINESS:**A. The Size of Email Messages:** Momilani Ramstrum

1. Momilani said senders need to reduce the file size of their email before they send it out to the DL.
 - a. Our individual district email accounts do not have enough memory available for such large files.

B. Social Media Policy?: Joe Safdie

1. Joe asked if the district has an official policy regarding social media.
 - a. Carlyne Allbee reported the American Federation of Teachers (AFT) Site Liaison Meeting this Thursday, March 9, 2017 in I4-207 from 2:15PM to 3:15PM will focus on “Social Media & the Workplace”.

IX. SENATE EXECUTIVE OFFICER REPORTS:**A. President Elect: Kim Perigo** (No Report)**B. Secretary: Becca Arnold** (No Report)**C. Treasurer: Toni Parsons** (No Report)**D. Senator at Large (1): Joe Safdie** (No Report)**E. Senator at Large (2): Paul Sykes** (No Report)**F. President: Rob Fremland**

1. Academic Senate for CA Community Colleges (ASCCC) Spring Plenary:
 - a. Draft Resolutions:
 - Please review the draft resolutions and send your feedback to Rob.
<http://asccc.org/events/2017-04-20-150000-2017-04-22-230000/2017-spring-plenary-session>
2. Accreditation Visit:
 - a. Members of the Senate Executive Committee may be approached during the visit.
3. Advocacy Fair/Teach-In: April 12, 2017 (Cultural Awareness Week)
 - a. We will set up tables for students to present and receive services.
 - b. Please send your ideas to Johanna Aleman, Rob Fremland, Trina Larson and Joe Safdie.
4. Curriculum Balance - Modalities: Scheduling Distance Education vs. Face to Face Classes
 - a. Jonathan MacLeod asked about the status of scheduling district meetings on the issue.
 - Rob reported he has asked Vice Chancellor Bulger about scheduling Discipline Deans/Discipline Faculty meetings.

X. COMMITTEE REPORTS:**A. Senate Executive Committees:**

1. Academic Affairs Committee: Chair Howard Eskew (No Report)
2. Professional Advancement Committee (PAC): Chair Lupe Gonzalez
 - a. 2017-2018 Sabbatical Applications:
 - The deadline has passed for submission.
 - The PAC will evaluate the submitted applications next week.
3. Committee of Chairs (COC): Chair of Chairs Manuel Velez (No Report)
4. Curriculum Review Committee (CRC): Co-Chair Paula Gustin (No Report)
5. Program Review Committee (PRC): Co-Chair Dina Miyoshi (No Report)

B. Other Committees:

1. Basic Skills Committee (BSC): Coordinator Wendy Smith (No Report)
2. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo
As reported bit Chair Judy Sundayo:
 - The Black History Month Activities were well attended and well received.
 - The Women’s History Month Calendar is out. Please support these events.
 - The dates for Cultural Unity Week/Festival of Colors have been set for April 10-14th.

- The “Mesa College Who Do You Think You Are” Ancestry activity was well received. There have been over 40 participants of students, faculty and staff.
 - Most likely DNA results will NOT be ready for sharing/discussion during Cultural Unity Week in April, but CDAIE hopes to sponsor a poster session by the end of April.
 - Dr. Wade Nobles, Professor Emeritus, Africana Studies, San Francisco State University, is scheduled to speak at Mesa on Thursday, March 23rd 6-9 p.m. in G-102 on “The Challenge of Ancient Scholarship to Contemporary Academic Success.”
3. Mesa College Facilities Committee/District Review of Services Committee: Kim Perigo
- a. Adjunct Work Spaces: We need a list of available Adjunct work spaces.
 - Adjunct Faculty members need to have access to a place to meet with their students.
 - b. Cleaning:
 - Please ask your department Faculty to check if their monitors, PCs and printers are being dusted.
 - c. K100 Building: The plans have not been finalized.
 - There may be additional English classrooms, a Veterans office and possibly a replacement for meeting rooms H117/H118.
 - d. Parking:
 - 10 Carpool spaces were converted flexible parking spaces.
 - Scheduling more than one special event on the same day really impacts the availability of parking spaces.
 - The 9:35AM, 11:10AM and 12:35PM class start times are the most difficult to find a parking space.
4. Catalog Committee: Paul Sykes (No Report)
5. Other Committee Reports: (No Report)

XI. ANNOUNCEMENTS:

- A. The next Academic Senate meeting is scheduled for March 20, 2017 in **LRC 435** @ 2:15PM.
- B. The next Committee of Chairs meeting is scheduled for March 8, 2017 in MC 211B @ 2:30PM.
- C. The 6th Annual Gracia Molina de Pick Feminist Lecture Series:
 1. Centering Community, Culture and Social Justice in Education: 03/22/17 in MC 211B (11:00AM-12:35PM)
 - a. Featured Guest Speaker: Dr. Maria Nieto Senour, Ph.D. - President of the Board of Trustees, SDCCD
 2. Film: “My Journey with Gracia” Screening & Discussion with Filmmaker Richard Saiz:
 - a. 03/22/17 in LRC 435 (12:45PM-2:10PM)
- D. Thekima Mayasa reported the February 2017 Black History Events were very successful.
 1. Faculty brought their classes to the events.
- E. Howard Eskew reported the next Financial Literacy Speaker Series event is March 14, 2017 in I4-404 from 11:30AM – 12:30PM.
 1. Expert Paul Lim will take the mystery out of filing your income tax and answer your questions.
- F. Tales Bones Tell: the Science of Forensic Anthropology (STEM) Lecture:
 1. Dean Madeleine Hinkes will present flex workshop #90873 on Wednesday, March 08, 2017 from 7:30PM–9:00PM in room G-101.
- G. The “Stand” is now open in to provide emergency support to help our students succeed in Room I4-204 (Student Services Building).

<http://www.sdmesa.edu/student-services/student-success-equity/the-stand.shtml>

 1. Faculty and Staff can support the “Stand” through monthly payroll deductions.
- H. Please donate to the “Student Food Pantry”. (Student Equity/Johanna Aleman @ jaleman@sdccd.edu)
- I. Teach-In/Advocacy Fair (Cultural Unity Week) Wednesday, April 12, 2017. (There will be 10 minute presentations.)
 1. Please send your suggestions to Johann Aleman, Rob Fremland, Trina Larson and Joe Safdie
- J. Paul Sykes reported the 2017 Mesa College Research Conference is May 12, 2017.

<http://www.sdmesa.edu/academics/schools-departments/mathematics-natural-sciences/mcrc/mcrc-2017.shtml>
- K. Kim Perigo reported the Mesa College Speech & Debate team will be taking part in an international competition in Peru this year.

XII. ADJOURNMENT @ 4:03PM.

Motion to adjourn
M/S

McLeod/Browne

UNANIMOUS

Submitted by: Sue Saetia

Approved by the Academic Senate: March 20, 2017